

# 2017 ADOPTED BUDGET RESOLUTION

## Western Monmouth Utilities Authority

**FISCAL YEAR:** FROM: February 1, 2017 TO: January 31, 2018

WHEREAS, the Annual Budget and Capital Budget/Program for the Western Monmouth Utilities Authority for the fiscal year beginning February 1, 2017 and ending, January 31, 2018 has been presented for adoption before the governing body of the Western Monmouth Utilities Authority at its open public meeting of January 24, 2017; and

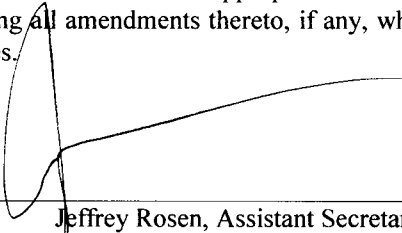
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 14,819,716.00 Total Appropriations, including any Accumulated Deficit, if any, of \$ 11,922,285.00 and Total Unrestricted Net Position utilized of \$0.00; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$ 16,262,000.00 and Total Unrestricted Net Position planned to be utilized of \$ 3,057,568.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Western Monmouth Utilities Authority, at an open public meeting held on January 24, 2017 that the Annual Budget and Capital Budget/Program of the Western Monmouth Utilities Authority for the fiscal year beginning, February 1, 2017 and ending, January 31, 2018 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

  
 \_\_\_\_\_  
 Jeffrey Rosen, Assistant Secretary

January 24, 2017

**DATE:**

<u>Commissioner</u>	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
<b>McENERY</b>			X			
<b>MENDEZ</b>		X	X			
<b>PERNICE</b>						X
<b>ROSEN</b>	X		X			

16-136

**RESOLUTION APPROVING MINUTES**

**BE IT RESOLVED** by the Commissioners of the Western Monmouth Utilities Authority that the regular minutes of the meeting and the closed session minutes of November 22, 2016 be and the same are hereby accepted for filing by the Authority.

**DATE: JANUARY 24, 2017**

<u>Commissioner</u>	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
<b>McENERY</b>			<b>X</b>			
<b>MENDEZ</b>		<b>X</b>	<b>X</b>			
<b>PERNICE</b>						<b>X</b>
<b>ROSEN</b>	<b>X</b>		<b>X</b>			

**RESOLUTION APPROVING MINUTES**

**BE IT RESOLVED** by the Commissioners of the Western Monmouth Utilities Authority that the regular minutes of the meeting and the closed session minutes of December 13, 2016 be and the same are hereby accepted for filing by the Authority.

**DATE: JANUARY 24, 2017**

<u>Commissioner</u>	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
<b>McENERY</b>			<b>X</b>			
<b>MENDEZ</b>		<b>X</b>	<b>X</b>			
<b>PERNICE</b>						<b>X</b>
<b>ROSEN</b>	<b>X</b>		<b>X</b>			

**RESOLUTION AUTHORIZING BUDGET TRANSFER #1 FOR THE  
YEAR ENDING JANUARY 31<sup>ST</sup>, 2017**

**WHEREAS**, the Western Monmouth Utilities Authority has heretofore adopted its annual budget for the year ending January 31, 2017 and has set aside certain funds to be spent in connection with certain budget items; and

**WHEREAS**, the Commissioners of the Western Monmouth Utilities Authority have determined that there is a need for certain additional monies in certain budget items and that there is an excess of monies in other budget items; and

**WHEREAS**, the Director of Finance has requested that the budget be amended by the transfer of certain amounts between budget items in accordance with the schedule below:

