

WESTERN MONMOUTH UTILITIES AUTHORITY

WORKSHOP MEETING

APRIL 11, 2017

Chairman McEnery called the Western Monmouth Utilities Authority's Public meeting to order at 7:00pm. It was announced that pursuant to the Open Public Meeting Act and N.J.S.A. 10:4-6 et seq., adequate notice of this meeting has been sent to the Asbury Park Press, The Home News Tribune, Clerks of Manalapan and Marlboro Townships, and is posted in the lobby of the Western Monmouth Utilities Authority ("W.M.U.A.")

Upon roll call:

Present:	Messrs. McEnery, Mendez (on the telephone), and Pernice
Absent:	Commissioner Rosen
Also in Attendance:	F. Borin, DeCotiis, Fitzpatrick & Cole, LLP T. Gillen, CME Associates G. Stankiewicz, Auditor B. Valentino, Executive Director J. Carr, Manager of Engineering Services R. Smith, Facilities Manager K. Leatherman, General Manager A. Finnerty, Authority Clerk M. Musich, Manalapan Township Committeewoman

All present cited the Pledge of Allegiance.

Brian Valentino called Commissioner Mendez; Chairman McEnery confirmed that Commissioner Mendez was on the phone for the attendees of the meeting.

Chairman McEnery asked if there was any public comment. There was none.

Chairman McEnery asked if there was any comment regarding the Executive Directors Report.

Brian Valentino stated that he has one item for Executive Session. Mr. Valentino stated they have decided to add safety fencing to the digester building lids. They weren't designed with them and most of the Authority's do not have such fencing but the safety committee has evaluated the area and felt that this is needed. This was not in the capital budget but they will amend the budget to incorporate this fencing.

Mr. Valentino stated that they were invited to a meeting regarding the Marlboro Hospital site on April 20<sup>th</sup>, 2017. The stake holders are being brought together to create a plan to move the project forward. Mr. Valentino will report back to the Commissioners after the findings of this meeting.

Mr. Valentino met with the Municipal Administrators of Marlboro and Manalapan to prepare them for the presentation of our EIT plan. The two towns have to agree to allow us to move forward with our financing plan. Mr. Valentino gave them 3 options of how to proceed; they will check with their governing bodies and will get back to us. Commissioner Pernice asked which projects we were going to present. Mr. Valentino stated they are the raw sewage pumps station renovations at the plant and the Route 79 pump station rehabilitation and relocation of the force main on Route 79. The documents state that we need their approval but it does not require us to appear before them. Mr. Valentino stated he is leaving it up to the townships. Commissioner Pernice stated that in the past the Commissioners were there for the presentation but If Mr. Valentino can take care of this, it would be appreciated!

Mr. Valentino stated the AEA conference has been rescheduled to April 25<sup>th</sup> and April 26<sup>th</sup>. The Commissioners are welcome to attend and they need to let us know as soon as possible. The graduation of our 10 employees from the Environmental Development Academy will be held on April 26<sup>th</sup>, at the awards luncheon. There is a public meeting scheduled for April 25<sup>th</sup> here and Mr. Valentino stated that he can call in. Commissioner Pernice stated that he will unable to attend. Chairman McEnery stated that we should only have one meeting this month. The Commissioners agreed to cancel the meeting of April 25<sup>th</sup>, 2017. If there are any pressing matters the Commissioners will be contacted.

Chairman McEnery proceeded with the meeting.

- Chairman McEnery asked for comment regarding the Budget Amendment #1. Mr. Stankiewicz stated that this amendment provides for 2 capital items. One was schedule for 2019 and has been moved to 2018 to accommodate work that has to be done in Marlboro. We are just moving the money from one year to the next. The second item is to purchase a Two Ton Hot Patch Asphalt Trailer. The other part of the budget amendment has to do with putting a few more dollars into salary lines for the recently resolved Collective Bargaining Agreement.
- Chairman McEnery asked for any comment regarding the Approval Executing the Memorandum of Agreement Amending the Terms of the Collective Bargaining Agreement with Teamsters Local 701 – Plant & Clerical Units. Mr. Valentino stated that the union has formally agreed to the terms of the negotiations.
- Chairman McEnery asked for any comment regarding the Award of the Contract for the Dri-Prime Diesel Pump with Trailer. Mr. Valentino stated that we have purchased a trailered pump for the plant and this will make it easier and safer for our employees to use. The same issue is for the next two items on discussion. These purchases will make our work more efficient.
- Chairman McEnery asked for any comment regarding the Award of the Contract for the Wireless Pole Mounted Camera System.
- Chairman McEnery asked for any comment regarding the Award of the Contract for the Two Town Asphalt Hot Patch Trailer to McGrath Municipal Equipment.
- Chairman McEnery asked for any comment regarding the Withdrawal of Project #555, Tyler Nine. Jim Carr stated that this was a single lot application.

They posted \$1, 00.00 and they have decided to withdraw the application and will be refunded about \$16.00.

- o Chairman McEnergy asked for any comment regarding the Return of Escrow for 25A Old Mill Road, Project #581. Ms. Leatherman stated she has been working on this with the Authority Attorney for a while. The original resolution passed was not correct and this resolution will return the correct amount of \$506.00 to the developer.
- o Chairman McEnergy asked for any comments regarding the Customer Payment Plan Request. Ann Finnerty stated that a customer came in requesting a payment plan. It is for a commercial account and we can only authorize up to \$1,000.00. The Commissioners need to approve this.

Chairman McEnergy asked if there were any other questions, and stated that we are going to move right to Resolutions.

- 17-57 Budget Amendment
- 17-58 Authorizing Execution of Memorandum of Agreement Amending Terms of Collective Bargaining Agreement with Teamsters Local 701 – Plant & Clerical Units
- 17-59 Awarding Contract for the Dri-Prime Diesel Pump with Trailer
- 17-60 Awarding Contract for the Wireless Pole Mounted Camera System
- 17-61 Awarding Contract for the Two Ton Asphalt Hot Patch Trailer
- 17-62 Authorizing Withdrawal of Project #555, Tyler Nine
- 17-63 Authorizing Return of Escrow for 25A Old Mill Road, Project #581
- 17-64 Authorizing Customer Payment Plan

Chairman McEnergy asked for a motion for Resolutions #17-57 thru #17-64. Commissioner Pernice moved seconded by Commissioner Mendez. The vote was as follows:

AYES: Messrs.' McEnergy, Mendez and Pernice  
 NAYS: None  
 ABSENT: Commissioner Rosen  
 ABSTENTIONS: None

Chairman McEnergy asked if there were any comments on the bill list. There were no questions or comments. Commissioner Mendez moved, seconded by Commissioner Pernice. All present voted aye.

Chairman McEnergy asked if there is any other Authority Business. There was none.

At 8:17pm, Chairman McEnergy asked for a motion to move into Closed Session. Commissioner Pernice moved Resolution 17-65 Authorizing the Commissioners to go into Closed Session for the Purpose of Discussing Litigation and Negotiations and they will not return to Public Session.

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