

**RESOLUTION APPROVING MINUTES**

**BE IT RESOLVED** by the Commissioners of the Western Monmouth Utilities Authority that the regular minutes of the meeting and the closed session minutes of November 28, 2017 be and the same are hereby accepted for filing by the Authority.

**DATE: JANUARY 9, 2018**

<u>Commissioner</u>	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
<b>McENERY</b>						<b>X</b>
<b>MENDEZ</b>		<b>X</b>	<b>X</b>			
<b>PERNICE</b>			<b>X</b>			
<b>ROSEN</b>	<b>X</b>		<b>X</b>			

**RESOLUTION APPROVING MINUTES**

**BE IT RESOLVED** by the Commissioners of the Western Monmouth Utilities Authority that the regular minutes of the meeting and the closed session minutes of December 19, 2017 be and the same are hereby accepted for filing by the Authority.

**DATE: JANUARY 9, 2018**

<u>Commissioner</u>	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
<b>McENERY</b>						<b>X</b>
<b>MENDEZ</b>	<b>X</b>		<b>X</b>			
<b>PERNICE</b>					<b>X</b>	
<b>ROSEN</b>		<b>X</b>	<b>X</b>			

**RESOLUTION SETTING MEETING DATES FOR PUBLIC AND WORKSHOP MEETINGS FOR THE YEAR ENDING JANUARY 31<sup>ST</sup>, 2019**

**BE IT RESOLVED** by the Commissioners of the Western Monmouth Utilities Authority that pursuant to the provisions of the N.J.S.A. 10:4-6 et seq. the time and place for the regular meetings of the Western Monmouth Utilities Authority will be held at **7:00p.m.**, in the Meeting Room at the offices of the Western Monmouth Utilities Authority, 103 Pension Road, Manalapan, New Jersey 07726;

**WHEREAS**, the meeting schedule for the second and fourth Tuesday of each month are tentative and will be held based on necessity, and

The dates of the meetings for February 1<sup>st</sup>, 2018 to January 31<sup>st</sup>, 2019 will be:

<b>WORKSHOP MEETING</b>	<b>PUBLIC MEETING</b>
February 06, 2018	February 27, 2018
March 13, 2018	March 27, 2018
April 10, 2018	April 24, 2018
May 8, 2018	May 22, 2018
June 12, 2018	June 26, 2018
July 17, 2018	July 17, 2018
August 28, 2018	August 28, 2018
September 24, 2018	September 24, 2018
October 9, 2018	October 23, 2018
November 13, 2018	November 13, 2018
December 18, 2018 (11AM followed by Employee Appreciation Luncheon)	December 18, 2018
January 8, 2019	January 22, 2019

**BE IT FURTHER RESOLVED** that copies of this Resolution be forwarded to the Municipal Clerks of Marlboro Township, Manalapan Township, Freehold Township and the Borough of Englishtown for filing and posting, and that copies of this Resolution be published in the *Asbury Park Press* and posted on the WMUA website and will also be posted on the bulletin board at the Authority Offices in accordance with provisions of Statute;

**DATE: JANUARY 9, 2018**

<u>Commissioner</u>	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
<b>McENERY</b>			<b>X</b>			
<b>MENDEZ</b>		<b>X</b>	<b>X</b>			
<b>PERNICE</b>			<b>X</b>			
<b>ROSEN</b>	<b>X</b>		<b>X</b>			

**AUTHORIZING CHANGE ORDER #1 FOR PUMP STATION  
REHABILITATION**

**WHEREAS**, CME Associates, the Consultant Engineer has recommended to the Authority that Change Order #1 be approved in the Contract for the Pump Station Rehabilitation, and

**WHEREAS**, this Change Order results from adjustment described in the Consulting Engineer's letter dated November 29, 2017 which is hereby attached, and

**WHEREAS**, this is resulted in a decrease of the contract price computed as follows:

Original Contract Price	\$ 4,566,700.00
Previous Changes	\$ 0.00
Change Order #1	-\$ 299.40
Net Change	\$ 0.00
Revised Contract Price	\$ 4,566,400.60

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Western Monmouth Utilities Authority as follows:

1. The General Manager is hereby authorized to execute the Change Order #1 dated November 29, 2017 in accordance with its terms.
2. The Clerk is authorized to forward copies of this resolution, certified to be a true copy to:
  - a) CME Associates
  - b) Leslie Warshauer, Director of Finance

**DATE: JANUARY 9, 2018**

<u>Commissioner</u>	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
McENERY						X
MENDEZ		X	X			
PERNICE			X			
ROSEN	X		X			

