

WESTERN MONMOUTH UTILITIES AUTHORITY

PUBLIC MEETING

JANUARY 22, 2019

Chairman Pernice called the Western Monmouth Utilities Authority's Public meeting to order at 7:04pm. It was announced that pursuant to the Open Public Meeting Act and N.J.S.A. 10:4-6 et seq., adequate notice of this meeting has been sent to the Asbury Park Press, The Home News and Tribune, Clerks of Manalapan and Marlboro Townships, and is posted in the lobby of the Western Monmouth Utilities Authority ("W.M.U.A.")

Upon roll call:

Present: Messrs. McEnery, Mendez, Rosen and Pernice
Absent: None
Also in Attendance: F. Borin, DeCotiis, Fitzpatrick & Cole, LLP
G. Stankiewicz, Accountant
J. Carr, Chief Operating Officer
L. Warshauer, Chief Financial Officer
K. Leatherman, Chief Administrative Officer
A. Finnerty, Authority Clerk
M. Musich, Manalapan Township Committeewoman
B. Condiotti, Court Stenographer
G. McEnery

All present cited the Pledge of Allegiance.

Chairman Pernice asked for any public comment. There was none.

At 7:05pm, Chairman Pernice stated that we have a Public Hearing for the Adoption of the 2019 – 2020 Budget, effective February 1st, 2018. Chairman Pernice stated that all the Commissioners are present. Tonight we are going to publicly adopt the WMUA budget of 2019/2020, effective February 1st, 2019. He stated that before he turns the hearing over to the Attorney, Financial Advisor and our Chief Financial Advisor he wanted to state that we will have no rate increase. The public hearing minutes were recorded by the Courts Stenographer; please refer to the transcript for the public hearing.

Chairman Pernice asked if there was any public comment on the budget.

Chairman Pernice asked Leslie Warshauer, the Chief Financial Officer for additional comments, she had none. Chairman Pernice asked if the Commissioners had any comments. Mr. Stankiewicz stated during the Budget Hearing that there are different and wide variations in the salary as a result of a major restructuring of the organizational chart of the management team. He stated that in total it is not that unreasonable but you can see that there has been a shifting of salaries.

Commissioner Rosen requested that the line item regarding the salary increases be located for him. Chairman Pernice stated that as far as the salaries are concerned we are increasing the salaries as we adopt the budget. The management salaries are usually retroactive.

Chairman Pernice asked for any public comment. Maryann Musich, the Manalapan Township Committeewoman stated that on behalf of the Manalapan rate payers she is grateful that we are keeping the rate steady with no increases. Mr. Stankiewicz stated that he has the salary comparison number. He stated that the budgeted salary for 2019/2020 fiscal year is \$4,754,000.00 compared to the 2018/2019 fiscal year \$4,615,000.00 increase of \$139,000.00 which is 3.01%, this is not out of line with what's currently going on in the world. Chairman Pernice asked for a motion to close the public hearing. Commissioner Mendez made a motion seconded by Commissioner McEney. The Public Hearing was closed at 7:10pm.

Chairman Pernice asked for a motion for Resolution 18-155, **Adopting 2019/2020 Budget, effective February 1st, 2019**. Commissioner Rosen moved, seconded by Commissioner Mendez, the vote was as follows:

AYES:	Messrs. McEney, Mendez, Pernice and Rosen
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

Chairman Pernice stated that we will not have any comment regarding the Chief Executive Officers Report because Brian Valentino is not here due to an emergency this evening.

Chairman Pernice (7:47) stated that they went to the Marlboro Township planning board on January 16th, 2019 relating to our pump station on Route 79 and Girard Street. Mr. Carr, our COO and CME's Mr. Dziubeck created a presentation for the Planning Board. The Board had a lot of question regarding resident's safety, traffic and time frame. The planning board is going to send over a list of comments and questions for us to answer.

Chairman Pernice asked for a motion on the Consent Agenda.

18-156 Approving Minutes of January 8, 2019

Chairman Pernice asked for a motion for Resolutions 18-156. Commissioner Mendez moved, seconded by Commissioner Rosen, the vote was as follows:

AYES:	Messrs. McEney, Mendez, Pernice and Rosen
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

Chairman Pernice proceeded to Discussion;

- Chairman Pernice asked for any comments regarding the expiring contracts. Chairman Pernice stated that they will discuss the RFP's prior to Re-Org.

Chairman Pernice asked for motions for Resolutions 18-157 – 18-165.

- 18-157 Budget Transfer Year Ending January 31st, 2019
- 18-158 Authorizing Salary Increases for Management Personnel
- 18-159 Awarding Contract for Emergency Vacuum Tanker Service to Freehold Cartage
- 18-160 Awarding Contract for Grit and Screenings Disposal to Freehold Cartage
- 18-161 Awarding Contract for Emergency Generator Maintenance Repair to Kinsley Power Systems
- 18-162 Awarding Contract for Emergency Sanitary Sewer Maintenance Repair to Lucas Construction
- 18-163 Awarding Scheduled Sanitary Sewer Maintenance Repair to J. Fletcher Creamer
- 18-164 Hiring Michael Kane as a Maintenance Operator effective February 4, 2019
- 18-165 Authorizing Maser Consulting to Provide Professional GIS Services to Implement an Enterprise Geographic Information System/Asset Management Program

