

RESOLUTION APPROVING MINUTES

BE IT RESOLVED by the Commissioners of the Western Monmouth Utilities Authority that the regular minutes of the meeting and the closed session minutes of April 24, 2018 be and the same are hereby accepted for filing by the Authority.

DATE: May 22, 2018

<u>Commissioner</u>	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
McENERY						X
MENDEZ	X		X			
PERNICE			X			
ROSEN		X	X			

**AUTHORIZING T&M ASSOCIATES TO ADVERTISE AND RECEIVE
BIDS FOR THE MANALAPAN ESTATES FORCE MAIN
REPLACEMENT**

WHEREAS, T&M Associates has requested to advertise and receive bids for the Manalapan Estates Force Main Replacement, and;

WHEREAS, the Commissioners of the Western Monmouth Utilities Authority hereby authorize T&M Associates to advertise and receive bids, as follows, and

- | | |
|-----------------------------------|---------------|
| 1. Permission to receive bids | May 22, 2018 |
| 2. Projected Advertised Newspaper | June 4, 2018 |
| 3. Receive bids | June 29, 2018 |
| 4. Award Project | July 17, 2018 |

THEREFORE, BE IT RESOLVED by the Commissioners of the Western Monmouth Utilities Authority as follows:

1. T&M Associates is hereby authorized to advertise, and receive bids for the Manalapan Estates Force Main Replacement.
2. The Clerk is authorized to forward copies of this resolution, certified to be a true copy to:
 - a) Coleen Weber, Office Manager
 - b) James Carr, Manager of Engineering Services

DATE: May 22, 2018

<u>Commissioner</u>	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
McENERY						X
MENDEZ		X	X			
PERNICE			X			
ROSEN	X		X			

**RESOLUTION AUTHORIZING PUBLIC HEARING TO SET NEW CONNECTION
FEES FOR FISCAL YEAR 2018-2019**

WHEREAS, in accordance with *NJSA 40:14B-22*, the Western Monmouth Utilities Authority shall annually revise the schedule of connection fees; and

WHEREAS, the Commissioners of the Western Monmouth Utilities Authorities propose to conduct a public hearing on Tuesday, June 26th, 2018 at the offices of the Western Monmouth Utilities Authority, 103 Pension Road, Manalapan, New Jersey at 7:00 p.m., for the purpose of setting the connection fee for the year ending January 31st, 2019, and until such time as a new connection fee is computed; and

WHEREAS, a notice of this hearing is required to be published in the Asbury Park Press and the Home News Tribune, newspapers of general circulation in the service area of the Western Monmouth Utilities Authority at least twenty (20) days prior to June 26th, 2018. This will also be available on the Authority’s website; www.wmuanj.org ; and

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Western Monmouth Utilities Authority as follows:

1. A public hearing shall be set on June 26th, 2018 at 7:00 p.m., at the offices of the Western Monmouth Utilities Authority.
2. Certified true copies of the Resolution shall be forwarded for publication and to:
 - a) Clerk of each Municipality serviced by the Western Monmouth Utilities Authority
 - b) Leslie Warshauer, Director of Finance

DATE: MAY 22, 2018

<u>Commissioner</u>	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
McENERY						X
MENDEZ		X	X			
PERNICE			X			
ROSEN	X		X			

RESOLUTION AUTHORIZING SALARY INCREASES FOR MANAGEMENT PERSONNEL

BE AND IT IS HEREBY RESOLVED, by the Commissioners of the Western Monmouth Utilities Authority that the salaries for the positions listed below are established as follows commencing February 1st, 2018 to be paid based upon a 52 week year:

NAME/TITLE	SALARY (\$)
Brian J. Valentino/Executive Director	\$144,125.00 (effective 7/1/18)
Dane Martindell/Regulatory Compliance Supervisor/Project Manager	\$98,228.00
Leslie Warshauer/Director of Finance	\$92,693.00
Katherine Leatherman/General Manager/Purchasing Agent	\$96,051.00
Robert J. Smith/Facilities Manager	\$103,655.00
George White/Collections Superintendent	\$95,256.00
Matt McCann/Assistant Collections Superintendent	\$85,473.00
Rosemary Fillimon/Lab Supervisor/Safety Coordinator	\$80,251.00
Nancy Yeh/Supervising Accountant	\$72,100.00
George Kasternakis/Maintenance Superintendent	\$92,035.00
Coleen Weber/Office Manager	\$81,101.00
Jim Carr/Manager of Engineering Services	\$92,290.00

1. Except where indicated, these management salaries are effective as of February 1st, 2018;
2. This Resolution supersedes the previous Salary Resolutions.
3. The Director of Finance or her designee is directed to make retroactive payments as necessary for the enactment of this resolution at the earliest possible time.

