

WESTERN MONMOUTH UTILITIES AUTHORITY

WORKSHOP MEETING

NOVEMBER 27, 2018

Vice-Chairman Mendez called the Western Monmouth Utilities Authority's Public meeting to order at 7:00pm. It was announced that pursuant to the Open Public Meeting Act and N.J.S.A. 10:4-6 et seq., adequate notice of this meeting has been sent to the Asbury Park Press, The Home News and Tribune, Clerks of Manalapan and Marlboro Townships, and is posted in the lobby of the Western Monmouth Utilities Authority ("W.M.U.A.")

Upon roll call:

Present: Messrs. McEnery, Mendez, Rosen and Pernice (on the phone),
Absent: None
Also in Attendance: Brian Valentino, CEO of WMUA
K. Kinsella, DeCotiis, Fitzpatrick & Cole, LLP
G. Stankiewicz, Accountant
J. Carr, Chief Operating Officer
L. Warshauer, Chief Financial Officer
C. Weber, Officer Manager
A. Finnerty, Authority Clerk
M. Musich, Manalapan Township Committeewoman
G. McEnery

All present cited the Pledge of Allegiance.

Vice-Chairman Mendez stated that for the record that all the Commissioners are present, and Chairman Pernice is on the phone.

Vice-Chairman Mendez asked for any public comment. There was none.

Vice-Chairman Mendez asked for any comment regarding the Chief Executive Officers Report.

Brian Valentino stated that he has already emailed the Commissioners the status reports. The Authority has been notified that we are being recognized by the National Association of Clean Water Agencies with the National Environmental Achievement Award and the award will be given to us in Albuquerque New Mexico in February. Mr. Valentino suggested that one of our Union Employees that does not normally get to travel be present. Vice-Chairman Mendez recommended Ann Finnerty attends. Vice-Chairman inquired about the issues with the computer. He asked if we are looking for a new email options. Mr. Carr stated we are.

Chairman Pernice asked if we are asking for consent for someone to attend the awards ceremony in New Mexico with Mr. Valentino. Vice-Chairman Mendez stated that we will discuss that at the next meeting.

Vice-Chairman Mendez asked for a motion on the Consent Agenda.

- 18-130 Approving Minutes of October 23, 2018
- 18-131 Authorizing Agreement for the WMUA to Participate in the Cranford Police Cooperative Pricing Agreement
- 18-132 Authorizing Pay to Play, Fair and Open Resolutions: Authority Professionals
- 18-133 Authorizing CME Associates to Advertise and Receive Bids for the Force Main Air Release Manhole Replacement

Vice-Chairman Mendez asked for a motion for Resolutions 18-130 through 18-133. Commissioner Rosen moved, seconded by Vice-Chairman Mendez, the vote was as follows:

AYES:	Messrs. McEnery, Mendez and Pernice
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

Vice-Chairman Mendez proceeded with the meeting and moved on to Discussion.

- Vice-Chairman Mendez asked for any comment regarding the Authority Budget Amendment #1. Mr. Valentino stated that this is a typical budget amendment to square up the books for the current year's budget. Vice-Chairman Mendez asked if we are moving money. Mr. Stankiewicz stated that we are moving money around and we are in compliance.
- Vice-Chairman Mendez asked for any comment regarding the Authority Budget for 2019 – 2020. Mr. Valentino stated that all the Commissioners have the budget. It had been previously distributed to the budget committee. The budget committee made changes to amend the budget. This resulted in a net decrease to the budget. We will transmit this to the state after the Commissioners vote. The budget will be adopted at the Re-organization meeting. Vice-Chairman Mendez asked Mr. Stankiewicz if there will be no increase in the rate in 2019 – 2020. Mr. Valentino stated that this is 2 separate topics but this current budget does not call for a rate increase. Mr. Stankiewicz stated that this is important to have this on the record.
- Vice-Chairman Mendez asked for any comment regarding the Proposed Meeting Schedule for 2019 - 2020. Chairman Pernice stated that all the commissioners should look at the schedule and decide at the next meeting. Mr. Valentino stated that we do not really have to do this for another month. Chairman Pernice stated that we already addressed the holidays which was helpful.
- Vice-Chairman Mendez asked for any comment regarding the Employee Appreciation Luncheon scheduled on December 18, 2018 at 12PM. The Workshop meeting will precede the luncheon at 11AM.
- Vice-Chairman Mendez asked for any comment regarding the Proposal for Professional Engineering Services for the Texas Road Force Main Air Release Assembly Replacement. Jim Carr stated that this is a rebid for the Texas Road Force Main. A few months ago we made an agreement with Matawan to do a portion of the project since they were doing work at that site anyway. CME took that section out of the plans and

now this is the proposal for them to do construction administration and inspection services.

Vice-Chairman Mendez asked for a motion for each of the following Resolutions:

- 18-134 Authorizing Budget Amendment #1 for Fiscal Year Ending 2018 - 2019
- 18-135 Introducing Authority Budget for Fiscal Year 2019 – 2020
- 18-136 Authorizing Award of Concrete Equalization Tank
- 18-137 Authorizing Award of Route 79 Pump Station and Force Main Rehabilitation
- 18-138 Authorizing the Purchase of a Rescue Vehicle from the Borough of Englishtown
- 18-139 Authorizing CME to Advertise and Receive Bids, Provide Contract Administration and Inspection Services of the Texas Road Force Main Air Release Assembly Replacement
- 18-140 Authorizing the Release of the Performance Bond for Tyler Homes, Project #507

Vice-Chairman Mendez asked for any discussion regarding the Authority Budget Amendment #1 for Fiscal Year Ending Vice-Chairman Mendez asked for a motion on Resolution 18-134. Vice-Chairman Mendez moved, seconded by Commissioner McEnergy, the vote was as follows:

AYES:	Messrs. McEnergy, Mendez, Pernice and Rosen
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

Vice-Chairman Mendez asked for a motion on Resolution 18-135, Introducing the Authority Budget for Fiscal Year 2019 - 2020. Chairman Pernice moved, seconded by Vice-Chairman Commissioner McEnergy, the vote was as follows:

AYES:	Messrs. McEnergy, Mendez, Pernice and Rosen
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

Vice-Chairman Mendez asked for a motion on Resolution 18-136 through 18-140. Commissioner Rosen moved, seconded by Vice-Chairman Mendez, the vote was as follows:

AYES:	Messrs. McEnergy, Mendez, Pernice and Rosen
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

Vice-Chairman Mendez asked if there were any comments on the bill list. There was none. Chairman Pernice moved, seconded by Commissioner McEnergy. All present voted aye.

At 7:09PM, Vice-Chairman Mendez asked for a motion for Resolution 18-141 Authorizing the Commissioners to go into Closed Session for the Purpose of Discussing Personnel and they will not return to Public Session. Commissioner Rosen moved, seconded by Vice-Chairman Mendez all present voted aye.

#####