

**RESOLUTION AUTHORIZING PUBLIC HEARING TO SET NEW CONNECTION  
FEES FOR FISCAL YEAR 2019-2020**

**WHEREAS**, in accordance with *NJSA 40:14B-22*, the Western Monmouth Utilities Authority shall annually revise the schedule of connection fees; and

**WHEREAS**, the Commissioners of the Western Monmouth Utilities Authorities propose to conduct a public hearing on Tuesday, July 16, 2019 at the offices of the Western Monmouth Utilities Authority, 103 Pension Road, Manalapan, New Jersey at 7:00 p.m., for the purpose of setting the connection fee for the year ending July 2020, and until such time as a new connection fee is computed; and

**WHEREAS**, a notice of this hearing is required to be published in the Asbury Park Press and the Home News Tribune, newspapers of general circulation in the service area of the Western Monmouth Utilities Authority at least twenty (20) days prior to July 16, 2019. This will also be available on the Authority’s website; [www.wmuanj.org](http://www.wmuanj.org) ; and

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Western Monmouth Utilities Authority as follows:

1. A public hearing shall be set on July 16, 2019 at 7:00 p.m., at the offices of the Western Monmouth Utilities Authority.
2. Certified true copies of the Resolution shall be forwarded for publication and to:
  - a) Clerk of each Municipality serviced by the Western Monmouth Utilities Authority
  - b) Leslie Warshauer, Chief Financial Officer

**DATE: JUNE 11, 2019**

<u><b>ROLL CALL</b></u>	<u><b>Motion</b></u>		<u><b>Recorded Vote</b></u>			
	<u><b>1st</b></u>	<u><b>2nd</b></u>	<u><b>Aye</b></u>	<u><b>Nay</b></u>	<u><b>Abstain</b></u>	<u><b>Absent</b></u>
<b>McENERY</b>			<b>X</b>			
<b>ROSEN</b>						<b>X</b>
<b>PERNICE</b>	<b>X</b>		<b>X</b>			
<b>MENDEZ</b>		<b>X</b>	<b>X</b>			

**AUTHORIZING THE PURCHASE OF VUEWORKS ASSET MANAGEMENT SOFTWARE THROUGH MASER CONSULTING P.A.**

**WHEREAS**, the Chief Operating Officer, James Carr has requested that the WMUA be authorized to purchase through Maser Consulting the VUEWorks Asset Management Software, and

**WHEREAS**, the Chief Operating Officer has a proposal for the VUEWorks Software whose initial cost is \$26,500.00. There will be an annual maintenance and support fee of \$5,300.00 for year one and the subsequent years will be \$5,300.00 each. The technical support from Maser is \$1,000.00 per month. One Year of hosting is built into the current contract, and

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Western Monmouth Utilities Authority as follows:

1. The Chief Executive Officer, Brian J. Valentino will execute an acceptable contract with Maser Consulting to purchase VUEWorks Asset Management for a total purchase price of \$31,800.00.
2. The Clerk is authorized to forward copies of this resolution, certified to be a true copy to:
  - a) Maser Consulting P.A. , Consulting Engineer
  - b) Leslie Warshauer, Chief Financial Officer
  - c) Coleen Weber, Office Manager

**DATE: JUNE 11, 2019**

<u><b>ROLL CALL</b></u>	<u><b>Motion</b></u>		<u><b>Recorded Vote</b></u>			
	<u><b>1st</b></u>	<u><b>2nd</b></u>	<u><b>Aye</b></u>	<u><b>Nay</b></u>	<u><b>Abstain</b></u>	<u><b>Absent</b></u>
<b>McENERY</b>	<b>X</b>		<b>X</b>			
<b>ROSEN</b>						<b>X</b>
<b>PERNICE</b>		<b>X</b>	<b>X</b>			
<b>MENDEZ</b>			<b>X</b>			