		From:	To:	Increase (Decrease)
1508	MISC. EXPENSE - ADMINISTRATION	11,500.00	16,500.00	5,000.00
1510	PROFESSIONAL ACADEMY EXPENSE	0.00	16,000.00	16,000.00
1511	TRAVEL EXPENSE - ADMINISTRATION	2,000.00	4,000.00	2,000.00
1521	HEALTH BENEFITS - ADMIN	331,500.00	351,500.00	20,000.00
1524	CONVENTIONS	4,500.00	11,000.00	6,500.00
1602	CHEMICALS	754,000.00	804,000.00	50,000.00
1603	UNIFORMS	16,000.00	19,000.00	3,000.00
1605	ENGINEERING	534,000.00	361,500.00	(172,500.00)
1613	MISC. EXPENSE - PLANT	10,000.00	12,000.00	2,000.00
1614	TRAVEL EXPENSE - PLANT	1,000.00	2,000.00	1,000.00
1621	HEALTH BENEFITS - PLANT	982,000.00	962,000.00	(20,000.00)
1703	PLANT REPAIRS	270,000.00	300,000.00	30,000.00
1705	COLLECTION SYSTEM EXPENSE	114,500.00	144,500.00	30,000.00
1707	PLANT MAINTENANCE EXPENSE	83,000.00	63,000.00	(20,000.00)
1708	GROUNDS EXPENSE	14,000.00	18,000.00	4,000.00
1709	JANITORIAL EXPENSE & PAPER GOODS	9,000.00	12,000.00	3,000.00
1871	TREATMENT PLANT	550,000.00	450,000.00	(100,000.00)
1872	PUMP STATIONS	0.00	100,000.00	100,000.00
1874	OFFICE EQUIPMENT	18,265.00	38,265.00	20,000.00
1878	FURNITURE	0.00	20,000.00	20,000.00
		3,705,265.00	3,705,265.00	0.00

**WHEREAS**, the General Manager is authorized to approve post year end budget transfers subject to ratification by the Commissioners no later than May 31<sup>st</sup>, 2017.

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Western Monmouth Utilities Authority as follows:

1. The budget for the year ending January 31<sup>st</sup>, 2017 be and the same is hereby amended in accordance with the request of the Director of Finance.
2. The Clerk is authorized to forward copies of the resolution, certified to be a true copy to
  - a. Gerard Stankiewicz, Auditor
  - b. Marilyn Seidenberg, Director of Finance

**DATE: JANUARY 24, 2017**

<u>Commissioner</u>	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1<sup>st</sup></u>	<u>2<sup>nd</sup></u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
<b>McENERY</b>			<b>X</b>			
<b>MENDEZ</b>		<b>X</b>	<b>X</b>			
<b>PERNICE</b>						<b>X</b>
<b>ROSEN</b>	<b>X</b>		<b>X</b>			

**RESOLUTION AWARDING CONTRACT FOR EMERGENCY VACUUM TANKERS TO FREEHOLD CARTAGE, INC.**

**WHEREAS**, a notice to bidders was published in the Asbury Park Press on December 30<sup>th</sup>, 2016; and

**WHEREAS**, on January 18<sup>th</sup>, 2017 at 9:00 am, bids were received by the Authority for Emergency Vacuum Tankers for a contract period of 2 (two) years from February 1<sup>st</sup>, 2017 through January 31<sup>st</sup>, 2019, and

**WHEREAS**, the General Manager reviewed the bids set forth on the bid tally sheet of January 18<sup>th</sup>, 2016, and

**WHEREAS**, Freehold Cartage, Inc., had the fastest response time of 2 hours and \$150.00 per hour. The projected amount is \$40,000.00 for a contract period of 2 (two) years from February 1<sup>st</sup>, 2017 through January 31<sup>st</sup>, 2019; and

**WHEREAS**, the General Manager has recommended that the contract for Emergency Vacuum Tanks be awarded to Freehold Cartage, Inc., and

**WHEREAS**, funds are or will be available for this purpose;

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Western Monmouth Utilities Authority as follows:

