

WESTERN MONMOUTH UTILITIES AUTHORITY

PUBLIC MEETING

June 26, 2018

Chairman Pernice called the Western Monmouth Utilities Authority's Public meeting to order at 7:00pm. It was announced that pursuant to the Open Public Meeting Act and N.J.S.A. 10:4-6 et seq., adequate notice of this meeting has been sent to the Asbury Park Press, The Home News and Tribune, Clerks of Manalapan and Marlboro Townships, and is posted in the lobby of the Western Monmouth Utilities Authority ("W.M.U.A.")

Upon roll call:

Present:	Messrs. Mendez, Pernice and Rosen
Absent:	Commissioner McEnergy
Also in Attendance:	F. Borin, DeCotiis, Fitzpatrick & Cole, LLP G. Stankiewicz, Auditor B. Valentino, Executive Director J. Carr, Manager of Engineering Services L. Warshauer, Director of Finance K. Leatherman, General Manager A. Finnerty, Authority Clerk M. Musich, Manalapan Township Liaison M. Wilcox, Court Stenographer J. Ploskonka, Concept Engineering M. Schmeltzer, Resident of Morganville

All present cited the Pledge of Allegiance.

Chairman Pernice asked if there was any public comment. There was none.

Chairman Pernice turned the meeting over to Frank Borin of DeCotiis, Fitzpatrick & Cole, LLP for the Connection Fee Hearing.

At 7:00pm, Frank Borin, Authority Attorney opened the Hearing Authorizing the Connection Fee for 2018/2019. Please refer to the Transcript for the details of the Hearing.

The Connection Fee Hearing ended at 7:15pm.

Chairman Pernice asked for a motion for Resolution 18-87; Approving the New Connection Fee, Commissioner Rosen moved, seconded by Commissioner Mendez. All present voted aye.

AYES:	Messrs. Mendez, Pernice and Rosen
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Commissioner McEnergy

Chairman Pernice asked for comment regarding the Executive Director's Report.

Brian Valentino stated that he has a few items. For the record, we have begun the budget process for next year. The Capital and Engineering Committee met last night with some of the managers of the authority to begin the discussions about capital items for next year.

The Environmental Professional Development Academy is finishing up the administration track next week and our portion of the hosting will be complete. It moves to Jackson Township for the next two tracks. The final track is on a road show.

We are opening the bids for the Manalapan Estates Force Main Project this Friday.

Mr. Valentino stated that he discussed internship programs with local area schools in the past. We have a student who approached us, has joined our Explorer Post and is interested in also becoming an intern. He wanted to confirm with the Commissioners if he can continue with this program. The commissioners agreed.

Chairman Pernice proceeded with the meeting and moved on to Discussion.

- Chairman Pernice asked for any comment regarding the Parker Chase Amendment to the WQMP which is the Monmouth County water quality plan. Chairman Pernice stated when something is not in our service area, developers request WMUA's approval to expand our service area. Chairman Pernice stated that the WMUA usually follows the townships' lead. Chairman Pernice asked if the developer has presented this to Marlboro Township. John Ploskonka of Crest Engineering stated they received preliminary approval from the Marlboro Planning Board and have requested an extension of time. They have met with Freehold Soil Conservation, the County and the DEP. They have most of their permits in place. Upon submitting the application to the Authority in 2015, the project was on the Authority map in the service area, however it is not showing on the DEP map. There was some confusion and as per the developer of Parker Chase, the DEP took it out arbitrarily. The application was again made to the County and to the DEP to put it back in. It is currently in the hands of the DEP and the DEP normally requests the township as well as the WMUA to comment on the application. Mr. Ploskonka stated that they are now close to getting this back into the system. Chairman Pernice asked Mr. Ploskonka if the township has come back with any comment. Mr. Ploskonka stated that the township has not commented and they will contact them again shortly. Commissioner Rosen stated that it sounds like Mr. Ploskonka is taking the right steps to move forward. Mr. Valentino stated that traditionally we wait for the township to make their comment first and the Authority makes the final comment. He recommends that we table the Resolution until the township comments. Commissioner Rosen asked if Mr. Ploskonka is ok with the timeframe. Mr. Ploskonka stated that they have been working on this project for three years. Commissioner Mendez asked if he has anything from Marlboro Township. Chairman Pernice stated that the township would give Mr. Ploskonka comments and conditions. We need to wait until we hear from Marlboro Township. We are going to table the resolution till we hear from Marlboro. Mr. Valentino stated that the record should reflect that the Resolution 18-89 for Parker Chase motioned by Chairman Pernice and seconded by Commissioner Mendez is tabled.