**AUTHORIZING CHANGE ORDER #1 FOR THE PRESTRESSED CONCRETE  
EQUALIZATION TANK IMPROVEMENTS**

**WHEREAS**, T&M Associates, the Consultant Engineer has recommended to the Authority that Change Order #1 be approved in the Contract for the Prestressed Concrete Equalization Tank Improvements, and

**WHEREAS**, this Change Order results from an adjustment described in the Consulting Engineer’s letter dated May 31, 2019 which is hereby attached. This was necessitated to adjust the contract cost to include the anticipated removal of additional unforeseen sludge from the EQ Basin which will exceed the contracted volume estimated by 4,400 CY (Cubic Yards), and

**WHEREAS**, this has resulted in an increase of the contract price computed as follows:

Original Contract Price	\$ 6,911,208.00
Previous Changes	\$ 0.00
Change Order #1	\$ <b>1,258,400.00</b>
Net Change	\$ 0.00
Revised Contract Price	\$ 8,169,608.00

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Western Monmouth Utilities Authority as follows:

1. The Chief Executive Officer, Brian J. Valentino is hereby authorized to execute the Change Order #1 dated May 31, 2019 in accordance with its terms.
2. The Clerk is authorized to forward copies of this resolution, certified to be a true copy to:
  - a) T&M Associates
  - b) Leslie Warshauer, Chief Financial Officer

**DATE: JUNE 11, 2019**

<b><u>ROLL CALL</u></b>	<b><u>Motion</u></b>		<b><u>Recorded Vote</u></b>			
	<b><u>1st</u></b>	<b><u>2nd</u></b>	<b><u>Aye</u></b>	<b><u>Nay</u></b>	<b><u>Abstain</u></b>	<b><u>Absent</u></b>
<b>McENERY</b>		<b>X</b>	<b>X</b>			
<b>ROSEN</b>						<b>X</b>
<b>PERNICE</b>	<b>X</b>		<b>X</b>			
<b>MENDEZ</b>			<b>X</b>			

**RESOLUTION FOR MEMBER PARTICIPATION  
IN A COOPERATIVE PRICING SYSTEM:**

**WHEREAS**, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

**WHEREAS**, the Educational Services Commission of New Jersey hereinafter referred to as the "Lead Agency" has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

**WHEREAS**, on June 11, 2019 the governing body of the Western Monmouth Utilities Authority , County of Monmouth, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

**THEREFORE BE IT RESOLVED**, as follows:

This Resolution shall be known and may be cited as the Cooperative Pricing Resolution of the Western Monmouth Utilities Authority, and

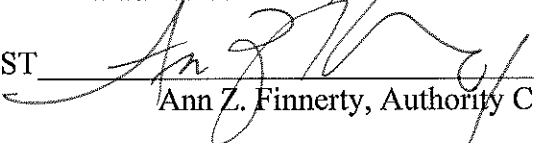
Brian J. Valentino, Chief Executive Officer of the Western Monmouth Utilities Authority, pursuant to the provisions of *N. J.S.A. 40A:11-11(5)*, is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

The Lead Agency shall be responsible for complying with the provisions of the, *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

This resolution shall take effect immediately upon passage.

I hereby certify that the above Resolution was adopted by the Board of Commissioners of the Western Monmouth Utilities Authority at a meeting of said governing body held on June 11, 2019.

BY:   
 Brian J. Valentino, Chief Executive Officer

ATTEST   
 Ann Z. Finnerty, Authority Clerk

**DATE: JUNE 11, 2019**

<u><b>ROLL CALL</b></u>	<u><b>Motion</b></u>		<u><b>Recorded Vote</b></u>			
	<u><b>1st</b></u>	<u><b>2nd</b></u>	<u><b>Aye</b></u>	<u><b>Nay</b></u>	<u><b>Abstain</b></u>	<u><b>Absent</b></u>
<b>McENERY</b>	<b>X</b>		<b>X</b>			
<b>ROSEN</b>						<b>X</b>
<b>PERNICE</b>		<b>X</b>	<b>X</b>			
<b>MELENDEZ</b>			<b>X</b>			

