

WESTERN MONMOUTH UTILITIES AUTHORITY

WORKSHOP MEETING

MARCH 10TH, 2011

Chairman Toubin called the Western Monmouth Utilities Authority's Public meeting to order at 7:30PM. It was announced that pursuant to the Open Public Meeting Act and N.J.S.A. 10:4-6 et seq., adequate notice of this meeting has been sent to the Asbury Park Press, The Home News and Tribune, Clerks of Manalapan and Marlboro Townships, and is posted in the lobby of the Western Monmouth Utilities Authority ("W.M.U.A.")

Upon roll call:

Present:	Messrs. McEnery, Rosen, and Toubin
Absent:	Pernice
Also in Attendance:	R. Rybak, Attorney, Wisniewski & Associates K. Henderson, T&M, Engineer J. Stankiewicz, Accountant D. Martindell, Facilities Manager R. Corbett, Collections Superintendent E. Leatherman, Special Projects Manager R. Smith, Plant Supervisor G. Kasternakis, Maintenance Supervisor R. Noel, Special Projects Manager K. Leatherman, General Manager M. Seidenberg, Director of Finance A. Finnerty, Authority Clerk

All present cited the Pledge of Allegiance.

Chairman Toubin stated that before any public comment can be heard, they are going into closed session for the purpose of discussing contracts and litigation. At 7:34 pm Chairman Toubin asked for a motion to go into Closed Session:

Resolution 11-42 Authorizing the Commissioners to go into Closed Session for the purpose Of Discussing Contracts and Litigation and they will return to Public Session was moved by Commissioner Rosen and seconded by Commissioner McEnery. All present voted aye.

Commissioner Pernice arrived at 7:45 pm.

The Commissioners returned to Public Session at 7:49 pm.

Chairman Toubin asked if there was any public comment. Ken Pape addressed the meeting regarding Wood Avenue Apartments #481. Mr. Pape requested that they not extend a pipe down Wood Avenue as stated in our Rules and Regulations because it may add \$77,000.00 to \$100,000.00 to the cost of the low income housing, also they would like to place only stubs past the wetland property as opposed to laterals, and also asking for the connection fees for this project be reduced. Chairman Toubin responded by stating the Commissioners have reviewed the requests. As per the Rules and Regulations, or any statute that the Commissioners are aware of none of the requests can be granted. Regarding the connection fees, there is nothing in our Rules and Regulations that states that these fees should be reduced because the owners of Wood Avenue are claiming to be a non-for-profit organization. Secondly, the properties that the developer considers wetlands are still considered to be potentially developable and are required to have laterals placed in front of them. The third item regarding extending the pipe down Wood Avenue is required as well. There are properties on the other side of this development that would benefit from the extension of these laterals. All of these requests were denied based on our Rules and Regulations. Ken Pape stated that they will take this request to the DCA (Department of Community Affairs).

- The Discussion items on the Agenda were addressed;
 - There were no comments on the minutes of the meetings of February 1st, 2011 and February 23rd, 2011.
 - Chairman Toubin stated that we will have to solicit bids for the Electric Purchase Agreement to purchase power from an alternative company.
 - Keith Henderson stated that a report was submitted to the Authority reviewing all the RFP's received for the Solar Project. Vanguard Energy had met all the qualifications of the RFQ. Vanguard had two issues in there proposal, one was resolved. The other issue is the location of the solar field. It will be on one of our main receptors. If we ever had to move this pipe, Vanguard will have to back charge the Authority \$2.00 a kilowatt if the solar field has to be moved; potential cost could be about \$300,000.00. Mr. Leatherman inquired about the size of the system which Mr. Henderson stated to be 1 megawatt. The bid was for a 975 kilowatt system and if we do not build on the interceptor we reduce the bid to an 800 kilowatt system. The second area where the solar field could be placed would require permits which could take 6 – 9 months to obtain. Mr. Martindell asked to see the sketch on the potential solar field which Mr. Henderson provided. Russell Corbett stated that that pipe is an original pipe which is under a berm that we have not had access to for a number of years. Chairman Toubin would like to proceed with this project as soon as possible. Also we need to confirm all contingencies are covered. Chairman Toubin requested a meeting with Mr. Leatherman in the next 2 weeks for more suggestions for energy savings.
 - Chairman Toubin asked if the DeZurik Valves were in the budget. Robert Smith answered yes and stated that we are beginning the valve exercising program. We will be replacing valves as needed. We need to have additional valves in stock.
 - Robert Smith addressed the Plant Fire Alarms and Security System. An alarm issue occurred during the weekend. The answering machine picked up at the plant and CSS dispatched the Fire trucks immediately without making any more attempts to contact the plant personnel. They then called Robert Smith and stated that they had dispatched the fire trucks. Mr. Smith then called the plant and informed them that the trucks were on there way. The alarms had already been reset by the staff

