

WESTERN MONMOUTH UTILITIES AUTHORITY

WORKSHOP MEETING

December 7th, 2011

Chairman Toubin called the Western Monmouth Utilities Authority's Public meeting to order at 10:36AM. It was announced that pursuant to the Open Public Meeting Act and N.J.S.A. 10:4-6 et seq., adequate notice of this meeting has been sent to the Asbury Park Press, The Home News and Tribune, Clerks of Manalapan and Marlboro Townships, and is posted in the lobby of the Western Monmouth Utilities Authority ("W.M.U.A.")

Upon roll call:

Present:	Messrs. McEnery, Rosen, Pernice and Toubin
Absent:	None
Also in Attendance:	J. Wisniewski, Wisniewski & Associates K. Henderson, T&M, Engineer T. Gillen, CME, Engineer G. Stankiewicz, Auditor R. Smith, Plant Supervisor G. Kasternakis, Maintenance Supervisor R. Noel, Collections Superintendent J. Sawicki, Asst. Collections Superintendent K. Leatherman, General Manager M. Seidenberg, Director of Finance C. Weber, Office Manager L. Warshauer, Supervising Accountant A. Finnerty, Authority Clerk

All present cited the Pledge of Allegiance.

Chairman Toubin opened the meeting and asked for any public comment.

John Ploskonka of Crest Engineering addressed the Commissioners regarding the Route 33 Sewer Group requesting a Performance Bond release. He stated that he forwarded information to Kathy Leatherman, General Manager. Mr. Ploskonka is not expecting a response today but wanted to confirm that the information is being reviewed. Mr. Ploskonka also requested that the Commissioners examine a connection in Marlboro located by Costco on US Highway 9. The Commissioners requested that he submit the proper documentation prior to the next meeting.

- The Discussion items on the Agenda were addressed;
 - Chairman Toubin asked if there were any comments on the minutes of November 2nd, 2011 and November 21st, 2011. There were none.

- Chairman Toubin asked for comment on the meeting schedule submitted for the 2012-2013 Authority meetings. The Commissioners stated that they will address the schedule and confirm the dates and approve a Resolution for the next meeting in December.
- Chairman Toubin asked for comment on Maple Tree Plaza, Project #456. Tim Gillen of CME Associates addressed this approval. This project is regarding the extension of sanitary sewers along both sides of State Route 79. Prior meetings addressed an angular crossing on Route 79. They are waiting for approvals from the Authority so that they may contact the DOT regarding an angular crossing on Route 79. Application was submitted to the Authority. John Wisniewski inquired what it will take for the Developer to provide the required lateral to the additional lot in question. Mr. Gillen responded that the Authority will need to sign documentation i.e., the TWA and a Certificate of Occupancy.
- Keith Henderson addressed Jon's Court, LLC, and Project #455. It involves 2 connections on Van DeVeer Road, a church and an office building next door. The office building did not move forward. The Developer has requested that their approval be amended to release the Performance Bond in order to have the funds to have the Church connected. They will address the office building when they complete the Church connection and that will be a separate project. Mr. Wisniewski confirmed the Resolution will state that all the fees will be addressed.
- Chairman Toubin stated that the Clerical Job Descriptions will be discussed in Closed Session.
- Chairman Toubin asked for comment on Route 9 Realty. Tim Gillen addressed this. He stated that as stated in a previous meeting, they are requesting a reduction in connection fees to address the upgrade to the Manalapan Plaza Pump Station. The pumps and generator need to be replaced. The developer has requested that they consider the proposal because the developer is willing to finance the upgrades. Chairman Toubin inquired about estimates to replace the pumps and generator. As per Mr. Gillen, the Authority had requested that this developer redirect the flow from the Pinebrook Interceptor which is over capacity. The cost and disruption of service would be significant. This is the reason the developer is requesting a reduction in fees to pay the upgrade costs. Chairman Toubin asked about the capacity at the Pinebrook Interceptor. Tim Gillen stated that we are over capacity. Keith Henderson stated that he will have to research the current flow, as his concern is the DEP criteria which at this point in time, we do not meet the current 'full' capacity. Lorlai Totten addressed this flow and stated that there were some as-builts conducted and we determined that some pipes were back pitched and smaller in size than the design plan had indicated but because the flow was downward, the DEP was not concerned. As per the request of the commissioners, plans should be submitted for the Authority's review.
- Chairman Toubin asked for comment about the Energy Audit Resolution. Kathy Leatherman stated that this is a standard Resolution that is required by the state in order to proceed with the Energy Audit.
- Chairman Toubin asked if Rob Noel was ready to address the meeting about the pump stations. Rob Noel provided the Commissioners with

hand-outs. First he spoke about the Daum Road Pump Station which was established in 1997. It services 872 domestic units. No significant industrial units are attached to this pump station. Landscaping has been done to improve the appearance of the pump station. We share a driveway through an easement with a resident. Thioguard is being tested at this station. The Thioguard is working and there is increased alkalinity as a result, at the plant. No odor complaints have been logged since the use of Thioguard. The Texas Road Pump Station will be the next station that needs to be upgraded. It is running above 80% capacity. The mission system has been installed and the station is being monitored for efficiency. A large part of the pumps were replaced in the year 2000. Chairman Toubin asked if this pump station would be a priority on the list to upgrade. Rob Noel suggested that we should review this immediately after the Route 79 Pump Station. Chairman Toubin asked to refer back to the Daum Road Pump Station. Rob Noel stated that the pump station is 80% efficient. Tim Gillen stated that you will never get 100% efficiency. The Commissioners stated that they will review all the information that Rob Noel presented.

- Chairman Toubin confirmed with Kathy Leatherman that the Resolution regarding the Energy is strictly regarding the application process, which she confirmed.

Chairman Toubin asked if there were any other questions and asked for a motion on Resolutions #11-150 thru 11-152. Commissioner Rosen moved, seconded by Commissioner McEnergy. Upon roll call the vote was as follows:

11-150 Granting Approval for Maple Tree Plaza #456
11-151 Releasing Performance Bond for Jon's Court, LLC #455
11-152 Authorizing Local Government Energy Audit

AYES: Messrs Toubin, Pernice, Rosen and McEnergy
NAYS: None
ABSENT: None
ABSTENTIONS: None

Chairman Toubin asked if there were any questions on the bill list. There were none. Commissioner Pernice then moved the Bill List, seconded by Commissioner Rosen. Upon roll call the vote was as follows:

AYES: Messrs McEnergy, Rosen, Toubin, and Pernice
NAYS: None
ABSENT: None
ABSTENTIONS: None

Chairman Toubin asked if there was any other Authority Business.

Chairman Toubin asked if there were any other Authority Business, there was none.

At 11:10 am Chairman Toubin asked for a motion to go into Closed Session to discuss:

1. Personnel & Contracts & Litigation

Resolution 11-153 Authorizing the Commissioners to go into Closed Session for the purpose of discussing Litigation and Personnel, and they will not return to Public Session was moved by Commissioner Rosen and seconded by Commissioner McEnergy. All present voted aye.

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