

WESTERN MONMOUTH UTILITIES AUTHORITY

PUBLIC MEETING

November 28th, 2017

Chairman McEnergy called the Western Monmouth Utilities Authority's Public meeting to order at 7:00pm. It was announced that pursuant to the Open Public Meeting Act and N.J.S.A. 10:4-6 et seq., adequate notice of this meeting has been sent to the Asbury Park Press, The Home News and Tribune, Clerks of Manalapan and Marlboro Townships, and is posted in the lobby of the Western Monmouth Utilities Authority ("W.M.U.A.")

Upon roll call:

Present:	Messrs. Mendez, McEnergy, Pernice and Rosen
Absent:	None
Also in Attendance:	K. Kinsella, DeCotiis, Fitzpatrick & Cole, LLP G. Stankiewicz, Auditor M. Dziubeck, CME Associates R. Santos, T&M Associates C. Ballard, T&M Associates B. Valentino, Executive Director J. Carr, Manager of Engineering Services L. Warshauer, Director of Finance K. Leatherman, General Manager A. Finnerty, Authority Clerk M. Musich, Manalapan Township Committeewoman

All present cited the Pledge of Allegiance.

Chairman McEnergy asked if there was any public comment. There was none.

Chairman McEnergy asked for comment regarding the Executive Directors Report.

Brian Valentino stated that it is nice that all the Commissioners are in attendance. Mr. Valentino stated that he would like to welcome Christine Ballard, the new T&M engineer and asked her to say a few words. Christine Ballard thanked the Commissioners for welcoming her.

Mr. Valentino stated that he would like to discuss Resolution's 17-131 and 17-132 in Closed Session and requested that the Commissioners not take any action until after Closed Session.

Mr. Valentino stated that the Employee Appreciation Luncheon this year is scheduled for Tuesday, December 19th at 12:00pm preceded by the Public meeting at 11:00am. He is hoping that the professionals are available for both. He has some items for Closed Session and that is the conclusion of his report.

Chairman McEnergy proceeded with the meeting and moved on to Discussion.

- Chairman McEnery asked for any comment regarding the Minutes of October 10th, 2017. There was none.
- Chairman McEnery asked for any comment regarding the Minutes of October 24th, 2017. Chairman McEnery will abstain from this meeting because he was not in attendance.
- Chairman McEnery asked for any comment regarding Authorizing the Pay to Play, Fair and Open Resolutions for Authority Professionals. This will be discussed in Closed Session.
- Chairman McEnery asked for any comment regarding Authorizing the Pay to Play, Fair and Open Resolutions for Engineering Services. This will be discussed in Closed Session.
- Chairman McEnery asked for any comment regarding the Introduction of the Authority Budget for 2018 – 2019. Leslie Warshauer stated that she does not have any additional information. Commissioner Pernice stated that the changes and updates have been made according to the Budget Committee recommendations. Commissioner Pernice stated that he thought it was a very efficient budget and there will be no rate increase. Mr. Valentino stated that the budget committee only had 5 areas they were concerned about and they were addressed immediately.
- Chairman McEnery asked for any comment regarding the Proposed Meeting Schedule for 2018 – 2019.
- Chairman McEnery asked for any comment regarding the Change Order for UV Disinfection Improvement Project. Jim Carr stated that this is the final change order reducing the contract amount by \$6,200.00 from DeMaio Electric. The job is done.
- Chairman McEnery asked for any comment regarding the Reduction of Performance Bond and Cash guarantee for Buckley Manor, Project #608. Mike Dziubeck stated that this is a 15 home subdivision in Marlboro. The sewer mains have all been installed and tested and we are just reducing the bonds. Commissioner Pernice asked how old this project was. Ms. Leatherman stated that this is brand new and they just started building.
- Chairman McEnery asked for any comments regarding the 2018 Dental Rates due to the contract expiring January 31, 2018. Mr. Valentino stated that the dental contract will expire January 31, 2018. Mr. Valentino stated that he is on the executive committee of the Central Jersey Health Insurance Fund which manages the dental contract. He stated that they will set the rates at the very last minute.
- Chairman McEnery asked for any comments Confirming Employee Appreciation Luncheon December 19th, 2017 with the Workshop and Public Meeting scheduled for 11:00am. Mr. Valentino stated that we have a meeting scheduled December 6th which he will be unable to attend. The Commissioners stated that they will discuss the meeting in Closed Session.