because they thought it was a silent alarm and had not heard from CSS. Once the Fire Department is dispatched they want to shut the alarms off. The gate is also not working well. Mr. Smith stated that a meeting is arranged for tomorrow, March 25th, to test the alarms. Chairman Toubin stated the gate must stay closed for reasons of security.

- Rob Noel first addressed the GIS system. In addition, he told the Commissioners that the new truck has arrived, it just has to be tagged, plates, etc. The software package needs to be installed and the entire outside crew needs to have training as per Russell Corbett. Commissioner Pernice inquired about the training time frame. Rob Noel stated that training should take about 2 days.
- Chairman Toubin asked about the UV building. Eddie Leatherman stated that the construction is moving along but weather conditions played a part in the delay. Chairman Toubin would like to schedule a tour for all the Mayors upon completion of the UV building as well as the headwork's.

Chairman Toubin asked if there were any other questions and asked for a motion on Resolutions #11-25, 11-39 thru 11-41. Commissioner Rosen moved, seconded by Commissioner Pernice. Upon roll call the vote was as follows:

11-25	Appointing Labor, Regulatory and Conflict Counsel - Archer & Greiner
11-39	Authorizing the General Manager to prepare plans and specifications and advertise and receive bids for the Trickleing Filter #2
11-40	Authorizing the General Manager to prepare plans and specifications and advertise and receive bids for DeZurik Valves
11-41	Authorizing the General Manager to prepare plans and specifications and advertise and receive bids for the Electric Purchase Agreement

AYES:	Messrs Toubin, Pernice, Rosen and McEnergy
NAYS:	None
ABSENT:	None
ABSTENTIONS:	None

Chairman Toubin asked if there were any questions on the Bill List. Commissioner Pernice inquired about the tree removal at the Crine Road Pump Station. Eddie Leatherman stated that because of the weather a tree fell on the fence that required immediate attention. Commissioner McEnergy also inquired about the Shared Services Agreement with Manalapan Township. Russell Corbett commented on the agreement and stated that it is working out well. Commissioner Rosen then moved the Bill List, seconded by Commissioner McEnergy. Upon roll call the vote was as follows:

AYES:	Messrs McEnergy, Rosen, Toubin, and Pernice
NAYS:	None
ABSENT:	None
ABSTENTIONS:	None

With all Discussion items being addressed Chairman Toubin asked if there was any other Authority Business. Chairman Toubin inquired about the power purchasing and inquired if the pump stations can be included. Eddie Leatherman stated that it will have to be a separate bid and the power purchasing encompasses reducing prices because we are on a decline in the plant. The Pump stations would be handled differently.

At 7:47 pm Chairman Toubin asked for a motion to go into Closed to discuss:

1. Personnel

Resolution 11-42 Authorizing the Commissioners to go into Closed Session for the purpose of discussing Litigation and Personnel, and they will not return to Public Session was moved by Commissioner Rosen and seconded by Commissioner McEnergy. All present voted aye.

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