

WESTERN MONMOUTH UTILITIES AUTHORITY

WORKSHOP MEETING

December 13, 2016

Chairman McEnergy called the Western Monmouth Utilities Authority's Public meeting to order at 11:03am. It was announced that pursuant to the Open Public Meeting Act and N.J.S.A. 10:4-6 et seq., adequate notice of this meeting has been sent to the Asbury Park Press, The Home News and Tribune, Clerks of Manalapan and Marlboro Townships, and is posted in the lobby of the Western Monmouth Utilities Authority ("W.M.U.A.")

Upon roll call:

Present:	Messrs. McEnergy and Rosen Pernice and Mendez on the telephone
Absent:	A. Finnerty, Authority Clerk
Also in Attendance:	F. Borin, DeCotiis, Fitzpatrick & Cole, LLP G. Stankiewicz, Auditor T. Gillen, CME Associates K. Henderson, T&M Associates B. Valentino, Executive Director J. Carr, Manager of Engineering Services R. Smith, Facilities Manager D. Martindell, Regulatory Compliance Supervisor G. Kasternakis, Maintenance Supervisor M. Seidenberg, Director of Finance L. Warshauer, Supervising Accountant C. Weber, Office Manager K. Leatherman, General Manager

All present cited the Pledge of Allegiance.

Chairman McEnergy asked if there was any public comment. There was none.

Chairman McEnergy asked for comment regarding the Executive Directors Report:

Mr. Valentino said he has one (1) item for Closed Session and informed the Commissioners that at the Workshop Meeting on January 10, 2017 there will be several presentations: 1) Deadzones 2) Line Assurance 3) Methane Use. Mr. Valentino also said that the Manalapan Township Utilities Committee will be meeting in advance of the meeting that night, if anyone is interested in attending

Chairman McEnergy proceeded with the meeting and moved on to Discussion.

- Chairman McEnergy asked for any comment regarding the authorization for T&M Associates to receive bids for the service water UV disinfection. Mr. Martindell said the design is complete and should be put to bid. Currently we cannot use our water to maintain equipment in the plant, as it does not meet the criteria. The UV

disinfection system will assure service water that meets the regulations and can be used to wash the equipment in the plant. Currently we are using city water, which is not cost effective.

- Chairman McEnergy asked for any comment regarding the Public Hearing on the Budget. Mr. Pernice asked what the deadlines are for the budget and Mr. Stankiewicz replied that we need 60 days prior to the Introduction and then we need 20 days legal advertising until we hold the Public Hearing. Ms. Leatherman stated that the hearing is scheduled for January 24, 2017.
- Chairman McEnergy asked for any comment regarding Authorizing the use of a state contract. The Authority is in need of a new copy machine, the State Contract vendor has a machine that meets our needs. Commissioner Pernice asked if we should also solicit quotes. Ms. Leatherman stated that we certainly could, however, if we find a vendor cheaper than the State Contract vendor by 10 per cent, then we must notify the State of NJ. The state contract vendor almost always has the best price and searching for another vendor would probably not give us a better price for the copy machine.

Chairman McEnergy asked for any comments on the Resolutions. Commissioner Pernice commented that there was a typo on Resolution # 16-131. Chairman McEnergy asked for a motion for Resolutions 16-129 through 16-131.

- 16-129 Authorizing T&M Associates to receive bids for Service Water UV Disinfection
- 16-130 Authorizing the Public Hearing on 2017-2018 Budget
- 16-131 Authorizing use of State Contract #A40467, Atlantic Tomorrows Office

Commissioner Rosen made a motion, seconded by Commissioner McEnergy all Commissioners voted AYE

Chairman McEnergy asked if there was any other Authority Business. There was none.

Chairman McEnergy asked if there were any questions on the Bill List. There were none. Chairman McEnergy asked for a motion to move the Bill List. Commissioner Rosen moved, seconded by Commissioner Mendez. All present vote AYE.

At 11:15AM, Chairman McEnergy stated that they will move into Closed Session and asked for a motion for Resolution #16-132; Authorizing the Commissioners to go into Closed Session for the Purpose of Discussing Litigation and/or Personnel and they will return to attend the Employee Appreciation Lunch scheduled to start at noon. Commissioner Mendez moved, seconded by Commissioner Rosen. All present voted aye. Mr. Valentino transferred the Commissioners on the phone to the extension in his office and the Commissioners adjourned to his office for Closed Session.

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