

WESTERN MONMOUTH UTILITIES AUTHORITY

PUBLIC MEETING

January 24th, 2017

Chairman McEnery called the Western Monmouth Utilities Authority's Public meeting to order at 7:01pm. It was announced that pursuant to the Open Public Meeting Act and N.J.S.A. 10:4-6 et seq., adequate notice of this meeting has been sent to the Asbury Park Press, The Home News Tribune, Clerks of Manalapan and Marlboro Townships, and is posted in the lobby of the Western Monmouth Utilities Authority ("W.M.U.A.")

Upon roll call:

Present: Messrs. McEnery and Rosen
Commissioner Mendez on the telephone

Absent: Commissioner Pernice

Also in Attendance: F. Borin, DeCotiis, Fitzpatrick & Cole, LLP
T. Gillen, CME Associates
K. Henderson, T&M Associates
G. Stankiewicz, Auditor
R. Smith, Facilities Manager
B. Valentino, Executive Director
J. Carr, Manager of Engineering Services
M. Seidenberg, Director of Finance
L. Warshauer, Supervising Accountant
M. Musich, Committeewoman
B. Condiotti, Court Reporter
K. Leatherman, General Manager
A. Finnerty, Authority Clerk

All present cited the Pledge of Allegiance.

At 7:03pm, Frank Borin of DeCotiis, Fitzpatrick & Cole, LLP announced the Public Hearing for the Adoption of the 2017 – 2018 Budget, effective February 1st, 2017. Please refer to the transcript. The Public Hearing was closed at 7:16pm.

Chairman McEnery proceeded directly to move Resolution 16-136, Adopting the 2017 - 2018 Budget, effective February 1st, 2017. Commissioner Rosen moved, seconded by Commissioner Mendez. Upon roll call the vote was as follows:

AYES: Messrs.' McEnery, Mendez and Rosen
NAYS: None
ABSENT: Commissioner Pernice
ABSTENTIONS: None

Chairman McEnery asked for comment regarding the Executive Directors Report. Brian Valentino stated he has only one item. The snowfall event that occurred in the last couple

of weeks was handled very well utilizing our shared services agreement with Marlboro. There were no major issues, the team performed above our expectations and we have submitted an invoice to Marlboro for reimbursement.

Chairman McEnergy asked if there was any public comment. There was none.

Chairman McEnergy proceeded with the meeting.

- Chairman McEnergy asked for comment regarding the Minutes of November 22, 2016. Chairman McEnergy confirmed that all the Commissioners attended this meeting.
- Chairman McEnergy asked for any comment regarding the Minutes of December 13, 2016. Chairman McEnergy confirmed attendance for that meeting. Ms. Leatherman stated that Commissioner Pernice and Commissioner Mendez were on the phone.
- Chairman McEnergy asked for any comment regarding Award of the Contracts for:
 - Emergency Vacuum Tankers Service
 - Grit and Screenings Disposal
 - Emergency Generator Maintenance and Repair Service
 - Emergency Sanitary Sewer Maintenance and Repair Service
 - Sanitary Sewer Excavation and Repair Service (Scheduled)

Ms. Leatherman stated that these are the bids the Authority opened for the above services. We have supplied a copy of the 2015 bid tally sheets to compare the rates. Commissioner Rosen asked if there were any concerns or anything out of the ordinary. Ms. Leatherman said no issues.