Chairman Pernice asked for a motion for Resolution 18-157. Chairman Pernice stated that we make transfers from one line item to another line item. We are not asking for more money. Commissioner Rosen moved, seconded by Commissioner Mendez, the vote was as follows:

AYES:	Messrs. McEnergy, Mendez, Pernice and Rosen
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

Chairman Pernice asked for a motion for Resolution 18-158. Chairman Pernice stated this was stated in the budget. Commissioner Mendez moved, seconded by Commissioner Rosen, the vote was as follows:

AYES:	Messrs. McEnergy, Mendez, Pernice and Rosen
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

Chairman Pernice asked for a motion for Resolution 18-159. Chairman Pernice stated that these are 2 year contracts. Commissioner Mendez asked Jim Carr if we have our own vacuum truck. Mr. Carr stated that these are for emergency vacuum tankers. These are a lot larger, if a pump station goes down we have to call these trucks to keep the flow going. Commissioner Rosen moved, seconded by Commissioner Mendez, the vote was as follows:

AYES:	Messrs. McEnergy, Mendez, Pernice and Rosen
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

Chairman Pernice asked for a motion for Resolution 18-160. Commissioner Rosen moved, seconded by Commissioner Mendez, the vote was as follows:

AYES:	Messrs. McEnergy, Mendez, Pernice and Rosen
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

Chairman Pernice asked for a motion for Resolution 18-161. Commissioner Mendez moved, seconded by Commissioner Rosen, the vote was as follows:

AYES:	Messrs. McEnergy, Mendez, Pernice and Rosen
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

Chairman Pernice asked for a motion for Resolution 18-162. Commissioner Rosen moved, seconded by Commissioner McEnergy, the vote was as follows:

AYES:	Messrs. McEnergy, Mendez, Pernice and Rosen
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

Commissioner Mendez asked how these prices compare to previous 2 year contracts. Ms. Leatherman stated that the previous year's Bid Tally Sheets are in the Agenda packet.

Chairman Pernice asked for a motion for Resolution 18-163. Commissioner Mendez stated that he located the old Bid Tally Sheets and the difference in prices is very slight. Commissioner Mendez moved, seconded by Commissioner Rosen, the vote was as follows:

AYES:	Messrs. McEnergy, Mendez, Pernice and Rosen
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

Chairman Pernice asked for a motion for Resolution 18-164. Chairman Pernice stated that was discussed at the last meeting. Commissioner Mendez moved, seconded by Commissioner Rosen, the vote was as follows:

AYES:	Messrs. McEnergy, Mendez, Pernice and Rosen
NAYS:	None
ABSTENTIONS:	None

ABSENT: None

Chairman Pernice asked for a motion for Resolution 18-165. Chairman Pernice stated this is an asset management program. Commissioner Mendez moved, seconded by Chairman Pernice, the vote was as follows:

AYES:	Messrs. McEnergy, Mendez, Pernice and Rosen
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

Chairman Pernice asked if there were any comments on the bill list. There was none. Chairman Pernice moved, seconded by Commissioner McEnergy. All present voted aye.

Chairman Pernice proceeded with the meeting and asked if there was other Authority Business. Commissioner McEnergy stated that we should consider helping our customers that are federal employees affected by the Government shutdown. Commissioner McEnergy stated that he knows what it is go without a paycheck. Ms. Leatherman stated that maybe we could stop their interest. Mr. Stankiewicz stated that these employees would have to contact us. Chairman Pernice stated that we could assess who is behind. Commissioner Rosen stated that we could do a press release. Ms. Leatherman stated that JCP&L and NJ Natural Gas has a little ticker tape going around on their website. Ms. Leatherman stated that they have a sign regarding furloughed employees to contact us. Ms. Leatherman asked if a Resolution is required. Mr. Borin stated that we should pass a Resolution. Mr. Borin stated it should say if you're having difficulty due to Government shutdown, please contact us and we will work with you. Commissioner Mendez stated that we should discuss whether to defer Interest or waive interest. Commissioner McEnergy asked if we could ask Manalapan and Marlboro to perhaps read something into their minutes. Chairman Pernice stated that we should pass a Resolution to authorize Katherine Leatherman, Chief Administrative Officer or Brian Valentino, Chief Executive Officer to put something on the website regarding anyone being impacted to call us. Commissioner Rosen stated that he wanted to thank Commissioner McEnergy for bringing this the attention of the Commissioners! Ms. Musich stated that the special needs People of Manalapan are having a food drive for the furloughed employees of the federal government. Ms. Leatherman stated we will collect here and drop it off. Chairman Pernice stated that they should reach out to the business administrators of each town and let them know what we are doing. Mr. Borin stated that we should add Resolution 18-167, Authorizing Assistance to Ratepayers Directly Affected by the Partial Federal Government Shutdown. Commissioner McEnergy moved, seconded by Commissioner Mendez. All present voted Aye!

Chairman Pernice stated that our next meeting will be February 12th, 2019, the Re-Organization meeting.

At 7:30PM, Chairman Pernice asked for a motion to adjourn the meeting. Commissioner Mendez moved, seconded by Commissioner Rosen all present voted aye.

#####