

WESTERN MONMOUTH UTILITIES AUTHORITY

PUBLIC MEETING

December 20<sup>th</sup>, 2011

Chairman Toubin called the Western Monmouth Utilities Authority's Public meeting to order at 7:32 PM. It was announced that pursuant to the Open Public Meeting Act and N.J.S.A. 10:4-6 et seq., adequate notice of this meeting has been sent to the Asbury Park Press, The Home News and Tribune, Clerks of Manalapan and Marlboro Townships, and is posted in the lobby of the Western Monmouth Utilities Authority ("W.M.U.A.")

Upon roll call:

Present:	Messrs. McEnergy, Pernice, Rosen and Toubin
Absent:	None
Also in Attendance:	J. Wisniewski, Wisniewski & Associates K. Henderson, T&M, Engineer G. Stankiewicz, Auditor T. Gillen, CME Associates D. Martindell, Facilities Manager R. Smith, Plant Superintendent R. Noel, Collections Superintendent M. Seidenberg, Director of Finance K. Leatherman, General Manager A. Finnerty, Authority Clerk

All present cited the Pledge of Allegiance.

Chairman Toubin asked if there was any public comment, there were none.

- The Discussion items on the Agenda were addressed;
  - Chairman Toubin addressed the Performance Bond and Cash Surety release for Taylors Crossing Subdivision #334. Keith Henderson confirmed the location and stated this project is complete.
  - Chairman Toubin addressed Chester Farms #018. Mrs. Leatherman stated that this project was completed in August of 2003 and we need to return the balance.
  - Chairman Toubin addressed the Budget to Actual which was presented to the Commissioners by Marilyn Seidenberg, Director of Finance. The Commissioners were very satisfied with the Budget and the surplus. Mrs. Seidenberg wanted to caution the Commissioners regarding potential charges for the Grit Chamber and the Hawkins Road Pump Station repairs. These charges may cause us to use surplus.

Chairman Toubin asked if there were any other questions and asked for a motion on Resolutions #11-154 thru 11-157. Commissioner McEnergy moved, seconded by Commissioner Pernice.

- 11-154 Accepting Minutes of November 2<sup>nd</sup>, 2011 and November 21<sup>st</sup>, 2011
- 11-155 Meeting Schedule 2012 – 2013
- 11-156 Releasing Performance Bond for Taylors Crossing Subdivision #334
- 11-157 Returning Cash Surety and Escrow to Chester Farms #018

AYES: Messrs McEnergy, Pernice, Rosen, and Toubin  
NAYS: None  
ABSENT: None  
ABSTENTIONS: None

Chairman Toubin asked if there were any questions on the Bill List. Commissioner Pernice inquired about a charge; Mrs. Leatherman stated that this charge is for the bill forms that we mail to the customers. Chairman Toubin asked Mrs. Seidenberg when the Authority will begin accepting credit cards. Mrs. Seidenberg stated that she and the programmer are working together to resolve all the issues. The credit card companies have their own charges that we are not allowed to charge. She is trying to address all these issues in the agreements. Commissioner McEnergy inquired about the Verizon phone charges. Mrs. Leatherman stated that these are called Centrex lines that are automatic dialers from the pump station during an alarm. Rob Noel addressed the Centrex lines and stated that he is moving as quickly as possible to have all the Mission Control Panels installed in the pump stations and eliminate the Verizon lines. Mrs. Leatherman stated that these lines were installed many years ago to monitor the pump stations and the charges were not supposed to be so excessive. Rob Noel said that he is hoping to have all the stations completed by January 2012. Commissioner McEnergy then moved the Bill List, seconded by Commissioner Rosen. Upon roll call the vote was as follows:

AYES: Messrs McEnergy, Pernice, Rosen and Toubin  
NAYS: None  
ABSENT: None  
ABSTENTIONS: None

Chairman Toubin addressed the refund check from FEMA. The Commissioners expressed their gratitude to Rob Noel for submitting the paperwork quickly. Chairman Toubin asked for any input regarding the presentation about the pump stations from Rob Noel at the last Workshop Meeting. Commissioner Pernice added that he liked how the presentation prioritized the pump stations that needed to be upgraded first. Also, Commissioner Pernice expressed the importance of having inventory. Chairman Toubin asked about the portable generators and if we need to update our inventory. Rob Noel told the Commissioners that different pump stations need different size generators. Rob Noel included emergency generators in the FEMA application. Chairman Toubin requested that T&M provide reports previously done on interceptors in our service area to Rob Noel for review. Commissioner Rosen requested information on flushable wipes that caused a recent back-up in our area. Rob Noel stated that this is an industry wide problem and there are now committees that deal with this situation. Tim Gillen stated they can be flushed but they are difficult to process.

Commissioner Pernice asked about the Division of Motor Vehicle application regarding registrations. Rob Noel stated that he is waiting for DMV to respond. Chairman Toubin inquired about the licensing of our staff, and requested that the staff be encouraged to pursue additional licenses. Dane Martindell stated he will look into this.

The Commissioners wished everybody a healthy and Happy New Year.

At 8:00 pm Chairman Toubin asked for a motion to go into Closed Session to discuss:

- 1. Personnel, BRSA & Contracts

Resolution 11-158 Authorizing the Commissioners to go into Closed Session for the purpose of discussing Contracts, BRSA and Personnel, and they will not return to Public Session was moved by Commissioner McEnery and seconded by Commissioner Pernice. All present voted aye.

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