1. The bid from Freehold Cartage, Inc. in the projected amount of \$40,000.00 for a contract period of 2 (two) years from February 1<sup>st</sup>, 2017 through January 31<sup>st</sup>, 2019.
2. The General Manager is authorized to enter into a contract between the Western Monmouth Utilities Authority and Freehold Cartage, Inc.
3. Freehold Cartage, Inc. is required to comply with requirements of P.L. 1975 C.127 (N.J.A.C. 17:27)
4. The Clerk is hereby authorized to forward copies of this resolution, certified to be a true copy to;
  - a) Freehold Cartage, Inc.
  - b) George White, Collections Superintendent

**DATE: JANUARY 24, 2017**

<u>Commissioner</u>	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
<b>McENERY</b>			<b>X</b>			
<b>MENDEZ</b>		<b>X</b>	<b>X</b>			
<b>PERNICE</b>						<b>X</b>
<b>ROSEN</b>	<b>X</b>		<b>X</b>			

**RESOLUTION AWARDING BID FOR GRIT & SCREENINGS DISPOSAL SERVICE TO FREEHOLD CARTAGE, INC.**

**WHEREAS**, a notice to bidders was published in the Asbury Park Press on December 30, 2016, and

**WHEREAS**, on January 18, 2017 at 9:15AM, bids were received by the Authority for the Grit & Screenings Disposal Service for a contract period of 2 (two) years from February 1<sup>st</sup>, 2017 through January 31<sup>st</sup>, 2019, and

**WHEREAS**, the General Manager reviewed the bids set forth on the bid tally sheet of January 18, 2017, and

**WHEREAS**, Freehold Cartage Inc., was the lowest bidder in the amount of \$26,520.00 per year and \$1,326.00 per container for a contract period of 2 (two) years from February 1<sup>st</sup>, 2017 through January 31<sup>st</sup>, 2019, and

**WHEREAS**, the General Manager has recommended that the contract for Grit and Screenings Disposal be awarded to Freehold Cartage Inc., and

**WHEREAS**, funds are or will be available for this purpose;

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Western Monmouth Utilities Authority as follows:

1. The bid from Freehold Cartage Inc. in the amount of \$26,520.00 per year for a contract period of 2 (two) years from February 1<sup>st</sup>, 2017 through January 31<sup>st</sup>, 2019 be awarded.
2. The General Manager is authorized to enter into a contract between the Western Monmouth Utilities Authority and Freehold Cartage Inc.
3. Freehold Cartage Inc. is required to comply with requirements of P.L. 1975 C.127 (N.J.A.C. 17:27)
4. The Secretary is hereby authorized to forward copies of this resolution, certified to be a true copy to;
  - a) Freehold Cartage, Inc.
  - b) Robert Smith, Plant Superintendent

**DATE: JANUARY 24, 2017**

<u>Commissioner</u>	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
<b>McENERY</b>			<b>X</b>			
<b>MENDEZ</b>		<b>X</b>	<b>X</b>			
<b>PERNICE</b>						<b>X</b>
<b>ROSEN</b>	<b>X</b>		<b>X</b>			

**RESOLUTION AWARDING CONTRACT FOR EMERGENCY GENERATOR MAINTENANCE AND REPAIR TO POWER EQUIPMENT COMPANY**

**WHEREAS**, a notice to bidders was published in the Asbury Park Press on December 30, 2016; and

**WHEREAS**, on January 18, 2017 at 9:30AM, bids were received by the Authority for the Emergency Generator Maintenance and Repair Contract, and

**WHEREAS**, the General Manager reviewed the bids set forth on the bid tally sheet of January 18, 2017, and

**WHEREAS, Power Equipment Company**, was the low bidder in the amount of \$32,720.00 per year for the Emergency Generator Maintenance and Repair Contract for a contract period of 2 (two) years from February 1<sup>st</sup>, 2017 through January 31<sup>st</sup>, 2019, and

**WHEREAS**, the General Manager has recommended that the contract for Emergency Generator Maintenance and Repair be awarded to Power Equipment Company, and

**WHEREAS**, funds are or will be available for this purpose;

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Western Monmouth Utilities Authority as follows:

