

WESTERN MONMOUTH UTILITIES AUTHORITY

WORKSHOP & PUBLIC MEETING

August 28<sup>th</sup>, 2018

Chairman Pernice called the Western Monmouth Utilities Authority's Public meeting to order at 7:03pm. It was announced that pursuant to the Open Public Meeting Act and N.J.S.A. 10:4-6 et seq., adequate notice of this meeting has been sent to the Asbury Park Press, The Home News and Tribune, Clerks of Manalapan and Marlboro Townships, and is posted in the lobby of the Western Monmouth Utilities Authority ("W.M.U.A.")

Upon roll call:

Present: Messrs. McEnery, Pernice and Rosen  
Absent: Commissioner Mendez  
Also in Attendance: K. Kinsella, DeCotiis, Fitzpatrick & Cole, LLP  
G. Stankiewicz, Auditor  
B. Valentino, Executive Director  
J. Carr, Manager of Engineering Services  
R. Smith, Facilities Manager  
D. Martindale, Regulatory Compliance Supervisor/Project Mgr.  
G. White, Collections Superintendent  
M. McCann, Assistant Collections Superintendent  
G. Kasternakis, Maintenance Supervisor  
R. Fillimon, Lab Supervisor/Safety Coordinator  
C. Weber, Office Manager  
L. Warshauer, Director of Finance  
E. Kovacs, Collections  
K. Leatherman, General Manager  
A. Finnerty, Authority Clerk  
D. White, Robby Smith's wife  
R. Smith Jr and friend Joann  
N. Smith & husband Paul and daughter Leah  
G. McEnery

All present cited the Pledge of Allegiance.

Chairman Pernice stated that we have a large turnout this evening and thanked everybody for coming. He stated one of our colleagues is leaving after 40 years. Chairman Pernice turned the meeting over to Brian Valentino, our Executive Director.

Brian Valentino stated that on behalf of the Board of Commissioners, he welcomed and thanked the Smith family for coming this evening. Tonight we are honoring him for 40 years of service to Western Monmouth Utilities Authority. Mr. Valentino stated that Robert Smith was hired, fired and rehired within a few days. Robert Smith stated that he had to make a few phone calls because his

dad was on the wrong side of the current political party. Mr. Valentino stated when he was preparing Robert Smith's proclamation he found at least 10 different titles during his employment here. Mr. Valentino stated that the plant was like a baby when Mr. Smith started. He thanked Robert Smith for everything he has done. Mr. Valentino read the proclamation. He stated that Mr. Smith has also received the Legion of Honor Medal, the Executive Directors Medal and the Unit Citation. Mr. Smith just received the Grand Cordon Blue medal. The family got up and took some pictures with Robert Smith and the Commissioners as well as the Executive Director. Everybody applauded in honor of Robert Smith.

Mr. Smith stated that a lot of effluent has passed through these pipes since he started. Mr. Smith said that it has been a very long haul. He has a lot of good memories. He thanked everybody for their friendship and working with him.

Chairman Pernice stated he would like to honor Ronnie Ingram who is also retiring. He stated that there is some cake and asked everybody to stay and celebrate Robby's 40 years.

At 7:13pm, Chairman Pernice asked for a motion for Resolution 18-110; Authorizing the Commissioners to go into Closed Session for the purpose of Discussing Personnel and/or Litigation and will return to Public Session. Jeff Rosen moved, seconded by Stephen McEnergy. All present voted aye.

At 7:42pm Chairman Pernice opened the meeting following Closed Session.

Chairman Pernice asked for any public comment. There was none.

Chairman Pernice asked for any comment regarding the Executive Directors Report.

Mr. Valentino stated that we had a very successful annual risk management inspection by the JIF. He specially thanked George Kasternakis for taking care of that. He stated that Marlboro Day is September 16<sup>th</sup>, 2018. He stated that we have a staff that will attend Marlboro Day. Mr. Valentino stated that we received from Englishtown Borough a check for historic connection fees owed as well as maps of their collection system and a request from the Borough for a quote for camera truck inspection services.

