

WESTERN MONMOUTH UTILITIES AUTHORITY

WORKSHOP MEETING

JANUARY 8TH, 2015

Chairman Rosen called the Western Monmouth Utilities Authority's Public meeting to order at 7:30PM. It was announced that pursuant to the Open Public Meeting Act and N.J.S.A. 10:4-6 et seq., adequate notice of this meeting has been sent to the Asbury Park Press, The Home News and Tribune, Clerks of Manalapan and Marlboro Townships, and is posted in the lobby of the Western Monmouth Utilities Authority ("W.M.U.A.")

Upon roll call:

Present:	Messrs. Mendez, Pernice and Rosen
Absent:	Commissioner McEnery
Also in Attendance:	I. Chou, Wisniewski & Associates M. Dziubeck, CME Associates R. Santos, T&M Associates D. Magold, T&M Associates G. Stankiewicz, Auditor B. Valentino, Executive Director D. Martindell, Facilities Manager M. Seidenberg, Director of Finance K. Leatherman, General Manager

All present cited the Pledge of Allegiance.

Chairman Rosen asked for comment regarding the Executive Directors Report.

Brian Valentino stated he has some items to discuss for Executive Session which includes litigation and personnel. He stated that we discussed the installation of a UV system to be able to use the plant potable water for the jetvac and making it safer for the personnel. We had a quote for \$307,000.00. The installation would be at the manhole at the end of the system. George White and Matt McCann actually researched and created a much better situation. The Authority can get water at the end without installing a manhole utilizing a sump pump, a hose and an extension cord, total cost is \$200.00 and it is approved by the DEP. Dane Martindell stated the water is drawn passed the UV system which means the water is already disinfected. The Authority found a submersible pump that we can utilize. Mr. Martindell spoke with the DEP regarding the 2 sections of the permit. It was explained that the potable water must be disinfected and it is being drawn after the disinfection point. Commissioner Pernice stated that we are now going to save all around including the water bill. Commissioner Mendez would like to know if George White and Matt McCann can be rewarded financially for creating this positive situation. The Commissioners would like to congratulate both supervisors on a job well done.

Mr. Valentino asked the staff to itemize and quantify when they do things that save the Authority money. Mr. Valentino shared a memo itemizing some of the things that the collections staff has done showing the improvements over the last few months and commending the staff on a great job. He also asked that the supervisors take pictures of all the improvements that have been happening. Mr. Valentino stated that things are going well in the plant; the new jetvac has been delivered. The RFP's have been received. Chairman Rosen confirmed that Commissioner Mendez will be unable to attend the next meeting.

Chairman Rosen asked if there was any public comment. Chairman Rosen asked if Darlene Magold would like to speak. Brian Valentino stated that Darlene Magold of T&M has a presentation that will be done during Other Authority Business.

Chairman Rosen proceeded with the meeting.

- Chairman Rosen asked for any comment regarding the Minutes of December 4th, 2014 and December 18th, 2014. There was no comment.
- Chairman Rosen asked for any comment regarding the approval for M&M Lloyd Road Commons, Project #508. Mike Dziubeck stated that this is phase 2 of a 2 phase development. This is for a community store and fuel station. There is a new developer coming in to complete this project.
- Chairman Rosen asked for any comment regarding the Meeting Schedule for the Year Ending January 31st, 2016. Chairman Rosen asked if everybody is in agreement for the meeting schedule. The Commissioners confirmed the dates of the December meetings. Gerry Stankiewicz wanted to confirm that the bills will be paid at every meeting which was confirmed.
- Chairman Rosen asked for any comment regarding Budget Transfers. Marilyn Seidenberg that this is an accumulation of transfers made during the year and is not final. One area of the budget is questionable regarding the chemicals. This is just a draft.

Chairman Rosen asked if there were any other questions and asked for a motion on Resolutions #14-157 through 14-159.

14-157	Accepting Minutes of December 4 th , 2014 and December 18 th , 2014
14-158	Granting Amended Approval to Lloyd Road Commons, Project #508
14-159	Authorizing the Meeting Schedule for 2015 - 2016

Chairman Rosen asked for any comments on Resolutions 14-157 through 14-159. There were none. Commissioner Mendez moved, seconded by Commissioner Pernice. The vote was as follows:

AYES:	Messrs.' Mendez, Pernice and Rosen
NAYS:	None
ABSENT:	Commissioner McEnergy
ABSTENTIONS:	None

Chairman Rosen asked if there was other Authority Business. Chairman Rosen asked if the reed bed project has been completed. Ms. Leatherman stated that the project was completed 2 months ago. Dane Martindell stated that the closure plans have been accepted. Mr. Martindell stated that the last 7 beds will not be able to be used again.

Chairman Rosen, Commissioner Pernice and Gerard Stankiewicz went to Marlboro to present the state of the Authority to the Township. Going forward Chairman Rosen would like to have a PowerPoint presentation. Mr. Valentino stated that he has asked the staff to be prepared to produce an annual report regarding any projects that were completed or that we are working on for the next year.

Brian Valentino stated that the Commissioners requested information on GIS. Mr. Valentino asked Darlene Magold, A GIS expert from T&M to speak and provide information on this new technology.

Darlene Magold gave an in depth presentation regarding GIS, Geographic Information Systems which is just not points on a map, it is how everything relates to one another. It involves condition assessment and making decisions based on the analysis. To Summarize, GIS should be done in phases and the process would take about 5 years to collect the data. The Commissioners thanked Ms. Magold for her time.

Chairman Rosen asked if there were any comments on the bill list. Commissioner Pernice asked about the removal of the Underground Storage Tanks. Dane Martindell stated that they are both out of the ground and we are waiting for the results of the soil samples. Commissioner Mendez moved the bill list, seconded by Commissioner Pernice. All present voted aye.

At 8:10 p.m. Chairman Rosen asked for a motion to go into Closed Session. Resolution 14-160, Authorizing the Commissioners to go into Closed Session for the purpose of Discussing Litigation and Personnel and they will not return to Public Session was moved by Commissioner Mendez and seconded by Commissioner Pernice. All present voted aye.

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