

**AUTHORIZING THE COMMISSIONERS TO GO INTO CLOSED
SESSION FOR THE PURPOSE OF DISCUSSING MATTERS
PURSUANT TO N.J.S.A. 10:4-12(b)**

WHEREAS, in order to exclude the public from a discussion of a matter as provided in N.J.S.A. 10:4-12(b), the Commissioners must first adopt a resolution stating the general nature of the subject or subjects to be discussed and the time and circumstance when such discussion can be disclosed to the public. N.J.S.A. 10:4-13

WHEREAS, the Commissioners find it necessary to adjourn to closed session and will not return to public session for the purpose of taking action on the matters discussed in closed session, and

WHEREAS, the Commissioners will discuss litigation and personnel, and

NOW THEREFORE BE IT RESOLVED, the Commissioners have adjourned the public portion of the meeting, and are beginning the closed session meeting, and will not return to open session.

DATE: JULY 19TH, 2012

| <u>Commissioner</u> | <u>Motion</u> | | <u>Recorded Vote</u> | | | |
|---------------------|---------------|------------|----------------------|------------|----------------|---------------|
| | <u>1st</u> | <u>2nd</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> | <u>Absent</u> |
| McENERY | X | | X | | | |
| MUSICH | | X | X | | | |
| PERNICE | | | X | | | |
| ROSEN | | | X | | | |

**RESOLUTION AUTHORIZING THE GENERAL MANAGER TO
PREPARE PLANS AND SPECIFICATIONS AND ADVERTISE FOR
THE RECEIPT OF BIDS FOR THE PURCHASE AND
INSTALLATION OF TWO EMERGENCY GENERATORS**

WHEREAS, the General Manager has requested that plans and specifications be prepared, and advertise for the receipt of bids for the purchase and installation of two emergency generators, and

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Western Monmouth Utilities Authority as follows:

1. The General Manager is hereby authorized to prepare plans and specifications and to advertise for the receipt of bids for the purchase and installation of two emergency generators.
2. The Clerk is authorized to forward copies of this resolution, certified to be a true copy to:
 - a) Coleen Weber, Office Manager

DATE: JULY 19TH, 2012

| <u>Commissioner</u> | <u>Motion</u> | | <u>Recorded Vote</u> | | | |
|---------------------|---------------|------------|----------------------|------------|----------------|---------------|
| | <u>1st</u> | <u>2nd</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> | <u>Absent</u> |
| McENERY | | | X | | | |
| MUSICH | X | | X | | | |
| PERNICE | | | X | | | |
| ROSEN | | X | X | | | |

**RESOLUTION RESCINDING EMPLOYMENT OF CHARLES DALTON AS
A COLLECTIONS EMPLOYEE JUNE 1ST, 2012**

WHEREAS, there existed a vacant position in the Western Monmouth Utilities Authority for the Collections Department; and

WHEREAS, the Facility Manager and Collections Supervisor have recommended the appointment of Charles Dalton to fill the position in the Collections Department; and

WHEREAS, on May 17th, 2012, Resolution #12-53, Authorizing the Employment of Charles Dalton was passed, effective June 1st, 2012, and

WHEREAS, on June 1st, 2012 Charles Dalton failed to report to Western Monmouth Utilities Authority for employment, therefore the Commissioners are rescinding the Resolution #12-53.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Western Monmouth Utilities Authority as follows:

1. Charles Dalton is considered withdrawn from the position in the Collections Department effective July 19th, 2012.
2. The Clerk is hereby authorized and directed to forward certified copies of this Resolution to:
 - a) Vita Mazzola, Accountant & H.R./Specialist
 - b) Local Union 701
 - c) Charles Dalton

DATE: JULY 19TH, 2012

| <u>Commissioner</u> | <u>Motion</u> | | <u>Recorded Vote</u> | | | |
|---------------------|---------------|------------|----------------------|------------|----------------|---------------|
| | <u>1st</u> | <u>2nd</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> | <u>Absent</u> |
| McENERY | | X | X | | | |
| MUSICH | | | X | | | |
| PERNICE | | | X | | | |
| ROSEN | | | X | | | |

**RESOLUTION AUTHORIZING CHANGE ORDER #2 FOR THE EDWARDS
LANE SEWER REPAIR TO NEW ENGLAND PIPE CLEANING CO.**

WHEREAS, T&M Associates, the Consultant Engineer has recommended to the Authority that a Change Order be approved in the Contract for the Edwards Lane Sewer Repair Contract; and