Chairman McEnery asked for any comments on the Resolutions. Chairman McEnery asked for a motion for Resolutions 17-129, 17-130 and 17-133 through 17-135, excluding 17-131 and 17-132 which will be discussed in Closed Session as per Brian Valentino.

17-129	Accepting Minutes of October 10 th , 2017
17-130	Approving Minutes of October 24 th , 2017
17-131	Authorizing Pay to Play, Fair and Open Resolutions: Authority Professionals
17-132	Authorizing Pay to Play, Fair and Open Resolutions: Authority Engineers
17-133	Introducing Authority Budget for Fiscal Year 2018 - 2019

- 17-134 Approving Change Order #1 for Water Service UV Disinfection Improvements
- 17-135 Authorizing the Reduction of Performance Bond and Cash Guarantee for Buckley Manor, Project #608

Chairman McEnergy asked for a motion for Resolution 17-129. Commissioner Pernice moved, this was seconded by Commissioner Rosen, the vote was as follows:

AYES: Messrs. McEnergy, Mendez, Pernice and Rosen
 NAYS: None
 ABSTENTIONS: None
 ABSENT: None

Chairman McEnergy asked for a motion for Resolution 17-130. Commissioner Pernice moved, seconded by Commissioner Rosen the vote was as follows:

AYES: Messrs. Mendez, Pernice and Rosen
 NAYS: None
 ABSTENTIONS: Chairman McEnergy
 ABSENT: None

Chairman McEnergy asked for a motion for Resolution 17-133 – 17-135. Commissioner Mendez moved, this was seconded by Commissioner Rosen, the vote was as follows:

AYES: Messrs. McEnergy, Mendez, Pernice and Rosen
 NAYS: None
 ABSTENTIONS: None
 ABSENT: None

Chairman McEnergy asked if there were any comments on the bill list. There was none. Commissioner Rosen moved, seconded by Commissioner Mendez. All present voted aye.

Chairman McEnergy asked if there is any other Authority Business. Commissioner Rosen asked about the development on Route 79 and Lloyd Road. Mikey Dziubeck stated that this was Camelot. He stated that all the sewers have been installed. They are just waiting to inspect the connections. Commissioner Mendez stated that the AEA was a wonderful convention. It was great to see some of our employees attending. Kevin Kinsella, Authority Attorney stated that three easements will be completed by early next week. There is a closing on one property located on Brandon Road that must be done by December 11th, 2017. Jim Carr stated that we may have only one meeting scheduled and we need to purchase the easement. Ms. Leatherman asked if we needed it approved by Resolution or can we issue a check. Mr. Carr stated that just need a check which can be approved by the Commissioner that approves the utility bills. Mr. Kinsella stated that we have a Resolution already approving the easement acquisitions.

Mr. Valentino stated that he will excuse the staff and he will record the vote after Closed Session.

At 7:17PM, Chairman McEnery stated that they will move into Closed Session and asked for a motion for Resolution #17-36, Authorizing the Commissioners to go into Closed Session for the Purpose of Discussing Litigation and/or Personnel and they will return to Public Session. Commissioner Pernice moved, seconded by Commissioner Rosen, all present voted aye.

As per the Executive Director, Brian Valentino:

Resolutions 17-131 and 171-132 were discussed in closed session and voted upon. Commissioner Mendez moved, seconded by Commissioner Rosen. All present voted aye.

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