- Chairman Pernice asked for any comment regarding the Release of the Performance Bond and Cash Surety and All Remaining Escrow to Dallenbach Sand Company Project #477. Chairman Pernice asked for a motion for Resolution 18-90. Authorizing the Release of the Performance Bond and Cash Surety and All Remaining Escrow to Dallenbach Sand Company, Project #477. Commissioner Rosen moved, seconded by Commissioner Mendez, the vote was as follows:

AYES:	Messrs. Mendez, Pernice and Rosen
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Commissioner McEnergy

- Chairman Pernice asked for any comment regarding the Review of the Audit Report. Chairman Pernice stated that all the commissioners received the audit report. He asked if they had any questions. They had none. Chairman Pernice thanked Leslie Warshauer and her team for working diligently as well as Gerry Stankiewicz and his staff. Chairman Pernice stated that he has some comments. He said we are doing a very good job and we are fiscally sound. Our chemical usage has decreased. Bringing Jim Carr the Manager of Engineering Services has been very beneficial. A year ago we said we were going to phase out the connection fees within our budget and we did that. Gerry Stankiewicz stated that got us off the dependency of using connection fees to balance the budget. Our operating revenues have been balancing the budget which is a good place to be. The audit was conducted between April 1st and the end of May. He had 3 people working on different areas during that time period. Payroll was properly authorized. Withholdings are properly accounted for as well as compensation for various absences and sick time. We have a very nice audit trail. With regards to expenditures; all expenditures are well documented, and we are in compliance with the local public contracts law. Everything is coded correctly. Accounts payable is properly accounted for. The most important thing is that the cash reconciliations agree to the bank requisitions. Accounts receivable and billing process reconcile every month. Mr. Stankiewicz stated his job is to render an opinion to the commissioners. Management's job which is Leslie, Jim, Brian, Kathy and Annie, the whole group presents the records for the audit. Transitional planning worked out very nicely. The opinion on the records as presented is what is unmodified meaning there is no modification to general accepted accounting principles which is a good thing! In our construction account, we have a net position/investment of \$62 million dollars; it is not a pool of cash. It is the net book value of our fixed assets. We don't have \$62 million dollars in our bank account; it's the cost of our fixed assets less the accumulative appreciation against those over the useful life under the construction fund. In the end he would like to thank the hard working staff. Chairman Pernice asked for a motion for Resolution 18-88, Commissioner Rosen moved, seconded by Commissioner Mendez. The vote was as follows.

AYES:	Messrs. Mendez, Pernice and Rosen
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Commissioner McEnergy

- 18-89 Resolution Conditionally Consenting to a Proposed Water Quality Management (WQMP) Plan Amendment to Incorporate a Portion of Block 180, Lot 83.14 in the Township of Marlboro into the Western Monmouth Utilities Authority Sewer Service Area
- 18-90 Authorizing the Release of the Performance Bond and Cash Surety and all Remaining Escrow to Dallenbach Sand Company, Project #477

Chairman Pernice asked if there were any comments on the bill list. Commissioner Mendez asked about the Borough of Matawan charge. Ms. Leatherman stated that this is a sewer bill; we pay Matawan for sewer because our flow is treated there. Mr. Stankiewicz stated that there are a couple of homes that are treated by Matawan just like Bayshore treat some of our sewerage. Chairman Pernice asked about \$7,900.00 from Atlantic Tomorrow Office. Ms. Leatherman stated that this is for a new copy machine. Commissioner Rosen stated we should try and print less. Commissioner Rosen moved, seconded by Commissioner Mendez. All present voted aye.

Chairman Pernice asked if there is any other Authority Business.

Chairman Pernice stated that the next meeting will be July 17th, 2018

At 7:38PM, Chairman Pernice stated that they will adjourn the meeting and made the motion to do so. All present voted aye.

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