**AUTHORIZING PAYMENT PLAN FOR CONNECTION FEES  
FOR BONNIE RAPPEL HAIR ARTISTRY AND BOUTIQUE, PROJECT #669**

**WHEREAS**, the Western Monmouth Utilities Authority (“WMUA”), from time to time, and on a case-by-case basis, reviews requests for payment plans of its connection fees; and

**WHEREAS**, Bonnie Rappel of 34 North Main Street in Marlboro, Project #669 has requested a connection fee payment plan; and

**WHEREAS**, the WMUA has been advised of a hardship by the owner in paying the connection fees in full, and

**WHEREAS**, such connection fees are paid prior to the connection in order to obtain the necessary permits, and

**WHEREAS**, the Authority will grant payment plans for connection fees not to exceed a period of 3 years or 36 months.

**WHEREAS**, Bonnie Rappel has requested a connection fee payment plan for a period of 3 years. A total of \$17,200.00 for a total of 4 EDCU’s (\$4300.00 X 4) is the connection fee due for 34 North Main Street in Marlboro. The initial payment received will be \$478.00, leaving a balance of \$16,722.00. She is requesting to pay \$478.00 per month for 36 months, and

**WHEREAS**, The OWNERS will be required to pay quarterly sewer service fees going forward in addition to the connection fee payment plan; and

**WHEREAS**, the Commissioners of the WMUA have reviewed the request and approve of it subject to the OWNERS making timely payments to the WMUA and entering into an agreement to this effect with the WMUA; and

**WHEREAS**, the OWNERS are advised that if he files for protection under the Federal Bankruptcy Act, 11 *U.S.C.A.* § 101 *et seq.*, the entire unpaid balance, plus interest at one and one half percent (1½%) per month, will be due and payable to the Authority; and

**WHEREAS**, the OWNERS are advised that if it closes title and sells the Property, the entire unpaid balance, plus interest at one and one half percent (1½%) per month, will be due and payable to the Authority.

**NOW THEREFORE, BE IT RESOLVED** by the Commissioners of the Western Monmouth Utilities Authority as follows:

1. Bonnie Rappel agrees to the plan and agrees to pay \$478.00 per month for 36 months beginning July 1, 2019.
4. The Clerk is hereby authorized to forward copies of this resolution, certified to be a true copy to:
  - a) Leslie Warshauer, Chief Financial Officer
  - b) Bonnie Rappel Hair Artistry, Project #669

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**Bonnie Rappel**

**DATE: JUNE 11, 2019**

<u>ROLL CALL</u>	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
McENERY	X		X			
ROSEN						X
PERNICE		X	X			
MELENDEZ			X			

**APPROVING PAID INTERNSHIP OF NOAH BROWN, EFFECTIVE  
JULY 1, 2019**

**WHEREAS**, there presently exists a paid internship position in the Western Monmouth Utilities Authority; and

**WHEREAS**, Brian J. Valentino, the CEO has recommended that the WMUA approve the paid internship of Noah Brown, and

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Western Monmouth Utilities Authority as follows:

1. Noah Brown be and he is hereby appointed intern effective after July 1, 2019 at an hourly rate of \$10.00.
2. The Clerk is hereby authorized and directed to forward certified copies of this Resolution to:
  - a) Vita Mazzola, Accountant
  - b) Noah Brown

**DATE: JUNE 11, 2019**

<b><u>ROLL CALL</u></b>	<b><u>Motion</u></b>		<b><u>Recorded Vote</u></b>			
	<b><u>1<sup>st</sup></u></b>	<b><u>2<sup>nd</sup></u></b>	<b><u>Aye</u></b>	<b><u>Nay</u></b>	<b><u>Abstain</u></b>	<b><u>Absent</u></b>
<b>McENERY</b>			<b>X</b>			
<b>ROSEN</b>						<b>X</b>
<b>PERNICE</b>	<b>X</b>		<b>X</b>			
<b>MENDEZ</b>		<b>X</b>	<b>X</b>			

