

WESTERN MONMOUTH UTILITIES AUTHORITY

WORKSHOP & PUBLIC MEETING

March 24th, 2015

Chairman Rosen called the Western Monmouth Utilities Authority's Public meeting to order at 7:03pm. It was announced that pursuant to the Open Public Meeting Act and N.J.S.A. 10:4-6 et seq., adequate notice of this meeting has been sent to the Asbury Park Press, The Home News and Tribune, Clerks of Manalapan and Marlboro Townships, and is posted in the lobby of the Western Monmouth Utilities Authority ("W.M.U.A.")

Upon roll call:

Present:	Messrs. McEnery, Pernice and Rosen
Absent:	Commissioner Mendez
Also in Attendance:	F. Borin, Attorney, DeCotiis, Fitzpatrick & Cole, LLP T. Gillen, CME Associates M. Dziubeck, CME Associates K. Henderson, T&M Associates G. Stankiewicz, Auditor B. Valentino, Executive Director D. Martindell, Facilities Manager K. Leatherman, General Manager A. Finnerty, Authority Clerk

All present cited the Pledge of Allegiance.

Chairman Rosen asked if there was any public comment.

John Ploskonka of Concept Engineering spoke regarding the application for the Field of Dreams Project #585. Mr. Ploskonka stated that Mr. Sonnenblick attended the previous authority meeting regarding this project. Keith Henderson of T&M Associates had made some suggestions on how the Field of Dreams could tie-in. Mr. Ploskonka is addressing an easement situation and will hopefully be prepared for next month's Authority meeting.

John Ploskonka stated he is also here representing 399 Gordons Corner Road which is on for discussion. Chairman Rosen stated that we will address this project during the discussion portion of the meeting.

Chairman Rosen asked for comment regarding the Executive Director Report.

Brian Valentino stated he has a few items this evening. He wanted to thank the Commissioners for their support in attending the AEA Conference. Mr. Valentino is going to implement some of the items he learned from the conference.

Mr. Valentino has some updates regarding the hospital project via email. Proposals are coming in from Trenton. The project is moving forward slowly.

Mr. Valentino asked Mr. Martindell to update the Commissioners on the HVAC project. Mr. Martindell stated that the demolition is under way. A substantial amount of duct work and

sheet metal has been delivered. Mr. Martindell stated the completion date may be sometime in September. The building is very warm and Keith Henderson stated that there will be no air conditioning this summer. Mr. Martindell stated that there is a project meeting in the morning. Mr. Henderson confirmed that the projected completion date will be September sometime. Mr. Valentino stated that they may temporarily relocate in the Administration building.

Mr. Valentino stated that the pump station rehabilitation project is under way. The type of work that is currently going on has been upsetting the neighbors because it is very noisy. One resident is currently pursuing legal action because of the noise. Tim Gillen stated that field representatives are trying to contact the neighbors and give them some time frame. Chairman Rosen asked how long the residents will have to deal with the noise. Tim Gillen stated that the vibration issue will probably be complete by the end of this week, and then it will just be conventional construction noise. Chairman Rosen asked if the Commissioners should be in touch with the Township regarding this project. Chairman Rosen asked if we give the residents notice for each pump station we begin work on. Mr. Valentino stated that the residents receive information prior to construction on the pump stations. Mr. Valentino stated that WMUA staff addresses every complaint.

Mr. Valentino stated that the in house portion of the Rules and Regulations has been completed. George White has given Mr. Valentino a 7 point change list on additions and changes that need to be made. Mr. Martindell added some very good changes as well. He will now be sending the changes over to the Attorney for review. Mr. Valentino will be emailing the Commissioners the changes the George and Dane have suggested.

Mr. Valentino stated that the staff has come up with an I&I program to follow up on the concerns from the last few meetings. The Authority will be taking the TV truck out and breaking up the towns in subdivisions and doing repairs as needed. The staff will be addressing the T-Y connections which they think has a lot to do with this issue.

Mr. Valentino handed out a project list at the last meeting. The interns have now entered data on a new Base Camp system with all the projects listed and their progress. This will be accessible on line. The Commissioners can look at this project list any time of any day to see the progress. There is a cost for this system. Chairman Rosen asked if this was necessary to place on the website. Mr. Valentino stated that when they become proficient perhaps they can post something on our website.

Brian Valentino asked if any of the staff had any things to address. There was nothing.

Chairman Rosen proceeded with the meeting.

- Chairman Rosen asked for any comment regarding the Minutes of February 17th, 2015. There were no comments.
- Chairman Rosen asked for any comment regarding the Release of Escrow to Old Mill Estate, Project #438. Kathy Leatherman stated that there is small balance left for inspection fees and as a rule we do not release any monies for 90 days after the Resolution is passed. Tim Gillen stated that they have not done the final pavement on this development. CME wants to make sure the manholes are not covered with the final paving and would prefer not to

release the escrow UNTIL the project has been completed. Chairman Rosen stated that we will *table* this Resolution.