1. The bid from Power Equipment Company in the amount of \$32,720.00 per year for the Emergency Generator Maintenance and Repair Contract, for a contract period of 2 (two) years from February 1<sup>st</sup>, 2017 through January 31<sup>st</sup>, 2019, be awarded and,
2. The General Manager is authorized to enter into a contract between the Western Monmouth Utilities Authority and Power Equipment Company.
3. Power Equipment Company is required to comply with requirements of P.L. 1975 C.127 (N.J.A.C. 17:27)
4. The Secretary is hereby authorized to forward copies of this resolution, certified to be a true copy to;
  - a) Power Equipment Company
  - b) George Kasternakis, Maintenance Supervisor

**DATE: JANUARY 24, 2017**

<u>Commissioner</u>	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
<b>McENERY</b>			<b>X</b>			
<b>MENDEZ</b>		<b>X</b>	<b>X</b>			
<b>PERNICE</b>						<b>X</b>
<b>ROSEN</b>	<b>X</b>		<b>X</b>			

**RESOLUTION AWARDING BID FOR EMERGENCY SANITARY SEWER MAINTENANCE AND REPAIR SERVICE TO B&W CONSTRUCTION**

**WHEREAS**, a notice to bidders was published in the Asbury Park Press on December 30, 2016; and

**WHEREAS**, on January 18, 2017 at 9:45AM, bids were received by the Authority for Emergency Sanitary Sewer Maintenance and Repair Service for a contract period of 2 (two) years from February 1<sup>st</sup>, 2017 through January 31<sup>st</sup>, 2019, and

**WHEREAS**, the General Manager reviewed the bid tally sheet of January 18, 2017, and

**WHEREAS, B&W Construction Company**, was the lowest bidder in the amount of \$104,290.10 for a contract period of 2 (two) years from February 1<sup>st</sup>, 2017 through January 31<sup>st</sup>, 2019; and

**WHEREAS**, the General Manager has recommended that the contract for Emergency Sanitary Sewer Maintenance and Repair Service be awarded to B&W Construction Company, and

**WHEREAS**, funds are or will be available for this purpose;

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Western Monmouth Utilities Authority as follows:

1. The bid from B&W Construction Company in the amount of \$104,290.10 for a contract period of 2 (two) year from February 1<sup>st</sup>, 2017 through January 31<sup>st</sup>, 2019 be awarded.
2. The General Manager is authorized to enter into a contract between the Western Monmouth Utilities Authority and B&W Construction Company.
3. B&W Construction Company. is required to comply with requirements of P.L. 1975 C.127 (N.J.A.C. 17:27)
4. The Clerk is hereby authorized to forward copies of this resolution, certified to be a true copy to;
  - a) B&W Construction Company
  - b) Robert Smith, Facilities Manager
  - c) George White, Collections Superintendent

**DATE: JANUARY 24, 2017**

<u>Commissioner</u>	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
<b>McENERY</b>			<b>X</b>			
<b>MENDEZ</b>		<b>X</b>	<b>X</b>			
<b>PERNICE</b>						<b>X</b>
<b>ROSEN</b>	<b>X</b>		<b>X</b>			



**RESOLUTION AWARDING BID FOR SANITARY SEWER EXCAVATION AND REPAIR SERVICE (SCHEDULED) TO B&W CONSTRUCTION COMPANY**

**WHEREAS**, a notice to bidders was published in the Asbury Park Press on December 30, 2016; and

**WHEREAS**, on January 18, 2017 at 10:00AM, bids were received by the Authority for Sanitary Sewer Excavation and Repair Service (scheduled) for a contract period of 2 (two) years from February 1<sup>st</sup>, 2017 through January 31<sup>st</sup>, 2019, and

**WHEREAS**, the General Manager reviewed the bid tally sheet of January 18, 2017, and

**WHEREAS, B&W Construction Company**, was the lowest bidder in the amount of \$86,490.10 for a contract period of 2 (two) years from February 1<sup>st</sup>, 2017 through January 31<sup>st</sup>, 2019; and