- Chairman McEnergy asked for any comment regarding the Authorization of the Developers Agreement for Monarch Pointe, LLC, Project #534. Tim Gillen stated that this is a small development off of Texas Road. It will also have a pump station that we will take over when it is 75% occupied which is stated in the Developers Agreement.
- Chairman McEnergy asked for any comment regarding the Approval for the Change Order #1 for Pump Station Rehabilitation Project. Jim Carr stated that a change order was received from CME for the amount of \$32,697.00 for construction engineering services. This is an ongoing project which has been delayed due for a few reasons; one reason being Verizon going on strike, the contractor was unable to relocate a utility pole due to the strike and tasks that were required from the township after the project was awarded were not completed. The project was supposed to be substantially complete on February 7th, 2016 but due to the delays it was not substantially complete until November 15th, 2016. Commissioner Rosen confirmed that Jim Carr reviewed the change order. The contractor has indicated they will be submitting a request for a change order because of other issues outside of their control. CME will attempt to reduce the amount of the next change order based on what they observed.
- Chairman McEnergy asked for any comment regarding Authorizing Design Services for Equalization Concrete Tank. Jim Carr stated a presentation was made in September of 2016 offering different options for removing some bottlenecks within the plant. The Commissioners agreed on to move forward with moving the Equalizations tank to the head of the plant subject to

engineering design agreements. We received T&M proposal for the design, the item on the Agenda is to authorizing the design for a total cost of \$296,800.00. Commissioner Rosen confirmed the location of the tank which Mr. Carr stated will be where the reed beds are.

- Chairman McEnergy asked for any comment regarding Authorizing Contract Administration and Inspection for the Water Service UV Disinfection. Jim Carr stated that this contract is currently out for bid and will be opened on February 2nd, 2017. T&M completed the design and recently submitted a proposal for the contract administration and inspection service sand the cost is \$46,600.00. This is for the Service water UV disinfection. We have 2 sources of water in the plant; one is for drinking water and the other is to recycle plant water that is used for wash down, that water source used to disinfected with chlorine, now it will be disinfected utilizing UV.

Chairman McEnergy asked if there were any other questions, and stated that we are going to move right to Resolutions.

- 16-137 Approving Minutes of November 22, 2016
- 16-138 Approving Minutes of December 13, 2016
- 16-139 Budget Transfers Year Ending January 31st, 2016
- 16-140 Awarding Contract for Emergency Vacuum Tankers to Freehold Cartage
- 16-141 Awarding Contract for Grit and Screenings Disposal Service to Freehold Cartage
- 16-142 Awarding Contract for Generator Maintenance and Repair Service to Power Equipment
- 16-143 Awarding Emergency Sanitary Sewer Maintenance and Repair Service to B&W
- 16-144 Awarding Contract for Scheduled Sanitary Sewer Excavation and Repair Service to B&W
- 16-145 Authorizing Developers Agreement for Monarch Pointe, LLC, Project #534
- 16-146 Authorizing Change Order #1 for Pump Station Rehabilitation Project
- 16-147 Authorizing T&M Associates to Prepare Design Services for the Equalization Concrete Tank Modifications
- 16-148 Authorizing Contract Administration and Inspection for the Water Service UV Disinfection to T&M Associates

Chairman McEnergy asked Frank Borin, the Authority Attorney, if we can move all the Resolutions together. Mr. Borin stated that they can be moved as a consent agenda. Chairman McEnergy asked for a motion for Resolutions #16-137 thru #16-148. Commissioner Rosen moved seconded by Commissioner Mendez. The vote was as follows:

AYES: Messrs.' McEnergy, Mendez and Rosen
NAYS: None
ABSENT: Commissioner Pernice
ABSTENTIONS: None

Chairman McEnergy asked if there were any comments on the bill list. There were none. Commissioner Mendez moved, seconded by Commissioner McEnergy. All present voted aye.

Chairman McEnergy asked if there is any other Authority Business.

Commissioner Rosen asked if the rain event that occurred the day before impacted the plant. Robby Smith stated that it was normal and the flow was not very heavy, there were very few peaks. Brian Valentino stated that we know that we have an I&I issue but they are not related to breaks. We have evidence that the additional water coming into our system is being put in intentionally by customers. We have been TV'ing the lines and have not found anything significant yet.

At 7:29pm, Chairman McEnergy stated that they will move into Closed Session and asked for a motion for Resolution #16-149, Authorizing the Commissioners to go into Closed Session for the Purpose of Discussing Litigation and/or Personnel and they will not return to Public Session. Commissioner Mendez moved, seconded by Commissioner Rosen. All present voted aye.

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