Mr. Valentino stated that the Authority Engineer would like to bring some information to our attention.

Jim Carr stated that we received a notice for another Wastewater Management Plan Amendment that was filed with the county for Millhurst Mills. Our usual practice is to defer to the Township.

Chairman Pernice stated that he wanted to mention the Resolution regarding Shared Services with Monmouth County, that he was very appreciative we are working with the county. Chairman Pernice wanted to confirm Monarch Point's revision adding 6 additional homes will not impact the Authority. Jim Carr stated that there will be no impact whatsoever.

Chairman Pernice asked for a motion on the Consent Agenda for Resolutions 18-98 through 18-103. Commissioner Rosen moved, seconded by Commissioner Mendez, the vote was as follows:

AYES: Messrs. McEnery, Pernice and Rosen  
NAYS: None  
ABSTENTIONS: None  
ABSENT: Commissioner Mendez

18-98 Approving Minutes of July 17, 2018  
18-99 Appointing Rachael Brandt Certifying Officer of the Western Monmouth Utilities Authority  
18-100 Acknowledging 35 Years of Service and to Congratulate Ronnie Ingram on his Impending Retirement  
18-101 Authorizing Revision of Approval to Monarch Pointe, LLC, Project #534  
18-102 Authorizing CME Associates to Advertise and Receive Bids for the Route 79 Pump Station and Force Main Replacement  
18-103 Authorizing the Extension of a Shared Services Agreement between the WMUA and the County of Monmouth.

Chairman Pernice proceeded with the meeting and moved on to Discussion.

- Chairman Pernice asked for any comment regarding the Award of the Paving Project to Shore Top Construction Corporation. Jim Carr stated the bid results are in the Agenda packet. The low bidder is Shore Top Construction and this is an annual contract that we do.
- Chairman Pernice asked for any comment regarding the Reduction of the Performance Bond and Cash Surety for the Marlboro Medical Arts Building, Project #442. Ms. Leatherman stated that CME sent the Authority a letter recommending reduction. Chairman Pernice confirmed that we are retaining 30%. Ms. Leatherman confirmed.
- Chairman Pernice asked for any comment regarding the Release of the Performance Bond and the Cash Surety and remaining Escrow to Michael Holden, Project #537. Ms. Leatherman stated that this project is complete. Chairman Pernice stated that no amount was stated in the Resolution. Ms. Leatherman stated that the Performance Bond is only paper and the escrows will be drawn down by fees until they are all paid in full.
- Chairman Pernice asked for any comment regarding the hiring of 3 new employees. Mr. Valentino stated that we have been authorized to hire a number of employees to fill out the department to make up for vacancies that were not filled in the past. We currently have 4 positions but he is requesting approval for 3 hires. We are still interviewing candidates for the 4<sup>th</sup> position. Mr. Valentino stated that part of his concern that he has expressed to the managers is that we have a very white male applicant pool. This is because of the way our industry recruits; it's not soliciting female or minority candidates who may qualified. He has given direction to advertise the position in specific places that maybe of interest or appeal to female and/or minority candidates. Mr. Valentino just wants to make sure that we have appealed to the broadest possible pool of applicants.

Brian Valentino stated that he would also like to add 3 additional Resolutions that were discussed in Closed Session earlier listed below:

18-111 2018 Restructuring Resolution

- 18-112 Amending Salary Resolution 18-73
- 18-113 Reclassifying Robert J. Smith Jr. from Plant Superintendent to Deputy Executive Director
- 18-114 Reclassifying Matthew McCann from Assistant Collections Superintendent to Deputy Executive Director

Chairman Pernice asked for a motion for each of the following Resolutions:

- 18-104 Awarding Paving Project at the Pinebrook Treatment Plant to Shore Top Construction
- 18-105 Authorizing a Reduction of the Performance Bond and Cash Surety for the Marlboro Medical Arts Building, Project #442
- 18-106 Authorizing the Release of the Performance Bond and Cash Surety and Remaining Escrow to Michael Holden, Project #537
- 18-107 Hiring Sean Benz as a Collections Operator, Effective September 10, 2018
- 18-108 Hiring Arthur Green II as a Collections Operator, Effective September 10, 2018
- 18-109 Hiring Donald Weber as a Collections Operator, Effective September 10, 2018