**WHEREAS**, the General Manager has recommended that the contract for Sanitary Sewer Excavation and Repair Service be awarded to B&W Construction Company, and

**WHEREAS**, funds are or will be available for this purpose;

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Western Monmouth Utilities Authority as follows:

1. The bid from B&W Construction Company in the amount of \$86,490.10 for a contract period of 2 (two) year from February 1<sup>st</sup>, 2017 through January 31<sup>st</sup>, 2019 be awarded.
2. The General Manager is authorized to enter into a contract between the Western Monmouth Utilities Authority and B&W Construction Company.
3. B&W Construction Company is required to comply with requirements of P.L. 1975 C.127 (N.J.A.C. 17:27)
4. The Clerk is hereby authorized to forward copies of this resolution, certified to be a true copy to;
  - a) B&W Construction Company
  - b) Robert Smith, Facilities Manager
  - c) George White, Collections Superintendent

**DATE: JANUARY 24, 2017**

<u>Commissioner</u>	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
<b>McENERY</b>			<b>X</b>			
<b>MENDEZ</b>		<b>X</b>	<b>X</b>			
<b>PERNICE</b>						<b>X</b>
<b>ROSEN</b>	<b>X</b>		<b>X</b>			

**AUTHORIZING EXECUTION OF DEVELOPER’S AND HOLD HARMLESS AGREEMENTS WITH MONARCH POINTE, LLC, PROJECT #534**

**BE IT RESOLVED** by the Commissioners of the Western Monmouth Utilities Authority that the Chairman and Secretary be and they are hereby authorized and directed to execute a Developer’s and Hold Harmless Agreements between the Western Monmouth Utilities Authority and Monarch Pointe, LLC , Project #534; and

**BE IT FURTHER RESOLVED**, the Commissioners of the Western Monmouth Utilities Authority are authorized to execute a developers agreement; and

**BE IT FURTHER RESOLVED**, that the Clerk is authorized to forward copies of this Resolution, certified to be true copies to:

1. Monarch Pointe, LLC, Project #534
2. CME Associates, Consultant Engineer
3. Frank Borin, Attorney

**DATE: JANUARY 24, 2017**

<u>Commissioner</u>	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
<b>McENERY</b>			<b>X</b>			
<b>MENDEZ</b>		<b>X</b>	<b>X</b>			
<b>PERNICE</b>						<b>X</b>
<b>ROSEN</b>	<b>X</b>		<b>X</b>			

**RESOLUTION MEMORIALIZING CHANGE ORDER #1**

**WHEREAS**, CME Associates, the Consultant Engineer has recommended to the Authority that Change Order #1 be approved in the Contract for the Pump Station Rehabilitation and

**WHEREAS**, this Change Order results from adjustment described in the Consulting Engineer’s letter dated January 4, 2017 which is hereby attached, and

**WHEREAS**, this is resulted in an increase of the contract price computed as follows:

Original Contract Price	\$ 450,000.00
Previous Changes	\$ 0.00
Change Order #1	\$ 33,697.00
Net Change	\$ 0.00
Revised Contract Price	\$ 483,697.00

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Western Monmouth Utilities Authority as follows:

1. The General Manager is hereby authorized to execute this Change Order dated January 4, 2017 in accordance with its terms.
2. The Clerk is authorized to forward copies of this resolution, certified to be a true copy to:
  - a) CME Associates
  - b) Marilyn Seidenberg, Director of Finance

**DATE: JANUARY 24, 2017**

<u>Commissioner</u>	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
<b>McENERY</b>			<b>X</b>			
<b>MENDEZ</b>		X	<b>X</b>			
<b>PERNICE</b>						X
<b>ROSEN</b>	X		<b>X</b>			

**AUTHORIZING T&M ASSOCIATES TO PREPARE DESIGN SERVICES FOR THE  
EQUALIZATION CONCRETE TANK MODIFICATIONS**

**WHEREAS**, the Executive Director has requested that T&M Associates to prepare design services for the Equalization Concrete Tank Modifications as per their Proposal dated January 16, 2017, attached, and.

