

WESTERN MONMOUTH UTILITIES AUTHORITY

WORKSHOP MEETING

August 16th, 2012

Chairman Pernice called the Western Monmouth Utilities Authority's Public meeting to order at 7:30PM. It was announced that pursuant to the Open Public Meeting Act and N.J.S.A. 10:4-6 et seq., adequate notice of this meeting has been sent to the Asbury Park Press, The Home News and Tribune, Clerks of Manalapan and Marlboro Townships, and is posted in the lobby of the Western Monmouth Utilities Authority ("W.M.U.A.").

Upon roll call:

Present:	Messrs. McEnery, Musich, Pernice and Rosen
Absent:	None
Also in Attendance:	J. Wisniewski, Attorney, Wisniewski & Associates K. Henderson, Engineer, T&M Associates T. Gillen, Engineer, CME Associates G. Stankiewicz, Auditor D. Martindell, Facility Manager R. Smith, Plant Superintendent G. Kasternakis, Maintenance Supervisor K. Leatherman, General Manager A. Finnerty, Authority Clerk

All present cited the Pledge of Allegiance.

Chairman Pernice and the Commissioners first expressed condolences to Leslie Warshauer on the loss of her mother-in-law.

At 7:32 p.m. Mr. Wisniewski opened the Hearing authorizing the Connection Fee for 2012/2013. Please refer to the Transcript for the details of the Hearing. The Connection Fee Hearing ended at 7:43 p.m.

Chairman Pernice asked if there was any public comment, there was none.

Chairman Pernice closed the public portion of the meeting at 7:44pm.

Chairman Pernice proceeded with the Discussion for the Public Meeting.

➤ The Discussion items on the Agenda were addressed:

- Chairman Pernice asked for comment on the minutes of July 19th, 2012. There were no comments.

- Chairman Pernice asked for comment on the budget amendment. He talked about emergency generators needed for two pump stations. Gerry Stankiewicz stated that the two adjustments that were made are part of the Authority's capital budget. The amendment was created to keep the authority in compliance with the law. Before we can authorize any work or expenditures, we must have the finances in place. This amendment was done for this purpose.
- Chairman Pernice asked for comment on the hiring of the new employee. Robbie Smith stated that the new employee has previous experience in the water department of East Brunswick.
- Chairman Pernice asked for comments on the Edwards Drive Sewer Rehabilitation. Tim Gillen of CME Associates stated that bids were received by the Authority and Lucas Construction was the lowest bidder. This project is to resolve a recurring problem. It is a correction of a back pitch pipe and installation a new check valve on the clean out.
- Chairman Pernice asked for comment on the Woodward Road Pump Station #2 90 day trial period. Keith Henderson of T&M Associates stated that this is the second 90 day trial period; the first trial was terminated after 30 days. All of the issues have been corrected and they have recommended this second trial period to commence on September 1st, 2012.
- Chairman Pernice asked for comment on the Central Jersey Interceptor Cleaning which is related to the Hawkins Road Pump Station. Tim Gillen stated that during the cleaning of the Interceptor, a lot of rocks and debris entered the Hawkins Road Pump Station. Upon cleaning we now have unrestricted flow into the wet well. Based on the cleaning of all these lines, our staff has determined that we need to inspect the lines further because we have more debris entering the wet well which could potentially cause damage to the pump station. The Commissioner's asked what the engineers can do to determine how far the pipes need to be examined. Mr. Gillen stated part of the issue is that the access to this pipe is very limited. Chairman Pernice requested that Dane Martindell contact Rob Noel and determine if we can ascertain if there is any damage to the pipe. The concern is that part of the debris may be parts of the pipe. We want to be proactive regarding this situation.
- Chairman Pernice consulted with Dane Martindell regarding the NJPDES Permit Update. The appropriate parties will attend the meetings at the Authority in September.
- Chairman Pernice asked for comment on the customer request for sewers. A Marlboro resident residing on Tennent Road requested if there is any possibility if he can be sewerred. Commissioner Rosen stated that the area is around Amboy Road has a lot of industry and is maybe a cause for concern. Tim Gillen stated that there is only a private forcemain connected to private pump stations. The customer had to post a \$5000.00 bond in order to build these privately owned stations. This resident is aware that there are no gravity force mains in the street. The Authority does not want individual private force mains for each connection; it is not a safe way to tie in to the system. Ultimately we will not be able to provide sewer service to this customer. As per the Rules and Regulations of the WMUA, we only can provide service to homeowners through gravity sewers in the streets. The Commissioners asked about the

private pump stations and if they have posted any bonds. And if in the future should bonds be posted based on a ten year determination of pump stations in the area. Chairman Pernice stated that about 6 years ago Marlboro township passed an ordinance regarding posting a maintenance bond for maintenance of a drainage basin. Mr. Wisniewski stated he is concerned that this request for bonds may be challenged. Commissioner McEnergy asked if there is any way that service can be provided to this customer. Keith Henderson stated that like a development, if you want to be sewerred and you are not a street that has sewers available. You have the option of building an infrastructure to get lines close enough to sewer this customer. Mr. Wisniewski stated that as per the rules and regulations we have a valid technical reason for not allowing this customer to tie into a forcemain. The commissioners requested that Mrs. Leatherman inform the customer that we cannot provide sewers at this time.