WHEREAS, this Change Order results from an adjustment described in the Consulting Engineer's letter dated July 13th, 2012 which is hereby attached, and

WHEREAS, this resulted in an increase of the contract price computed as follows:

| | |
|-------------------------|---------------|
| Original Contract Price | \$ 115,083.00 |
| Previous Changes | \$ 28,000.00 |
| Change Order #2 | \$ 2,714.98 |
| Revised Contract Price | \$ 145,797.98 |

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Western Monmouth Utilities Authority as follows:

1. The General Manager is hereby authorized to execute the Change Order #2 dated July 13th, 2012 in accordance with its terms.
2. The Secretary is authorized to forward copies of this resolution, certified to be a true copy to:
 - a) T&M Associates
 - b) Marilyn Seidenberg, Director of Finance

DATE: JULY 19TH, 2012

| <u>Commissioner</u> | <u>Motion</u> | | <u>Recorded Vote</u> | | | |
|---------------------|---------------|------------|----------------------|------------|----------------|---------------|
| | <u>1st</u> | <u>2nd</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> | <u>Absent</u> |
| McENERY | | | X | | | |
| MUSICH | | X | X | | | |
| PERNICE | | | X | | | |
| ROSEN | X | | X | | | |

**RESOLUTION HIRING BRIDGET FIORINO AS
ACCOUNTS RECEIVABLE CLERK JULY 30TH, 2012**

WHEREAS, there presently exists a vacancy in the Western Monmouth Utilities Authority for the position of Accounts Receivable Clerk; and

WHEREAS, the Director of Finance has recommended the appointment of Bridget Fiorino to the position of Accounts Receivable Clerk; and

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Western Monmouth Utilities Authority as follows:

1. Bridget Fiorino be and she is hereby appointed to the position of Accounts Receivable Clerk effective as of July 30th, 2012 at an hourly rate of \$24.5709 per hour.
2. The Clerk is hereby authorized and directed to forward certified copies of this Resolution to:
 - a) Vita Mazzola, Shop Steward
 - b) Local Union 701
 - c) Bridget Fiorino

DATE: JULY 19TH, 2012

| <u>Commissioner</u> | <u>Motion</u> | | <u>Recorded Vote</u> | | | |
|---------------------|---------------|-----------------------|----------------------|------------|----------------|---------------|
| | <u>1st</u> | <u>2nd</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> | <u>Absent</u> |
| McENERY | | X | X | | | |
| MUSICH | | | X | | | |
| PERNICE | | | X | | | |
| ROSEN | X | | X | | | |

**RESOLUTION PROMOTING NANCY YEH FROM ACCOUNTS
RECEIVABLE CLERK TO BOOKKEEPER**

WHEREAS, on July 1st, 2012 there was a vacancy in the Western Monmouth Utilities Authority for the position of Bookkeeper, and

WHEREAS, the Director of Finance has recommended that the appointment of Nancy Yeh to the position of Bookkeeper; and

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Western Monmouth Utilities Authority as follows:

1. Nancy Yeh be and is hereby appointed to the position of Bookkeeper effective July 1st, 2012 at a salary rate of \$25.5086 per hour, also effective as of July 1st, 2012.
2. The Clerk is authorized to forward copies of this resolution, certified to be a true copy to:
 - a) Nancy Yeh
 - b) Vita Mazzola, Shop Steward
 - c) Personnel File

DATE: JULY 19TH, 2012

| <u>Commissioner</u> | <u>Motion</u> | | <u>Recorded Vote</u> | | | |
|---------------------|---------------|------------|----------------------|------------|----------------|---------------|
| | <u>1st</u> | <u>2nd</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> | <u>Absent</u> |
| McENERY | | X | X | | | |
| MUSICH | | | X | | | |
| PERNICE | | | X | | | |
| ROSEN | X | | X | | | |

**RESOLUTION PROMOTING VITA MAZZOLA FROM
BOOKKEEPER TO ACCOUNTANT**

WHEREAS, on July 1st, 2012 there was a vacancy in the Western Monmouth Utilities Authority for the position of Accountant, and

WHEREAS, the Director of Finance has recommended that the appointment of Vita Mazzola to the position of Accountant; and

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Western Monmouth Utilities Authority as follows:

1. Vita Mazzola be and is hereby appointed to the position of Accountant effective July 1st, 2012 at a salary rate of \$30.1006 per hour, also effective as of July 1st, 2012.
2. The Clerk is authorized to forward copies of this resolution, certified to be a true copy to:
 - a) Vita Mazzola
 - b) Vita Mazzola, Shop Steward
 - c) Personnel File

DATE: JULY 19TH, 2012

| <u>Commissioner</u> | <u>Motion</u> | | <u>Recorded Vote</u> | | | |
|---------------------|---------------|------------|----------------------|------------|----------------|---------------|
| | <u>1st</u> | <u>2nd</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> | <u>Absent</u> |
| McENERY | X | | X | | | |
| MUSICH | | | X | | | |
| PERNICE | | | X | | | |
| ROSEN | | X | X | | | |

RESOLUTION APPROVING MINUTES

BE IT RESOLVED by the Commissioners of the Western Monmouth Utilities Authority that the minutes of the meeting of June 21st, 2012 be and the same are hereby accepted for filing by the Authority.

DATE: JULY 19TH, 2012

| <u>Commissioner</u> | <u>Motion</u> | | <u>Recorded Vote</u> | | | |
|---------------------|---------------|------------|----------------------|------------|----------------|---------------|
| | <u>1st</u> | <u>2nd</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> | <u>Absent</u> |
| McENERY | X | | X | | | |
| MUSICH | | | X | | | |
| PERNICE | | | X | | | |
| ROSEN | | X | X | | | |

RESOLUTION APPROVING MINUTES

BE IT RESOLVED by the Commissioners of the Western Monmouth Utilities Authority that the minutes of the meeting of June 7th, 2012 be and the same are hereby accepted for filing by the Authority.

DATE: JULY 19TH, 2012

| <u>Commissioner</u> | <u>Motion</u> | | <u>Recorded Vote</u> | | | |
|---------------------|---------------|------------|----------------------|------------|----------------|---------------|
| | <u>1st</u> | <u>2nd</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> | <u>Absent</u> |
| McENERY | X | | X | | | |
| MUSICH | | X | X | | | |
| PERNICE | | | X | | | |
| ROSEN | | | | | X | |

**RESOLUTION REAUTHORIZING PUBLIC HEARING TO SET CONNECTION FEES FOR
FISCAL YEAR 2012-2013**

WHEREAS, in accordance with *NJSA 40:14B-22*, the Western Monmouth Utilities Authority shall annually revise the schedule of connection fees; and

WHEREAS, pursuant to N.J.S.A. 40:14B-23, a public hearing concerning the revision of the schedule of connection fees must be held and a notice of this public hearing must be published in the Asbury Park Press and the Star Ledger newspapers at least twenty (20) days prior to the public hearing date; and

WHEREAS, a notice of the July 19th, 2012 public hearing concerning the revision of the schedule of connection fees was published in the Asbury Park Press only; and

WHEREAS, the Commissioners of the Western Monmouth Utilities Authorities propose to hold a public hearing on Thursday, August 16th, 2012, at the offices of the Western Monmouth Utilities Authority, 103 Pension Road, Manalapan, New Jersey at 7:30 p.m., for the purpose of setting the connection fee for the year ending January 31st, 2013, and until such time as a new connection fee is computed.

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Western Monmouth Utilities Authority as follows:

1. A public hearing originally scheduled for, Thursday, July 19th, 2012 has been cancelled.
2. The public hearing for the purpose of setting the connection fees for the year ending January 31st, 2013 shall be held on Thursday August 16th, 2012 at 7:30 p.m., at the offices of the Authority.
2. Certified true copies of the Resolution shall be forwarded for publication and to:
 - a) Clerk of each Municipality serviced by the Western Monmouth Utilities Authority
 - b) Marilyn Seidenberg, Director of Finance
 - c) Gerry Stankiewicz, Auditor
 - d) John Wisniewski Esq., Attorney
 - e) Keith Henderson, Engineer, T&M Associates
 - f) Tim Gillen, Engineer, CME Associates

DATE: JULY 19TH, 2012

| <u>Commissioner</u> | <u>Motion</u> | | <u>Recorded Vote</u> | | | |
|---------------------|---------------|------------|----------------------|------------|----------------|---------------|
| | <u>1st</u> | <u>2nd</u> | <u>Aye</u> | <u>Nay</u> | <u>Abstain</u> | <u>Absent</u> |
| McENERY | | | X | | | |
| MUSICH | | X | X | | | |
| PERNICE | | | X | | | |
| ROSEN | X | | X | | | |