**WHEREAS**, the Executive Director will execute a contract with T&M Associates not to exceed \$296,800.00, and

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Western Monmouth Utilities Authority as follows:

1. The Executive Director will execute an acceptable contract with T&M Associates to prepare design services for the Equalization Concrete Tank Modifications not to exceed \$296,800.00.
2. The Clerk is authorized to forward copies of this resolution, certified to be a true copy to:
  - a) T&M Associates, Consulting Engineer
  - b) Marilyn Seidenberg, Director of Finance
  - c) Coleen Weber, Office Manager

**DATE: JANUARY 24, 2017**

<u>Commissioner</u>	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
<b>McENERY</b>			<b>X</b>			
<b>MENDEZ</b>		<b>X</b>	<b>X</b>			
<b>PERNICE</b>						<b>X</b>
<b>ROSEN</b>	<b>X</b>		<b>X</b>			

**AUTHORIZING CONTRACT ADMINISTRATION AND INSPECTION FOR THE WATER SERVICE UV DISINFECTION TO T&M ASSOCIATES**

**WHEREAS**, T&M Associates was authorized in Resolution #16-129 to design installation of a new ultraviolet disinfection system for the WMUA’s existing water service, as per the attached proposal dated January 16, 2017, and

**WHEREAS**, the design is complete and is currently under bid with the bid opening scheduled for February 2, 2017. The following is a cost proposal for construction oversight and field inspection of the water service UV disinfection project, and

**WHEREAS**, the scope of services shall include contract administration and construction field observation. The schedule of fees is estimated to be approximately \$46,600.00 and T&M will not surpass this fee without written approval. Should additional services be required by the WMUA, outside the scope of work, T&M will provide a subsequent proposal, and

**NOW, THEREFORE, BE IT RESOLVED** by the Commissioners of the Western Monmouth Utilities Authority as follows:

1. The Executive Director will execute an acceptable Contract for Administration and Inspection for the Water Service UV Disinfection with T&M Associates
2. The Clerk is authorized to forward copies of this resolution, certified to be a true copy to:
  - a) T&M Associates, Consulting Engineer
  - b) Marilyn Seidenberg, Director of Finance
  - c) Coleen Weber, Office Manager

**DATE: JANUARY 24, 2017**

<u>Commissioner</u>	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
<b>McENERY</b>			<b>X</b>			
<b>MENDEZ</b>		<b>X</b>	<b>X</b>			
<b>PERNICE</b>						<b>X</b>
<b>ROSEN</b>	<b>X</b>		<b>X</b>			

**AUTHORIZING THE COMMISSIONERS TO GO INTO CLOSED  
SESSION FOR THE PURPOSE OF DISCUSSING MATTERS  
PURSUANT TO N.J.S.A. 10:4-12(b)**

**WHEREAS**, in order to exclude the public from a discussion of a matter as provided in **N.J.S.A. 10:4-12(b)**, the Commissioners must first adopt a resolution stating the general nature of the subject or subjects to be discussed and the time and circumstance when such discussion can be disclosed to the public. **N.J.S.A. 10:4-13**

**WHEREAS**, the Commissioners find it necessary to adjourn to closed session and will not return to public session for the purpose of taking action on the matters discussed in closed session, and

**WHEREAS**, the Commissioners will discuss litigation, and

**NOW THEREFORE BE IT RESOLVED**, the Commissioners have adjourned the public portion of the meeting, and are beginning the closed session meeting, and will not return to open session.

**DATE: JANUARY 24, 2017**

<u>Commissioner</u>	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
<b>McENERY</b>			<b>X</b>			
<b>MENDEZ</b>	<b>X</b>		<b>X</b>			
<b>PERNICE</b>						<b>X</b>
<b>ROSEN</b>		<b>X</b>	<b>X</b>			