Chairman Pernice asked for a motion for Resolution 18-104, Commissioner Rosen moved, seconded by Commissioner McEnergy. The vote was as follows:

AYES:	Messrs. McEnergy, Pernice and Rosen
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Commissioner Mendez

Chairman Pernice asked for a motion for Resolution 18-105, Commissioner Rosen moved, seconded by Commissioner McEnergy. The vote was as follows:

AYES:	Messrs. McEnergy, Pernice and Rosen
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Commissioner Mendez

Chairman Pernice asked for a motion for Resolution 18-106, Commissioner Rosen moved, seconded by Commissioner McEnergy. The vote was as follows:

AYES:	Messrs. McEnergy, Pernice and Rosen
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Commissioner Mendez

Chairman Pernice asked for a motion for Resolution 18-107, Commissioner Rosen moved, seconded by Commissioner McEnergy. The vote was as follows:

AYES:	Messrs. McEnergy, Pernice and Rosen
NAYS:	None
ABSTENTIONS:	None

ABSENT: Commissioner Mendez

Chairman Pernice asked for a motion for Resolution 18-108, Commissioner Rosen moved, seconded by Commissioner McEnergy. The vote was as follows:

AYES: Messrs. McEnergy, Pernice and Rosen  
NAYS: None  
ABSTENTIONS: None  
ABSENT: Commissioner Mendez

Chairman Pernice asked for a motion for Resolution 18-109, Commissioner Rosen moved, seconded by Commissioner McEnergy. The vote was as follows:

AYES: Messrs. McEnergy, Pernice and Rosen  
NAYS: None  
ABSTENTIONS: None  
ABSENT: Commissioner Mendez

Chairman Pernice welcomed the three new employees to the Collections Staff.

Chairman Pernice asked if there was any additional discussion on the 2018 Restructuring Plan, Resolution 18-111. The Commissioners stated no additional discussion necessary. Chairman Pernice for a motion for Resolution 18-111, Commissioner Rosen moved, seconded by Commissioner McEnergy. The vote was as follows:

AYES: Messrs. McEnergy, Pernice and Rosen  
NAYS: None  
ABSTENTIONS: None  
ABSENT: Commissioner Mendez

Chairman Pernice asked for a motion for Resolution 18-113. Ms. Leatherman asked about Resolution #18-112. Mr. Valentino stated that Resolution 18-112 is the Amendment to the previous salary Resolution. Chairman Pernice stated that he is doing the Salary Amendment Resolution last. Chairman Pernice asked for a motion for Resolution 18-113. Commissioner Rosen moved, seconded by Commissioner McEnergy. The vote was as follows:

AYES: Messrs. McEnergy, Pernice and Rosen  
NAYS: None  
ABSTENTIONS: None  
ABSENT: Commissioner Mendez

Chairman Pernice asked for a motion for Resolution 18-114, Commissioner Rosen moved, seconded by Commissioner McEnergy. The vote was as follows:

AYES: Messrs. McEnergy, Pernice and Rosen  
NAYS: None  
ABSTENTIONS: None  
ABSENT: Commissioner Mendez

Chairman Pernice asked for a motion for Resolution 18-112, Amending Resolution 18-73, Amending Salaries related to the Restructuring Resolution, Commissioner Rosen moved, seconded by Commissioner McEnergy. The vote was as follows:

AYES:	Messrs. McEnergy, Pernice and Rosen
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Commissioner Mendez

Chairman Pernice asked if there were any comments on the bill list. There were no questions Commissioner Rosen moved, seconded by Commissioner McEnergy. All present voted aye.

Chairman Pernice asked if there is any other Authority Business.

Chairman Pernice stated that our next meeting is MONDAY, September 24, 2018.

At 7:58PM, Chairman Pernice stated that he will adjourn the meeting. Commissioner Rosen moved to adjourn the meeting, seconded by Commissioner McEnergy. All present voted aye.

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