**AUTHORIZING THE EXTENSION OF A SHARED SERVICE AGREEMENT BETWEEN THE WESTERN MONMOUTH UTILITIES AUTHORITY AND THE TOWNSHIP OF MARLBORO**

**WHEREAS**, the Western Monmouth Utilities Authority (hereinafter, “the WMUA”), the Township of Marlboro mutually seek a shared service agreement to provide Confined Space Rescue Team Services, and;

**WHEREAS**, the WMUA Commissioners are of the opinion that the preparation and execution of a Shared Service Agreement with the Township of Marlboro would be in the best interests of the WMUA ratepayers; and

**WHEREAS**, pursuant to *N.J.S.A. 40:8A-1 et seq.*, the WMUA is authorized to facilitate and promote interlocal and regional shared service agreements;

**WHEREAS**, the shared service agreement allows for an extension for one year at a time through 2020, The Authority wishes to extend the contract for one year through January 31, 2019, and

**NOW THEREFORE, BE IT RESOLVED** by the Commissioners of the Western Monmouth Utilities Authority as follows:

1. The WMUA Executive Director is authorized to prepare a Shared Service Agreement by and between the WMUA and the Township of Marlboro to provide Confined Space Rescue Team Services for the Township of Marlboro.
2. Upon their review and approval, the WMUA Commissioners are authorized to execute such Shared Service Agreement.
3. The Clerk is hereby authorized to forward copies of this resolution, certified to be a true copy to:
  - a. Township of Marlboro Business Administrator
  - b. Leslie Warshauer, Director of Finance
  - c. Coleen Weber, Office Manager

**DATE: JANUARY 9, 2018**

<u>Commissioner</u>	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
<b>McENERY</b>						<b>X</b>
<b>MENDEZ</b>		<b>X</b>	<b>X</b>			
<b>PERNICE</b>			<b>X</b>			
<b>ROSEN</b>	<b>X</b>		<b>X</b>			

**AUTHORIZING THE REDUCTION OF PERFORMANCE BOND AND CASH SURETY FOR MICHAEL HOLDEN, PROJECT #537**

**WHEREAS**, the developer of Project #537, Michael Holden, has requested a reduction of the Performance Bond and Cash Surety and;

**WHEREAS**, T&M Associates has recommended the Performance Guarantee and Cash Surety be reduced retaining 20%, and

**WHEREAS**, T&M Associates has reviewed the above application and per site observations, the Applicant has substantially completed all of the improvements in compliance with the approved drawings and approval conditions, and

**WHEREAS**, the Consulting Engineer recommends that the performance bond in the amount of \$27,171.19 be reduced to \$5,434.24 (plus accrued interest) and the cash surety in the amount of \$3,019.02 (plus accrued interest) be reduced to \$603.80 as per T&M's letter dated November 22<sup>nd</sup>, 2017, and

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Western Monmouth Utilities Authority as follows:

1. The Performance Bond in the amount of \$27,171.19 (plus accrued interest be reduced to \$5,434.24.
2. Cash Surety in the amount of \$3,019.02 (plus accrued interest) be reduced to \$603.80.
3. All professional fees must be current.
4. The Clerk is hereby authorized to forward copies of this resolution, certified to be a true copy to
  - a) Kathy Leatherman, General Manager
  - b) T&M Associates
  - c) Michael Holden, Project #537

**DATE: JANUARY 9, 2018**

<u>Commissioner</u>	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
<b>McENERY</b>						X
<b>MENDEZ</b>		X	X			
<b>PERNICE</b>			X			
<b>ROSEN</b>	X		X			

**AUTHORIZING THE COMMISSIONERS TO GO INTO CLOSED  
SESSION FOR THE PURPOSE OF DISCUSSING MATTERS  
PURSUANT TO N.J.S.A. 10:4-12(b)**

WHEREAS, in order to exclude the public from a discussion of a matter as provided in N.J.S.A. 10:4-12(b), the Commissioners must first adopt a resolution stating the general nature of the subject or subjects to be discussed and the time and circumstance when such discussion can be disclosed to the public. N.J.S.A. 10:4-13

WHEREAS, the Commissioners find it necessary to adjourn to closed session and will not return to public session for the purpose of taking action on the matters discussed in closed session, and

WHEREAS, the Commissioners will discuss litigation, and

NOW THEREFORE BE IT RESOLVED, the Commissioners have adjourned the public portion of the meeting, and are beginning the closed session meeting, and will not return to open session.

**DATE: JANUARY 9, 2018**

<u>Commissioner</u>	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
McENERY		X	X			
MENDEZ	X		X			
PERNICE			X			
ROSEN			X			