BE IT FURTHER RESOLVED that the Clerk is hereby authorized to forward copies of the resolution, certified to be a true copy to all managers listed above:

DATE: MAY 22, 2018

<u>Commissioner</u>	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
McENERY						X
MENDEZ		X	X			
PERNICE			X			
ROSEN	X		X			

**RESOLUTION AUTHORIZING FINAL BUDGET TRANSFER FOR THE
YEAR ENDING JANUARY 31ST, 2018**

WHEREAS, the Western Monmouth Utilities Authority has heretofore adopted its annual budget for the year ending January 31, 2018 and has set aside certain funds to be spent in connection with certain budget items; and

WHEREAS, the Commissioners of the Western Monmouth Utilities Authority have determined that there is a need for certain additional monies in certain budget items and that there is an excess of monies in other budget items; and

WHEREAS, the Director of Finance has requested that the budget be modified by the transfer of certain amounts between budget items in accordance with the schedule below:

		From:	To:	Increase (Decrease)
1516	Financial Advisory Services	18,000.00	23,000.00	5,000.00
1600	Plant Management Salaries	549,000.00	564,000.00	15,000.00
1609	Electric - Plant	421,000.00	425,000.00	4,000.00
1611	Grit, Reed & Sludge Disposal	508,500.00	448,500.00	(60,000.00)
1615	State Operating fees	35,500.00	41,500.00	6,000.00
1616	Electric - Pump Stations	175,000.00	178,000.00	3,000.00
1701	Collections Maintenance Salaries	924,000.00	949,000.00	25,000.00
1707	Plant Maintenance Expense	41,000.00	43,000.00	2,000.00
		2,672,000.00	2,672,000.00	0.00

WHEREAS, the General Manager is authorized to approve past year end budget transfers subject to ratification by the Commissioners no later than May 22nd, 2018.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Western Monmouth Utilities Authority as follows:

1. The budget for the year ending January 31st, 2018 be and the same is hereby amended in accordance with the request of the Director of Finance.
2. The Clerk is authorized to forward copies of the resolution, certified to be a true copy to
 - a. Gerard Stankiewicz, Auditor
 - b. Leslie Warshauer, Director of Finance

DATE: MAY 22, 2018

<u>Commissioner</u>	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
McENERY						X
MELENDEZ		X	X			
PERNICE	X		X			
ROSEN			X			

**RESOLUTION AUTHORIZING ACQUISITION AND EXECUTION OF EASEMENTS
FROM PROPERTY OWNERS FOR THE MANALAPAN ESTATES FORCE MAIN REPLACEMENT
PROJECT**

WHEREAS, the Western Monmouth Utilities Authority (“WMUA”) is a public body formed pursuant to and in accordance with the Municipal and County Utilities Authority Law, N.J.S.A. 40:14B-1, et seq., and possesses the powers set forth therein; and

WHEREAS, the WMUA is empowered to adopt the within Resolution pursuant to and under the Municipal and County Utilities Authority Law, N.J.S.A. 40:14B-1, et seq.; and

WHEREAS, the WMUA previously adopted a resolution authorizing the design and construction of the Manalapan Estates Force Main Replacement Project (the “Project”); and

WHEREAS, the Project generally consists of replacing the force main along Wilson Avenue in Manalapan; and

WHEREAS, in order to install the force main improvements to complete the Project, it will be necessary for WMUA to obtain easements from property owners permitting non-exclusive, perpetual rights to access the properties by voluntary grant or by the exercise of eminent domain; and

WHEREAS, the property owners and the properties are identified by block and lot (the “Properties”) as follows:

BLOCK	LOT	PROPERTY ADDRESS	FEE OWNER
47	92	Wilson Avenue, Manalapan	Township of Manalapan
47	45	79 Wilson Avenue, Manalapan	Marshall Rinker, Martha Rinker

WHEREAS, the WMUA desires to obtain and the property owners are amendable to granting such easements through grant such Properties subject to the property owners consent to grant such easement rights through the Properties as set forth in agreements; and

WHEREAS, the WMUA has determined that the acquisition and execution of easements from property owners permitting non-exclusive, perpetual rights to access the Properties in order to install the Project is necessary for its efficient operations;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Western Monmouth Utilities Authority as follows:

1. That the Executive Director is hereby authorized to acquire and execute easements with property owners along the proposed route for the water transmission main permitting non-exclusive, perpetual rights to access the Properties in order to install the water transmission main, subject to prior approval of the easement documents by the Office of General Counsel.
2. That, if the WMUA is unable to acquire the necessary easements through negotiations with property owners, the WMUA is authorized to acquire the necessary easements through the exercise of eminent domain.
3. That, upon execution, the easements shall be available in the Office of the Executive Director for review by the public.
4. That the Clerk is hereby authorized to forward copies of this Resolution to:
 - a. Township of Manalapan
 - b. Township of Marlboro
 - c. Frank Born, Esq.
 - d. Gerard Stankiewicz, Samuel Klein & Co.
 - e. David Samuels, CME Associates
 - f. Leslie Warshauer, Director of Finance

DATE: MAY 22, 2018

<u>Commissioner</u>	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
PERNICE						X
MENDEZ	X		X			
McENERY			X			
ROSEN		X	X			

**AUTHORIZING THE COMMISSIONERS TO GO INTO CLOSED
SESSION FOR THE PURPOSE OF DISCUSSING MATTERS
PURSUANT TO N.J.S.A. 10:4-12(b)**

WHEREAS, in order to exclude the public from a discussion of a matter as provided in N.J.S.A. 10:4-12(b), the Commissioners must first adopt a resolution stating the general nature of the subject or subjects to be discussed and the time and circumstance when such discussion can be disclosed to the public. N.J.S.A. 10:4-13

WHEREAS, the Commissioners find it necessary to adjourn to closed session and will return to public session for the purpose of taking action on the matters discussed in closed session, and

WHEREAS, the Commissioners closed the meeting at 7:03pm to discuss litigation and contracts and returned to public session at 7:14pm for the purpose of taking action on matters discussed in closed session, and

NOW THEREFORE BE IT RESOLVED, the Commissioners have adjourned the public portion of the meeting, and are beginning the closed session meeting, and will return to open session.

DATE: MAY 22, 2018

<u>Commissioner</u>	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
McENERY						X
MENDEZ			X			
PERNICE	X		X			
ROSEN		X	X			