**MEMORIALIZING AN ENERGY REVERSE AUCTION FOR ELECTRICITY &  
NATURAL GAS WITH EMEX**

**WHEREAS**, the Western Monmouth Utilities Authority intends to procure for its own usage electricity and natural gas through a reverse auction process, and

**WHEREAS**, EMEX is NJDCA approved to conduct reverse energy auctions, and

**WHEREAS**, EMEX has experience conducting on-line reverse auctions, and

**WHEREAS**, the Western Monmouth Utilities Authority will apply to the Division of Local Government Services, Department of Community Affairs for approval to conduct the aforesaid reverse auction, and

**NOW THEREFORE, BE IT RESOLVED** that EMEX is authorized to act as the Western Monmouth Utilities Authority’s Agent for the purposed of conducting the energy procurement, and

**BE IT FURTHER RESOLVED** that a copy of this Resolution be provided to the Division of Local Government Services, Department of Community Affairs in application for approval of the energy procurement.

**DATE: JUNE 11, 2019**

<b><u>ROLL CALL</u></b>	<b><u>Motion</u></b>		<b><u>Recorded Vote</u></b>			
	<b><u>1st</u></b>	<b><u>2nd</u></b>	<b><u>Aye</u></b>	<b><u>Nay</u></b>	<b><u>Abstain</u></b>	<b><u>Absent</u></b>
<b>McENERY</b>			<b>X</b>			
<b>ROSEN</b>						<b>X</b>
<b>PERNICE</b>	<b>X</b>		<b>X</b>			
<b>MENDEZ</b>		<b>X</b>	<b>X</b>			



**AUTHORIZING THE CHIEF ADMINISTRATIVE OFFICER TO RECEIVE PROPOSALS  
FOR AN UPGRADED WEBSITE**

**WHEREAS**, the Western Monmouth Utilities Authority is subject to certain requirements of the Local Public Contracts Law and the local Pay to Play Law (N.J.S.A. 19:44-20.4, 20.5 et seq.); and

**WHEREAS**, the Chief Administrative Officer is requesting to Prepare an RFP, Advertise and Receive Proposals for the Upgrade of the WMUA Website, and

**WHEREAS**, the Commissioners of the Western Monmouth Utilities Authority has deemed it necessary and appropriate to award contracts over \$17,500.00 for an Upgraded Website in accordance with the “Fair and Open” contract provisions of the Local Pay to Play Law.

**NOW, THEREFORE, BE IT RESOLVED**, by the Commissioners of the Western Monmouth Utilities Authority as follows:

1. The Chief Administrative Officer of the Western Monmouth Utilities Authority shall hereby advertise the enclosed legal notice in the *Asbury Park Press* and shall make available to interested vendors and professionals the enclosed Western Monmouth Utilities Authority Criteria for Submission of Proposals for an Upgraded Website
2. The Clerk is hereby authorized to forward copies of this Resolution, certified to be a true copy to:
  - A) Katherine Leatherman, Chief Administrative Officer
  - B) Coleen Weber, Officer Manager

**DATE: JUNE 11, 2019**

<b><u>ROLL CALL</u></b>	<b><u>Motion</u></b>		<b><u>Recorded Vote</u></b>			
	<b><u>1st</u></b>	<b><u>2nd</u></b>	<b><u>Aye</u></b>	<b><u>Nay</u></b>	<b><u>Abstain</u></b>	<b><u>Absent</u></b>
<b>McENERY</b>		<b>X</b>	<b>X</b>			
<b>ROSEN</b>						<b>X</b>
<b>PERNICE</b>	<b>X</b>		<b>X</b>			
<b>MENDEZ</b>			<b>X</b>			

