

WESTERN MONMOUTH UTILITIES AUTHORITY

RE-ORGANIZATION MEETING

February 1st, 2011

Commissioner Toubin called the Western Monmouth Utilities Authority's Public meeting to order at 7:31PM. It was announced that pursuant to the Open Public Meeting Act and N.J.S.A. 10:4-6 et seq., adequate notice of this meeting has been sent to the Asbury Park Press, The Home News and Tribune, Clerks of Manalapan and Marlboro Townships, and is posted in the lobby of the Western Monmouth Utilities Authority ("W.M.U.A.")

Upon roll call:

Present:	Messrs. McEnery, Rosen, Pernice, and Toubin
Absent:	None
Also in Attendance:	J. Wisniewski, Attorney, Wisniewski & Associates K. Toolan, T&M, Engineer K. Henderson, T&M, Engineer J. Stankiewicz, Accountant T. Gillen, Engineer D. Martindell, Facilities Manager E. Leatherman, Special Projects Manager K. Leatherman, General Manager A. Finnerty, Authority Clerk

All present cited the Pledge of Allegiance.

Commissioner Toubin opened the meeting and John Wisniewski swore in our newly appointed Commissioner, Stephen McEnery.

Commissioner Toubin asked if there was any public comment, there was none. He then proceeded to the Re-Organization Resolutions.

Commissioner Rosen offered Resolution #11-01 appointing Mr. Toubin as Chairman, seconded by Commissioner Pernice. All present voted as follows:

AYES:	Messrs. McEnery, Pernice, Rosen, Toubin
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

Chairman Toubin offered Resolution #11-02 appointing Joe Pernice as Vice Chairman, seconded by Commissioner Rosen.

Chairman Toubin offered Resolution #11-03 appointing Stephen McEnery as Secretary, seconded by Commissioner Pernice.

Chairman Toubin offered Resolution #11-04 appointing Joe Pernice as Assistant Secretary, seconded by Commissioner Rosen.

Chairman Toubin offered Resolution #11-05 appointing Jeff Rosen as Treasurer, seconded by Commissioner Pernice.

Commissioner Rosen offered Resolution #11-06 appointing Stephen McEnery as Assistant Treasurer, seconded by Chairman Toubin. Upon roll call, the vote was as follows:

AYES:	Messrs. McEnery, Pernice, Rosen, Toubin
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

- 11-02 Appointing Vice-Chairman, Joe Pernice
- 11-03 Appointing Secretary, Stephen McEnery
- 11-04 Appointing Assistant Secretary, Joe Pernice
- 11-05 Appointing Treasurer, Jeff Rosen
- 11-06 Appointing Assistant Treasurer, Stephen McEnery

Chairman Toubin asked for a motion on Resolution 11-07 thru 11-16. Commissioner Pernice stated that he has to be recused from voting on Resolution 11-09 Amending Cash Management Plan for the Year Ending January 31st, 2012 as prepared by the Director of Finance. Commissioner Rosen moved, seconded by Commissioner Pernice. Upon roll call the vote was as follows:

- 11-07 Authorizing General Manager and/or Facilities Manager to Adopt Emergency Procedures
- 11-08 Naming Official Newspapers – The Asbury Park Press or The Star Ledger
- 11-10 Authorizing Purchases under the bid threshold
- 11-11 Authorizing the General Manager to Remove Interest on Customer Accounts
- 11-12 Appointing Signatories for Authority Bank Accounts
- 11-13 Establishing Tax Sale Threshold
- 11-14 Authorizing Non-Refundable Fee for the Purchase of Bid Specifications
- 11-15 Appointing Katherine Leatherman as Purchasing Agent
- 11-16 Authorizing Contract with State Contract Vendor, Allied Oil LLC

AYES: Messrs McEnery, Pernice, Rosen and Toubin
NAYS: None
ABSENT: None
ABSTENTIONS: None

Chairman Toubin then moved Resolution 11-09 Amending Cash Management Plan for the Year Ending January 31st, 2012 as prepared by the Director Finance, seconded by Commissioner Rosen. Upon roll call the vote was as follows:

AYES: Messrs McEnery, Rosen and Toubin
NAYS: None
ABSENT: None
ABSTENTIONS: Pernice

Chairman Toubin asked again if there was any public comment.

- Chairman Toubin asked if there were any questions or comments on the Minutes of January 6th, 2011 and January 20th, 2011. There were none.
- Chairman Toubin explained the procedure regarding our meetings to our new Commissioner.
- Chairman Toubin then moved the Bill List, seconded by Commissioner Rosen. Upon roll call the vote was as follows:

AYES: Messrs McEnery, Rosen, Toubin, and Pernice
NAYS: None
ABSENT: None
ABSTENTIONS: None

Chairman Toubin asked if there was any other Authority Business. Chairman Toubin asked Dane Martindell to comment on the collection system and Hawkins Road pump station. Mr. Martindell stated that we are waiting for an assessment from CME for information to finish the bid specs. Upon delivery of the new TV truck which is expected by late March 2011, we will be better able to assess the Collection system. Tim Gillen addressed the Hawkins Road pump station; he is still waiting to meet with some Authority staff to get more information. Mr. Gillen said that he will have plans ready March 7th, 2011 for our staff to look at. The Bid should be ready by March 28th, 2011. Keith Henderson stated that the solar power bids will be opened on February 23rd, 2011.

At 7:46 pm Chairman Toubin asked for a motion to go into Closed to discuss:

1. Personnel
2. Litigation

Resolution 11-17 Authorizing the Commissioners to go into Closed Session for the purpose of discussing Litigation and Personnel, and they will return to Public Session was moved by Commissioner Rosen and seconded by Commissioner Pernice. All present voted aye.

At 8:32 pm, the Commissioners returned to discuss the RFQ's. Chairman Toubin stated that the Commissioners should review the RFQ's and we will make the appointments at the next meeting on February 23rd, 2011.

At 8:33 pm, the meeting was adjourned.

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