

WESTERN MONMOUTH UTILITIES AUTHORITY

PUBLIC MEETING

February 27TH, 2018

Chairman Pernice called the Western Monmouth Utilities Authority's Public meeting to order at 7:00PM. It was announced that pursuant to the Open Public Meeting Act and N.J.S.A. 10:4-6 et seq., adequate notice of this meeting has been sent to the Asbury Park Press, The Home News and Tribune, Clerks of Manalapan and Marlboro Townships, and is posted in the lobby of the Western Monmouth Utilities Authority ("W.M.U.A.")

Upon roll call:

Present:	Messrs. McEnery, Mendez, Pernice, and Rosen
Absent:	None
Also in Attendance:	F. Borin, DeCotiis, Fitzpatrick & Cole, LLP G. Stankiewicz, Accountant K. Henderson, B. Valentino, Executive Director J. Carr, Manager of Engineering Services G. Kasternakis, Maintenance Superintendent C. Weber, Office Manager L. Warshauer, Director of Finance N. Yeh, Supervising Accountant K. Leatherman, General Manager P. Dantone, Bookkeeper J. Cushley, Receptionist A. Finnerty, Authority Clerk M. Musich, Manalapan Township Liaison

All present cited the Pledge of Allegiance.

Chairman Pernice opened the meeting. He thanked everyone for attending the meeting.

Chairman Pernice asked if there was public comment, there was none.

Chairman Pernice welcomed the WMUA employees, management and staff to the meeting, as well as Maryann Musich, Manalapan Township Committeewoman.

Chairman Pernice referred to Brian Valentino for the Executive Directors Report. Mr. Valentino stated that everything he needed to report for this meeting had been previously distributed in writing or is already on this agenda.

Chairman Pernice asked for any comments on the Consent Agenda. There was none. Chairman Pernice asked for a motion on the Consent Agenda for Resolution 18-41 thru 18-44. Commissioner Mendez moved, seconded by Commissioner Rosen. All present voted as follows:

AYES:	Messrs. McEnery, Mendez, Pernice and Rosen
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

- 18-41 Approving Minutes of February 6, 2018
- 18-42 Authorizing Central Jersey Health Insurance Dental Plan
- 18-43 Authorizing Developers Agreement with TDA Capital LLC, Project #498
- 18-44 Rejecting Bid from Lucas Construction Group, Inc. for the Texas Road Force Main Air Release Assembly Replacement

Chairman Pernice proceeded with discussion.

- Chairman Pernice asked if there were any comments on Authorizing the General Manager to Prepare Plans and Specifications, Advertise and Receive Bids for Paving of the Treatment Plant. Chairman Pernice stated that each year we put money aside to pave the treatment plant. It is usually about \$50,000.00 which is done in phases. There were no additional comments.
- Chairman Pernice asked for any comment regarding establishing the Manager of Engineering Services billing rate effective February 1, 2018. Mr. Valentino stated that each year we have to adopt the Manager’s rate because he does plant reviews and application reviews. This is what we charge the applicant for our work in house. It reimburses the account.
- Chairman Pernice asked for any comment regarding the Shared Services Agreement with the Borough of Matawan. This is a shared services agreement for paving that needs to take place on Texas Road. Matawan is also doing some paving so we would leverage their contract to save money. Chairman Pernice asked Frank Borin if the wording is correct in the Resolution. The Resolution states we are sharing the cost, we are not sharing the cost we are utilizing their contractor. Mr. Borin stated the intent of the agreement is to allow for Matawan’s contractor who is doing work at their recycling center; which includes a lot of paving to do the installation of our underground facilities there which we are going to be doing anyway as a result of the Texas Road Pump Station Rehab Project. The price that they quoted us was less than what we were getting thru the bidding process. Mr. Borin confirmed that with Jim Carr who stated that was correct. We would like to utilize their contractor to do the pipe installation and share in the cost of the repaving because they are going to pave regardless. Chairman Pernice asked if we are asking Matawan to share in the cost. Mr. Borin stated that Matawan was going to be paving and we were going to do the underground work so now we are going to share in the cost of repaving that facility as well as having them do our pipe installation. The Resolution is correct,

we could add more information. Gerry Stankiewicz stated that Matawan will be the lead agency on the project. They have already bid it and they are going to do a change order. Matawan is going to comply with the DCA regulations on the change order because it exceeds 20% of their contract amount and we will reimburse them for the publication costs. We are going to pay them for the service. Mr. Valentino stated that we will save about \$50,000.00 in the process. Chairman Pernice stated that there is no need to change the language in the Resolution.

Chairman Pernice asked for a motion on Resolutions 18-45 through 18-47. Commissioner Rosen moved, seconded by Commissioner Mendez, the vote was as follows:

AYES:	Messrs. McEnergy, Mendez, Pernice and Rosen
NAYS:	None
ABSTENTIONS	None
ABSENT:	None

18-45	Authorizing the General Manager to Prepare Plans and Specifications, Advertise and Receive Bids for Paving at the Treatment Plant
18-46	Establishing the Manager of Engineering Services Billing Rate Effective February 1, 2018
18-47	Authorizing Shared Services Agreement with the Borough of Matawan

Chairman Pernice asked if there were any questions on the bill list. Commissioner Rosen moved the bill list, seconded by Commissioner McEnergy, all present voted aye.

Chairman Pernice asked if there was any other Authority Business. Chairman Pernice asked Jim Carr if everything was going well, he confirmed that everything is running smoothly. Chairman Pernice asked Leslie Warshauer if she has any comment, she stated no.

Brian Valentino stated that he has a couple of presentations this evening. He asked Keith Henderson to come to the dais. Everyone applauded for Mr. Keith Henderson! Chairman Pernice stated that Mr. Henderson has been with his previous company serving the WMUA 28 years and knows our plant very well. Chairman Pernice stated that maybe switching companies is a good thing and we are grateful not to lose him and his valuable experience. He stated that on behalf of the Board of Commissioners and the WMUA, we wanted to recognize him and present him with a citation awarding him for long and distinguished service. Everybody applauded; Mr. Henderson thanked everybody for the citation and their support for helping him during his transition over the last few months.

Chairman Pernice stated we have another presentation which is a very high award. He stated that some colleagues have joined us today for this presentation. He stated that Katherine Leatherman has been with the Authority for 40 years! He stated that Kathy started at age 19 and has lived through many Commissioners and Executive Directors. He stated that Kathy does everything and has always been very helpful. Chairman Pernice stated that he has contacted Kathy many times and she has always been helpful and informative. Commissioner

Rosen stated that Kathy is by far the most important person at the WMUA. Chairman Pernice stated that when we ran without an executive Director, Kathy stepped up and took care of everything. Commissioner Mendez thanked Kathy for her professionalism and friendship in helping him as a commissioner in the Authority. Chairman Pernice read a Proclamation to Kathy. Everybody applauded for Ms. Leatherman. Kathy Leatherman thanked everybody for this award and for everybody's support. Everybody enjoyed the photo opportunities and festivities for Ms. Leatherman.

At 7:24pm Chairman Pernice asked for a motion to go into closed session. Resolution 18-48, Authorizing the Commissioners to go into Closed Session for the purpose of Discussing Litigation and/or Personnel and the will not return to public Session. Commissioner Mendez moved, seconded by Commissioner Rosen, all present voted aye.

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