

WESTERN MONMOUTH UTILITIES AUTHORITY

WORKSHOP MEETING

APRIL 7TH, 2011

Chairman Toubin called the Western Monmouth Utilities Authority's Public meeting to order at 7:30PM. It was announced that pursuant to the Open Public Meeting Act and N.J.S.A. 10:4-6 et seq., adequate notice of this meeting has been sent to the Asbury Park Press, The Home News and Tribune, Clerks of Manalapan and Marlboro Townships, and is posted in the lobby of the Western Monmouth Utilities Authority ("W.M.U.A.")

Upon roll call:

Present:	Messrs. McEnery, Rosen, Pernice and Toubin
Absent:	None
Also in Attendance:	J. Wisniewski, Attorney, Wisniewski & Associates K. Henderson, T&M, Engineer J. Stankiewicz, Accountant D. Martindell, Facilities Manager G. Kasternakis, Maintenance Supervisor R. Noel, Special Projects Manager J. Sawicki, Special Projects Manager C. Weber, Office Manager M. Seidenberg, Director of Finance A. Finnerty, Authority Clerk

All present cited the Pledge of Allegiance.

Chairman Toubin asked if there was any public comment. There was none.

- The Discussion items on the Agenda were addressed;
 - Chairman Toubin asked if the minutes of March 10th, 2011 and March 24th, 2011 were acceptable. There were no comments
 - Marilyn Seidenberg addressed the TD Bank Service Agreement and stated that she would not like the Agreement signed. She is not satisfied with the present Agreement and is still reviewing the terms and conditions. She will get back to the Commissioners by the next meeting.
 - John Sawicki addressed the Wireless Monitoring System. There was only one bidder. Chairman Toubin inquired if there were other businesses that offered this service. Mr. Sawicki stated there are very few and they do not offer the same services that PCS offered and that pricing was substantially higher for other company's equipment. Chairman Toubin asked for an explanation regarding the prices stated on the bid to which Mr. Sawicki responded. The

amount on the Certification of Funds is a budgeted amount. Mr. Toubin requested more information, i.e. the monthly maintenance fee per station and warranty information. Commissioner Pernice suggested for the future that all the information be attached to the Agenda so that the Commissioners are more prepared for presentations as well as the Supervisors.

- Coleen Weber commented on the purchase of the two copy machines. Mrs. Weber stated the machines that we are replacing are at least 15 years old. This is for the Collections building and the Plant Operations building.
- John Sawicki commented on the Elizabeth Hills Pump Station. The control panel needs to be replaced. Mr. Sawicki would like to experiment by placing a Multi-smart system in this pump station. This system has a 10 year warranty and is a more reliable system.
- Tim Gillen addressed Marlboro Commons #484. A revised Engineers report was issued after meeting with the applicant. They needed to add a Deed Covenant, so that they will be responsible for the maintenance and care of the line and the Authority is not responsible. Mr. Gillen explained to the applicant that if they were going to make any changes, they must contact the Authority so that we can approve changes and add Resolutions as needed. The revised Resolution reflects all the changes that were discussed. John Wisniewski said that everything changed was in accordance with the Rules and Regulations of the Authority.
- Keith Henderson addressed the Edwards Lane issue. The contractor discovered that there was much more damage to the line once they began the repair. Eight laterals are in need of repair which surpasses the 20% limit of the contracts law. Our emergency repair service contractor would charge close to \$5500.00 per line. Tim Gillen, Keith Henderson and John Wisniewski agreed that these repairs constitute emergent conditions. Gerry Stankiewicz stated that we must do a separate Resolution memorializing an authorization to do the work as an emergency.
- Chairman Toubin asked if the BRSA Agreement is changing. John Wisniewski said the existing agreement will not expire till 2025. In response to question by from Commissioner Stephen McEnery Chairman Toubin explained that there is a section of Marlboro that we collect the sewerage and send it over to BRSA for treatment. We pay them a quarterly fee. They also receive a part of our connection fee. According to BRSA the agreement is due to expire. Mr. Wisniewski was asked to contact BRSA to determine the correct expiration date.
- Keith Henderson stated that Manzo Professional Building has worked out a deal with the restaurant next door. The original approval was issued 8 years ago, in 2003. The property owners have worked out an agreement as per our Rules and Regulations and we need to issue a revised approval.
- Chairman Toubin asked Keith Henderson to talk about the solar energy project. Mr. Henderson stated that the solar energy cost will be 0.295 cents per kilowatt hour without any additional construction. The yield will be 971,000 kilowatt hours. Chairman Toubin explained that the solar panels could not be placed in the Reed Beds which made the project more expensive because the panels would have to be elevated above the Reed Bed walls. The Commissioners requested that a Resolution be passed at the next meeting to proceed with the solar project. Chairman Toubin asked that the agreement be in place for the next meeting. Commissioner Rosen asked for the time frame regarding the

beginning of the project. Mr. Henderson said once the panels are ordered and delivered the project will begin.

Chairman Toubin asked if there were any other questions and asked for a motion on Resolutions #11-51 and 11-52. Commissioner Rosen moved, seconded by Commissioner Pernice. Upon roll call the vote was as follows:

11-51	Amending Approval to Marlboro Commons #484
11-52	Declaring An Emergency for the Edwards Lane Sewer Repair Contract and Authorizing Change Order #1 for Edwards Lane Sewer Repairs

AYES:	Messrs Toubin, Pernice, Rosen and McEnergy
NAYS:	None
ABSENT:	None
ABSTENTIONS:	None

Chairman Toubin asked if there were any questions on the Bill List. Commissioner Pernice inquired about B&W Construction regarding plant repairs. George Kasternakis said that we had an emergency in the underground 36" air line that runs from the aeration basin. The line has been underground for 28 years and has begun leaking. T&M assessed the pipe and stated that we should repair this line within the next 5 years. Chairman Toubin asked about the JCP&L bill and felt it was excessive. Coleen Weber commented about the bill stating that it is not high because it is broken up into 2 sections; the plant charges and the pump stations. Chairman Toubin requested that a 12 month summary of the JCP&L bills be emailed to the Commissioners for review. Chairman Toubin also inquired about Marlboro Industries. George Kasternakis stated that these are supplies; nuts and bolts, for both the inside and outside crew. Commissioner Rosen then moved the Bill List, seconded by Commissioner Pernice. Upon roll call the vote was as follows:

AYES:	Messrs McEnergy, Rosen, Toubin, and Pernice
NAYS:	None
ABSENT:	None
ABSTENTIONS:	None

With all Discussion items being addressed Chairman Toubin asked if there was any other Authority Business. Dane Martindell stated that there is an issue with the Discharge Permit. Mr. Martindell and Rosemary Fillimon spoke with Omni Environmental regarding a copper issue. A proposal will be sent for the stream study. The study has to be conducted in the summer. The draft permit is now placing a copper limit which was never in place before and they normally give you a 5 year limit to take care of this. The EPA is now pushing the DEP to now monitor copper discharge and they are changing the 5 year limit to 3 years. There are usually 5 samples taken per year and 1 sample was not in compliance. Mr. Martindell stated as per Omni that conducting a study will help us with the Discharge Permit. Dane Martindell also stated that George Kasternakis and his department have done an excellent job in cleaning up the Authority. The UV Building is basically done, a walk thru will be conducted next week to take

care of any issues that need resolving . The Groundwater Permit has been taken care of. Mr. Martindell has a contractor to take care of the well abandonment. Paperwork will be filled by the licensed contractor with the DEP to confirm the proper abandonment.

At 8:14 pm Chairman Toubin asked for a motion to close the meeting. The Commissioners did not go into Closed Session.

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