- Chairman Rosen asked for any comment regarding the hiring of the new Employee. Brian Valentino stated that the new hire has had a round of interviews by the supervisors as well as himself. Mr. Valentino stated that he is currently working for a water utility and has previously worked in a sewer utility. He already has his level 2 sewer operator's license. Mr. Valentino stated he will be an excellent addition to the staff. Chairman Rosen stated that an additional employee has already been budgeted for.
- Chairman Rosen asked for any comment regarding the Amending of the Subordinate Bond Resolution. Gerry Stankiewicz stated that this is from our bond counsel and a prelude to the closing of the EIT loan regarding the work being done for the pump stations in Marlboro. Our bond resolution is inactive right now because we don't have bonds; everything we have is in the form of loans. This will keep our document trail lined up accurately. The bond sale will be conducted by the EIT and will be pricing that issue on May 12th, 2015. The Authority is a very small part of this. The Authority may need a special meeting because we need to approve this by Resolution.
- Chairman Rosen asked for any comment regarding the Financial Disclosure Forms LFN 2015-16. Kathy Leatherman stated that she distributed envelopes with everybody's pin number. The financial disclosure statements must be completed by April 30th, 2015.
- Chairman Rosen asked for any comment regarding the Preparation of Plans and Specifications and Advertising for the Receipt of Bids for the Purchase of the MSA Gas Detection Systems in the Treatment Plant. Mr. Valentino stated that we are replacing existing equipment that is outdated and no longer operating in the Headworks. Mr. Martindell stated we have always had these gas meters but they were damaged during Hurricane Irene. The staff has been testing the gas using portable meters. Commissioner Pernice asked how many are required. Mr. Martindell stated we need at least three. Chairman Rosen stated that these meters are in the capital plan.
- Chairman Rosen asked for any comment regarding the Release of the Performance Guarantee and Remaining Escrow to Marlboro Indoor Tennis Complex, Project #467. Tim Gillen stated that this project has been around for a long period of time and is complete.
- Chairman Rosen asked for any comment regarding the Approval for Hercules Heating and Air Conditioning, Project #586. Keith Henderson stated that this is an existing building of 1900 square feet located on Wilson Avenue. They have to run 700 feet of pipe in the street between two manholes; T&M is recommending approval.
- Chairman Rosen asked for any comment regarding approval for 399 Gordons Corner Road, Project #586. Keith Henderson is not really asking for approval. The applicants are asking for relief, the sewer line that is being installed is passing a third neighbor who is not participating. They cannot complete the project without the Authority's direction. They would prefer not to run the additional line to the fourth neighbor as per our Rules and Regulations. The applicants are just asking for relief regarding cost sharing. The Rules and Regulations do not require cost sharing which T&M is not recommending. T&M supports the relief regarding not running the line further on the property

because these are single family homes; T&M does not recommend the cost sharing. The Resolution will be passed this evening.

- Chairman Rosen asked for any comment regarding the Award of the Contract for Marlboro Country Homes Pump Station Emergency Generator Set to Global Electric. Mrs. Leatherman stated that Global Electric was the lowest bidder. Chairman Pernice asked about the mailing address. We confirmed that there is a physical location for Global.
- Chairman Rosen asked for any comment regarding the Award of the Contract for Spare Parts for the Infilco Degremont Climber Screen Type II to GP Jager & Associates. Dane Martindell stated this is spare parts for the bar screens.

Chairman Rosen asked if there were any other questions, there were none.

Chairman Rosen asked for a motion for Resolutions 15-41, and 15-43 through 15-52, Resolution 15-42 was TABLED.

- 15-41 Accepting Minutes of February 17th, 2015
- 15-42 Authorizing the Release of Escrow to Old Mill Estates, Project #438
TABLED
- 15-43 Authorizing the Hiring of a New Employee for the Operator Position
- 15-44 Amending the Subordinate Bond Resolution of the Western Monmouth
Utilities Authority Adopted on December 19th, 2013
- 15-45 Authorizing the General Manager to Prepare Plans and Specifications,
Advertise and Receive Bids for the Purchase of MSA Gas Detections
Systems in the Treatment Plant
- 15-46 Authorizing Release of Performance Guarantee and Remaining Escrow
to Marlboro Indoor Tennis Complex, Project #467
- 15-47 Authorizing Various Financial Reserves of the Authority
- 15-48 Granting Approval for Hercules Heating and Air Conditioning, Project
#560
- 15-49 Granting Approval for 300 Gordons Corner Road, Project #586
- 15-50 Authorizing Award of Contract for Marlboro Country Homes Pump
Station Emergency Generator Set to Global Electric
- 15-51 Authorizing Award of Contract for Spare Parts for Infilco Degremont
Climber Screen Type II to GP Jager & Associates
- 15-52 Authorizing Central Jersey Health Insurance Fund for Dental Insurance

Commissioner Pernice moved Resolution 15-41 AND 15-43 through 15-52, seconded by Commissioner McEnergy. The vote was as follows:

AYES: Messrs.' McEnergy, Pernice and Rosen
NAYS: None
ABSENT: None
ABSTENTIONS: Commissioner Mendez

Resolution 15-42 was TABLED.

Chairman Rosen asked if there were any comments on the bill list. There were none. Chairman Rosen asked for a motion to move the bill list. Commissioner Pernice moved, seconded by Commissioner McEnery. All present voted aye.

Chairman Rosen asked if there was Authority Business.

Commissioner Pernice asked Tim Gillen about the retaining wall at 4 Taylor Road in Marlboro. Tim Gillen stated this was in a report to the Executive Director. This was an issue in Marlboro, the footing was the same elevation as a clay pipe and the Authority was asked to replace the realignment of the pipe within the easement. There will be some contribution from FEMA because this was due to storm damage. Commissioner Pernice asked about the cost. Tim Gillen stated that it would involve two manholes and roughly 90 feet of pipe which could be about \$20,000.00. Tim Gillen stated that the Commissioners have to address the cost.

At 7:37pm Chairman Rosen asked for a motion to go into Closed Session. Commissioner Pernice moved Resolution 15-53; Authorizing the Commissioners to go into Closed Session for the purpose of Discussing Litigation, Personnel and Professional Contracts and they will not return to Public Session. Commissioner McEnery seconded all present voted ayes.

#####