

WESTERN MONMOUTH UTILITIES AUTHORITY

PUBLIC MEETING

February 16<sup>th</sup>, 2012

Chairman Pernice called the Western Monmouth Utilities Authority's Public meeting to order at 7:32 PM. It was announced that pursuant to the Open Public Meeting Act and N.J.S.A. 10:4-6 et seq., adequate notice of this meeting has been sent to the Asbury Park Press, The Home News and Tribune, Clerks of Manalapan and Marlboro Townships, and is posted in the lobby of the Western Monmouth Utilities Authority ("W.M.U.A.")

Upon roll call:

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| Present:            | Messrs. McEnery, Pernice, and Rosen  |
| Absent:             | S. Toubin  |
| Also in Attendance: | J. Wisniewski, Wisniewski & Associates<br>J. Miller, Wisniewski & Associates<br>K. Henderson, T&M, Engineer<br>G. Stankiewicz, Auditor<br>T. Gillen, CME Associates<br>D. Martindell, Facilities Manager<br>K. Leatherman, General Manager<br>A. Finnerty, Authority Clerk |

All present cited the Pledge of Allegiance.

Chairman Pernice opened the meeting and asked if there was any public comment.

John Ploskonka of Crest Engineering and Mr. Casola, (his client) addressed the Commissioners regarding the Maple Tree Plaza Project. Mr. Ploskonka stated that they have contacted Mr. Wisniewski's office and would like to make arrangements to have a meeting with the Authority staff and engineers to move the Route 79 connection along. John Wisniewski stated that there were a few conditions that had to be met, such as the sewer extension permit which his office has just received. Tim Gillen added that a DOT permit was pending as well, and the execution of a developer's agreement. Upon the receipt of performance guarantees, a pre-construct meeting can be arranged. Mr. Ploskonka also advised the commissioners that some residents of Manalapan have requested to tie into the sewer system and he is going to present a plan to the Authority to assist these residents. Chairman Pernice then closed the public portion of the meeting.

Chairman Pernice and the Commissioners had a few requests regarding future meetings. He requested that information be forwarded to the Commissioners in adequate time so that they can review the requests and be able to respond accordingly.

- The Discussion items on the Agenda were addressed;

- Chairman Pernice asked if there were any comments on the minutes of January 11<sup>th</sup>, 2012 and January 20<sup>th</sup>, 2012. There were none.
- Chairman Pernice asked for comment regarding the Trickle Filter. Keith Henderson stated that the trickle filter is in the capital budget. Plans and specifications have been prepared and are awaiting approval by the Authority to go to bid. Chairman Pernice inquired about the T&M charge regarding the trickle filters. Mr. Henderson explained that these charges are for the preparation of the specifications.
- John Wisniewski stated that the Route 9 Realty Approval Resolution was modified by his office. Each commissioner received a revised copy.

Chairman Pernice asked if there were any other questions and asked for a motion on Resolutions #12-28 thru 12-30. Commissioner Rosen moved, seconded by Commissioner McEnergy.

12-28 Approving Minutes of January 11<sup>th</sup>, 2012 and January 26<sup>th</sup>, 2012

12-29 Authorizing T&M Associates to prepare plans and specifications advertise and received bids for the Trickle Filter Turn Table and Bearing Replacement

12-30 Granting Approval to Route 9 Realty LLC #482

AYES: Messrs. McEnergy, Pernice, and Rosen  
 NAYS: None  
 ABSENT: Toubin  
 ABSTENTIONS: None

Chairman Pernice asked if there were any questions on the Bill List. Chairman Pernice inquired about the invoice regarding Bargs Lawn and Garden. Dane Martindell stated that these were for parts for the mowers. Chairman Pernice inquired about the Milltown Auto Service Center invoice. Mr. Martindell stated that we purchased tires and had alignments for the Authority vehicles. Commissioner Rosen inquired about the phone project. Mrs. Leatherman stated that the Verizon bills are going down each time a mission control system is installed in a pump station. Tim Gillen stated that the Verizon lines stay active during the trouble shooting period and then they are disconnected. Mrs. Leatherman stated the long distance bills are related to the fax lines at the plant. Chairman Pernice requested that he would like to have the phone service assessed as soon as possible. Commissioner McEnergy then moved the Bill List, seconded by Commissioner Rosen. Upon roll call the vote was as follows:

AYES: Messrs. McEnergy, Pernice, and Rosen  
 NAYS: None  
 ABSENT: Toubin  
 ABSTENTIONS: None

Chairman Pernice asked if there was any other Authority business. Tim Gillen stated that he prepared plans and specifications for the Edwards Drive sewer repair. The plans were sent to Rob Noel and were revised by him. Chairman Pernice stated that we should move forward and authorize CME Associates put this out to bid. Commissioner McEnergy inquired about a

potential cell tower to be placed on Authority property. Chairman Pernice asked John Wisniewski, the Authority attorney if we need to contact the planning board of Manalapan. Mr. Wisniewski stated that this is a public facility and we do not need approval, but as a matter of common courtesy we should contact the township. Commissioner Rosen inquired if we need to hire a consultant. Mr. Wisniewski stated that if the Authority just advertises for a cell tower, the major phone companies may not see the RFP. Tim Gillen stated that they prepared a proposal for a cell tower for Aberdeen. The costs associated with preparation of the RFP were part of the proposal so the phone company would incur the charge. Chairman Pernice stated that Marlboro Township has already pursued this, and suggested that the Authority contact them for a list of potential bidders. Mrs. Leatherman stated that she and Coleen Weber can prepare the RFP.

At 7:56 pm Chairman Pernice asked for a motion to go into Closed Session to discuss:

1. Litigation

Resolution 12-31 Authorizing the Commissioners to go into Closed Session for the purpose of discussing Contract Negotiations and Personnel and they will not return to Public Session was moved by Commissioner McEnery and seconded by Commissioner Rosen. All present voted aye.

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