

WESTERN MONMOUTH UTILITIES AUTHORITY

PUBLIC MEETING

April 21st, 2011

Chairman Toubin called the Western Monmouth Utilities Authority's Public meeting to order at 7:30PM. It was announced that pursuant to the Open Public Meeting Act and N.J.S.A. 10:4-6 et seq., adequate notice of this meeting has been sent to the Asbury Park Press, The Home News and Tribune, Clerks of Manalapan and Marlboro Townships, and is posted in the lobby of the Western Monmouth Utilities Authority ("W.M.U.A.").

Upon roll call:

Present:	Messrs. McEnery, Pernice, Rosen and Toubin
Absent:	None
Also in Attendance:	R. Rybak, Attorney, Wisniewski & Associates K. Henderson, Engineer, T&M Associates T. Gillen, Engineer, CME Associates G. Stankiewicz, Auditor D. Martindell, Facility Manager E. Leatherman, Special Projects Manager G. Kasternakis, Maintenance Supervisor K. Leatherman, General Manager A. Finnerty, Authority Clerk

All present cited the Pledge of Allegiance.

Chairman Toubin asked if there was any public comment.

The contractor from the Fireside Bar and Grill asked if his engineer could address the Commissioners upon his arrival. They were there to address the Discussion Item a.

- The Discussion items on the Agenda were addressed;
 - Chairman Toubin inquired about the Sewer Maintenance and Repair Contract. Mrs. Leatherman said we need to receive bids for the contract as we have exhausted the original contract in 18 months. The contract was awarded for 24 months. Dane Martindell stated that we had some unforeseen issues that occurred at the plant that exhausted the contract. The Commissioners agreed to approve the Resolution.
 - Tim Gillen addressed the Fireside Bar & Grill #470 dry sewer connection. Initially there were 2 applications not in our service area, Maple Tree Plaza #453 and the Fireside Bar & Grill #470. Tim Gillen stated as per correspondence from Monmouth County that the new plan will include both applicants in the Wastewater

Management Plan. Maple Tree Plaza currently is septic. Fireside Bar and Grill has requested to install a dry sewer. Ultimately, they want to build the sewer but will not be able to utilize it until such time as the DEP approves the connection. The DEP and the county must provide written documentation to the Authority in order for them to actually connect to our system. They have been approved by the former Authority engineers' in September of 2009 for a phased approach; Phase 1 - a certain amount of square feet utilizing a septic; Phase 2 - would be a sewer connection subject to approval by the state. Both applicants are requesting that they are able to do a dry sewer extension at their own risk, subject to approval by the Authority and once approved by the state and the county upon the plan revisions they will be able to connect to our system. Chairman Toubin inquired why it is necessary for WMUA to give them approval. Tim Gillen stated that they need the Authority's' permission in order to build a dry sewer because they will be tying into our system. Commissioner Pernice reiterated that Marlboro Township has included them in the map. Mr. Gillen stated that CME Associates would not let them build anything unless it conformed to the Authority's requirements. As per the contractor the state and county have issued dry sewer permits. Fireside's engineer, Marc Leber of Two Rivers Engineering addressed the Commissioners regarding the Wastewater Management Plan. He stated that a public hearing will be held on June 6th, 2011 at the Manalapan branch of the Monmouth County Library to finalize the Wastewater Management Plan. Mr. Leber has also spoken with Tracy Shevlin, Supervisor of the Treatment Works program in Trenton. Chairman Toubin said that they will consider all requests and contact Marc Leber as soon as possible.

- Mrs. Leatherman stated that the Emergency Generators in the plant are in need of maintenance. Chairman Toubin inquired whether it would be in the best interest of the Authority to employ an electrician. Tim Gillen commented that work that is done at the plant that affects electrical energy requires a license. It is very important to have the proper licenses to avoid any liability. Eddie Leatherman said that it would be beneficial to the Authority. Mr. Leatherman also said that Bayshore has an electrician at their facility. Chairman Toubin suggested that we consult Bayshore regarding their electrician. Dane Martindell said we will need to advertise for an experienced industrial licensed electrician.
- Keith Henderson addressed the Wastewater Management Plan. As stated previously the final hearing is June 6th, 2011. Mr. Henderson said that both townships have to respond that they endorse the plan and pass a resolution. Mr. Henderson will contact both Marlboro and Manalapan townships and send them a sample resolution.
- Chairman Toubin had questions in regard to the Wetlands General Permit and Transition Area Waiver for the Administration building. He requested the engineers point out exactly where the Transition Waiver Area is in relation to the Administration building. Mr. Toubin wanted to ascertain that this area will not affect the solar panel installation. As per Keith Henderson, this will not affect the installation of the solar panels.
- The Department of Community Affairs approved Birdsall Engineering to provide the reverse energy auction. Chairman Toubin stated that upon reading the fees, payment is 0.002 of estimated kilowatt hours over a 15 year period. Chairman

Toubin requested Mrs. Leatherman to contact Birdsall and have them send a more definitive explanation of their fees. Mrs. Leatherman stated she will contact them and we will *table* the resolution regarding Birdsall.

Chairman Toubin asked for a motion on Resolutions 11-53 thru 11-61. Resolution 11-62 will be tabled. Commissioner Rosen moved, seconded by Commissioner Pernice. Upon roll call the vote was as follows:

AYES:	Messrs McEnergy, Rosen, Pernice and Toubin
NAYS:	None
ABSENT:	None
ABSTENTIONS:	None

- 11-53 Accepting Minutes of March 10th, 2011 and March 24th, 2011
- 11-54 Awarding Contract for Wireless Monitoring System for Remote Pump Systems to PCS
- 11-55 Authorizing Contract with State contract #A51141 for the purchase of 2 Copy Machines
- 11-56 Authorizing the General Manager to prepare plans and specifications, advertise and received bids for Elizabeth Hills Control Panel Upgrade
- 11-57 Granting Approval to Manzo Commercial Building #214
- 11-58 Authorizing Execution of TWA and NJDOT permit Applications for Manzo Commercial Building #214
- 11-59 Awarding Contract for DeZurik Valve Replacement Parts to Tek-Sales
- 11-60 Authorizing the General Manager to prepare plans and specifications, advertise and receive bids for Various Contracts
- 11-61 Awarding Contract for Ground Mounted Photovoltaic System to Vanguard Energy Partners, LLC

- 11-62 Authorizing Birdsall Group to Provide Energy Procurement Consultant Services for Reverse Energy Auction for Electricity **TABLED**

Chairman Toubin asked if there were any questions on the Bill List. Commissioner McEnergy inquired about the t-shirts. Mrs. Leatherman stated that each union employee receives 5 t-shirts per year as per the contract. Commissioner Pernice moved the bill list, seconded by Commissioner Rosen:

AYES:	Messrs McEnergy, Pernice, Rosen and Toubin
NAYS:	None
ABSENT:	None
ABSTENTIONS:	None

With all Discussion items being addressed, Chairman Toubin asked if there was any other Authority business. Commissioner Toubin would like to schedule a ribbon cutting for the new

UV building and invite the Mayor's of Marlboro and Manalapan. We will tentatively schedule this for May 19th, 2011 at 10am.

At 8:21 pm Chairman Toubin asked for a motion to go into Closed Session to discuss:

1. Personnel & Litigation

Resolution 11-63 Authorizing the Commissioners to go into Closed Session for the purpose of discussing Litigation and Personnel, and they will not return to Public Session was moved by Commissioner Rosen and seconded by Commissioner McEnergy. All present voted aye.

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