- o Tim Gillen commented on the 90 day trial period of Freehold Pointe pump Station. Mr. Gillen stated that they have addressed all the punch list items and CME has recommended the 90 day trial period.

Chairman Pernice asked for a motion on Resolutions 12-83 thru 12-90.

12-83	Authorizing Connection Fees 2012-2012
12-84	Approving Minutes of July 19 th , 2012
12-85	Budget Amendment
12-86	Authorizing Hiring of New Employee for Operations
12-87	Awarding Edwards Drive Sewer Rehabilitation to Lucas Construction
12-88	Authorizing 90 Day Trial Period of Woodward Road Pump Station #2 385 PS2
12-89	Authorizing Reduction in Performance Bond and Cash Surety for Woodward Road Pump Station #2 385 PS2
12-90	Authorizing 90 Trial Period of Freehold Pointe Pump Station #391

Commissioner McEnergy moved 12-83, seconded by Commissioner Musich. Upon roll call, the vote was as follows:

AYES:	Messrs. McEnergy, Musich, Pernice and Rosen
NAYS:	None
ABSENT:	None
ABSTENTIONS:	None

Commissioner McEnergy moved Resolution 12-84, seconded by Commissioner Rosen. Upon roll call, the vote was as follows:

AYES:	Messrs. McEnergy, Musich, Pernice and Rosen
NAYS:	None
ABSENT:	None
ABSTENTIONS:	None

Commissioner Rosen moved Resolution 12-85, seconded by Commissioner McEnergy. Upon roll call, the vote was as follows:

AYES:	Messrs. McEnergy, Musich, Pernice and Rosen
NAYS:	None
ABSENT:	None
ABSTENTIONS:	None

Commissioner Rosen moved Resolutions 12-86 and 12-87, seconded by Commissioner Musich. Upon roll call, the vote was as follows:

AYES:	Messrs. McEnergy, Musich, Pernice and Rosen
NAYS:	None
ABSENT:	None
ABSTENTIONS:	None

Commissioner Rosen moved Resolution 12-88, seconded by Commissioner McEnergy. Upon roll call, the vote was as follows:

AYES:	Messrs. McEnergy, Musich, Pernice and Rosen
NAYS:	None
ABSENT:	None
ABSTENTIONS:	None

Commissioner Rosen moved Resolution 12-89, seconded by Commissioner Musich. Upon roll call the vote was as follows:

AYES:	Messrs. McEnergy, Musich, Pernice and Rosen
NAYS:	None
ABSENT:	None
ABSTENTIONS:	None

Commissioner Rosen moved Resolution 12-90, seconded by Commissioner McEnergy. Upon roll call the vote was as follows:

AYES:	Messrs. McEnergy, Musich, Pernice and Rosen
NAYS:	None
ABSENT:	None
ABSTENTIONS:	None

Chairman Pernice asked if there were any questions on the Bill List. Mrs. Leatherman stated that she added a bill to the bill list and provided a copy to each commissioner. Commissioner McEnergy asked Mr. Wisniewski if the Layne Christensen litigation is coming to an end due to the legal expenditures. Mr. Wisniewski stated he will discuss options with the commissioners in closed session to attempt to finish this litigation. Commissioner McEnergy asked Mr. Wisniewski about some legal charges. Chairman Pernice asked about the Global Electric bill. George Kasternakis

stated that these bills are related to work in field on the pump stations. Commissioner McEnergy moved the bill list, seconded by Commissioner Musich. Upon roll call, the vote was as follows:

AYES:	Messrs. McEnergy, Musich, Pernice and Rosen
NAYS:	None
ABSENT:	None
ABSTENTIONS:	None

With all Discussion items being addressed, Chairman Pernice asked if there was any other Authority business. Commissioner Rosen asked about the credit card payments and if we have progressed any further. Mr. Wisniewski stated that we are still having an issue with billing penalties, i.e. chargebacks. The credit card companies will not allow us to charge the customer for the chargebacks. This is why John Wisniewski is involved with the contract. Commissioner McEnergy asked Don Holland, the Manalapan liaison, who we can contact in township to inquire how they set up their credit card payment system. Mr. Holland stated that we could contact the Manalapan CFO. Gerry Stankiewicz stated that we should bring in the Representative of AMS to see if this can be written into our software. The Commissioners stated that they want this to be a priority.

Chairman Pernice also stated that Gerry Stankiewicz, Chairman Pernice and Commissioner Rosen mad a presentation for Marlboro, which was very successful. This answered everybody's questions and the township was very happy with the presentation. Commissioner McEnergy asked Mr. Holland when the next Manalapan Township meeting was, he replied September 12th, 2012.

Chairman Pernice inquired about the Wawa project on Route 33. He wanted to confirm that the situation was rectified. Keith Henderson stated that T&M Associates stopped the project until the situation was resolved. T&M currently allowed them to move forward only on site but not regarding any connections to the sewer. They have some easements to resolve.

Chairman Pernice inquired about the Vanguard bills we had received. Mrs. Leatherman stated that these bills are ok to be paid.

1. Personnel & Litigation

At 8:50 pm, Resolution 12-91, Authorizing the Commissioners to go into Closed Session for the purpose of discussing Litigation and Personnel, and they will not return to Public Session was moved by Commissioner Musich and seconded by Commissioner McEnergy. All present voted aye.

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