

WESTERN MONMOUTH UTILITIES AUTHORITY

PUBLIC MEETING

October 24th, 2017

Commissioner Pernice called the Western Monmouth Utilities Authority's Public meeting to order at 7:00pm. It was announced that pursuant to the Open Public Meeting Act and N.J.S.A. 10:4-6 et seq., adequate notice of this meeting has been sent to the Asbury Park Press, The Home News and Tribune, Clerks of Manalapan and Marlboro Townships, and is posted in the lobby of the Western Monmouth Utilities Authority ("W.M.U.A.")

Upon roll call:

Present: Messrs. Mendez, Pernice and Rosen

Absent: Chairman McEnergy

Also in Attendance: F. Borin, DeCotiis, Fitzpatrick & Cole, LLP

M. Dziubeck, CME Associates

K. Henderson, T&M Associates

On the Phone B. Valentino, Executive Director

J. Carr, Manager of Engineering Services

L. Warshauer, Director of Finance

K. Leatherman, General Manager

A. Finnerty, Authority Clerk

M. Musich, Manalapan Township Committeewoman

All present cited the Pledge of Allegiance.

Commissioner Pernice asked if there was any public comment. There was none.

Commissioner Pernice stated that our Executive Director, Brian Valentino is on the phone.

Commissioner Pernice asked for comment regarding the Executive Directors Report.

Brian Valentino stated there are two items that he wanted to discuss two items on the Agenda. First item on our discussion is regarding the distribution of the 2018 - 2019 Authority Budget. He stated that the CFO's have spoken to the Chairman and we will have to introduce the budget at the next meeting in November. The second item he wanted to discuss Item E, Promoting Patricia Dantone to Bookkeeper. She is a member of the union. She had missed the deadline for applying for the job. They feel that she is the perfect candidate for the position and would like to promote her. The final item he mentioned was the side letter with the Teamsters Union #701 regarding the clothing reimbursement. Mr. Valentino stated that Jim Carr is the Acting Executive Director and he asked Mr. Carr if he has anything to report. Mr. Carr stated that he has nothing.

Commissioner Pernice stated that the budget has been distributed. He advised the commissioners to look it over and if they have any questions, they should contact Leslie Warshauer. Mr. Pernice stated that we will have to introduce the budget at the next meeting. Ms. Leatherman stated that all four commissioners should be copied with any questions and

answers. Commissioner Pernice stated he was happy there was no increase in rates. Commissioner Rosen stated that he is unable to attend the meeting on November 21st, but he will be able to call in if necessary. Ms. Leatherman stated we can change the meeting to November 28th, 2017.

Commissioner Pernice proceeded with the meeting and moved on to Discussion.

- Commissioner Pernice asked for any comment regarding the Authority Budget for 2018 – 2019 (the budget was handed out before the meeting).
- Commissioner Pernice asked for any comment regarding the Minutes of September 26th, 2017. There was none. Commissioner Rosen will have to abstain because he was not in attendance for the meeting.
- Commissioner Pernice asked for any comment regarding Authorizing the General Manager to prepare plans and specifications, advertise and received bids for various service contracts due to expire on 1/31/18. Commissioner Pernice stated we do this Resolution every year.
- Commissioner Pernice asked for any comment regarding Authorizing the Acquisition and Execution of Easements from Property Owners for the Route 79 Pump Station Reconstruction and Force Main Replacement Project. Mike Dziubeck stated that these are easements required on Route 79 and this Resolution allows the Authority to acquire those easements. Mike Dziubeck stated that we thought we had two but they were never filed and we needed an additional four. Ms. Leatherman stated that was 50 years ago.
- Commissioner Pernice asked for any comment regarding the Promotion of Patricia Dantone to Bookkeeper. Commissioner Pernice stated that Mr. Valentino had already spoken about this.
- Commissioner Pernice asked for any comment regarding Authorizing a Side Letter of Agreement with the Local Teamsters Union #701.
- Commissioner Pernice asked for any comment regarding the Release of Performance Bond and All Remaining Escrow for Windsor Estates, Project #365. James Carr, our Manager of Engineering Services stated that the next two projects are all Kara Home Developments. They went bankrupt and the job has been complete. Mr. Carr stated that our attorney has been reviewing both.
- Commissioner Pernice asked for any comment regarding the Release of the Performance Bond and All Remaining Escrow for Saxon Estates, Project #237

Commissioner Pernice asked for any comments on the Resolutions. Commissioner Pernice asked for a motion for Resolutions 17-104 through 17-119.

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| 17-121 | Accepting Minutes of September 26, 2017 |
| 17-122 | Authorizing the General Manager to Prepare Plans and Specifications, Advertise and Receive Bids for the Services Specified in this Resolution |
| 17-123 | Authorizing the Acquisition and Execution of Easements from Property Owners for the Route 79 Pump Station Reconstruction and Force Main Replacement Project |
| 17-124 | Appointing Patricia Dantone to Bookkeeper |
| 17-125 | Authorizing a Side Letter of Agreement with Local Teamsters Union #701 |
| 17-126 | Approving the Release of Performance Bond and All Remaining Escrow for Windsor Estates, Project #365 |

Commissioner Pernice moved Resolution 17-121. This was seconded by Commissioner Mendez, the vote was as follows:

AYES:	Messrs. Mendez and Pernice
NAYS:	None
ABSTENTIONS:	Commissioner Rosen
ABSENT:	Chairman McEnery

Commissioner Pernice asked for a motion for Resolution 17-122 through 17-127. Commissioner Mendez moved, seconded by Commissioner Rosen the vote was as follows:

AYES:	Messrs. Mendez, Pernice and Rosen
NAYS:	None
ABSTENTIONS:	None
ABSENT:	Chairman McEnery

Commissioner Pernice asked if there were any comments on the bill list. There was none. Commissioner Pernice moved, seconded by Commissioner Mendez. All present voted aye.

Commissioner Pernice asked if there is any other Authority Business. Maryann Musich stated she is very happy we are not raising the rates.

Commissioner Pernice asked if is there anything that he needs to discuss in Closed Session, Mr. Valentino stated that there is nothing. The Commissioners decided to change the meeting to November 28th.

At 7:13PM, Commissioner Pernice stated that he would like to make a motion to adjourn the meeting. This was seconded by Commissioner Rosen. All present voted aye.

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