## **LEGAL NOTICE**

### **REQUEST FOR PROPOSALS FOR AN UPGRADED WEBSITE FOR THE WESTERN MONMOUTH UTILITIES AUTHORITY**

NOTICE IS HEREBY GIVEN, that pursuant to N.J.S.A. 19:44A-20.4, 20.5 et seq. that the Western Monmouth Utilities Authority shall pursue a “Fair and Open Process” in awarding a contract for an upgraded website, and hereby solicit qualifications in the form of resumes and letter applications for the Western Monmouth Utilities Authority, which shall be submitted to Ann Z. Finnerty, Clerk, Western Monmouth Utilities Authority, 103 Pension Road, Manalapan, New Jersey 07726. Proposals shall be submitted in a sealed envelope to the Clerk to be received no later than 12:00 p.m. on Tuesday, July 9, 2019.

**Katherine Leatherman, Chief Administrative Officer  
Western Monmouth Utilities Authority**

**WESTERN MONMOUTH UTILITIES AUTHORITY**  
**CRITERIA FOR SUBMISSION OF QUALIFICATIONS FOR**  
**UPGRADE OF THE WMUA WEBSITE UNDER THE**  
**FAIR AND OPEN PROCESS**

NOTICE IS HEREBY GIVEN, for all applicants for the positions set forth more fully in a notice of publication authorized by the Board of Commissioners of the Western Monmouth Utilities Authority by Resolution June 11, 2019 for submission of qualifications that shall take into consideration the following factors which will be weighed by the Chief Administrative Officer of the Western Monmouth Utilities Authority as the basis of an award for professional services most advantageous to the Authority:

- I. Resume including all documentation that provides the following for evaluation by the Western Monmouth Utilities:
  - a. Experience and reputation in the field.
  - b. Knowledge of the area of expertise for the position.
  - c. Availability to accommodate any requests not specifically mentioned here.
  - d. Designated professional and support staff and location of offices.
  - e. References in general and in particular from entities where the professional has provided similar services as sought in the Western Monmouth Utilities Authority.
  - f. Copy of Business Registration Certificate and Certificate of Employee Information Report with the State of New Jersey.
  
- II. Submission of Rate Schedule
  
- III. Selection of professionals shall be solely on the Western Monmouth Utilities Authority evaluation of the submitted material in the criteria set forth in this document.
  1. The WMUA is seeking to incorporate the features listed below and any other ideas and suggestions as deemed necessary:
    - a) WMUA vision and mission statement
    - b) WMUA colors (will be provided)
    - c) Mobile and desktop viewing
    - d) Integration with social media
    - e) Ability to be updated daily
    - f) Links to other appropriate websites
  
- V. Submit all materials in a sealed envelope addressed to Ann Z. Finnerty, Clerk, Western Monmouth Utilities Authority, 103 Pension Road, Manalapan, New Jersey 07726 to be received on or before 12:00 pm on Tuesday, July 9, 2019.

**AUTHORIZING THE COMMISSIONERS TO GO INTO CLOSED  
SESSION FOR THE PURPOSE OF DISCUSSING MATTERS  
PURSUANT TO N.J.S.A. 10:4-12(b)**

**WHEREAS**, in order to exclude the public from a discussion of a matter as provided in N.J.S.A. 10:4-12(b), the Commissioners must first adopt a resolution stating the general nature of the subject or subjects to be discussed and the time and circumstance when such discussion can be disclosed to the public. **N.J.S.A. 10:4-13**

**WHEREAS**, the Commissioners find it necessary to adjourn to closed session and will not return to public session for the purpose of taking action on the matters discussed in closed session, and

**WHEREAS**, the Commissioners will discuss litigation, negotiations and plant security, and

**NOW THEREFORE BE IT RESOLVED**, the Commissioners have adjourned the public portion of the meeting, and are beginning the closed session meeting, and will not return to open session.

**DATE: JUNE 11, 2019**

<u>Commissioner</u>	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
<b>McENERY</b>			<b>X</b>			
<b>ROSEN</b>						<b>X</b>
<b>PERNICE</b>	<b>X</b>		<b>X</b>			
<b>MENDEZ</b>		<b>X</b>	<b>X</b>			