

WESTERN MONMOUTH UTILITIES AUTHORITY

PUBLIC MEETING

May 26, 2015

Chairman Rosen called the Western Monmouth Utilities Authority's Public meeting to order at 7:00pm. It was announced that pursuant to the Open Public Meeting Act and N.J.S.A. 10:4-6 et seq., adequate notice of this meeting has been sent to the Asbury Park Press, The Home News and Tribune, Clerks of Manalapan and Marlboro Townships, and is posted in the lobby of the Western Monmouth Utilities Authority ("W.M.U.A.")

Upon roll call:

Present:	Messrs. McEnery, Mendez, Pernice and Rosen
Absent:	None
Also in Attendance:	K. Kinsella, DeCotiis, Fitzpatrick & Cole, LLP T. Gillen, CME Associates M. Dziubeck, CME Associates K. Henderson, T&M Associates G. Stankiewicz, Auditor B. Valentino, Executive Director D. Martindell, Facilities Manager R. Smith, Plant Superintendent A. Finnerty, Authority Clerk M. Musich, Manalapan Deputy Mayor Committeewoman

All present cited the Pledge of Allegiance.

Chairman Rosen asked if there was any public comment. Chairman Rosen welcomed Maryann Musich to the meeting.

Chairman Rosen asked for comment regarding the Executive Director Report.

Brian Valentino stated that the draft of the audit is complete. The exit interview will be done Friday, May 29, 2015. The Chairman requested an overtime analysis which Mr. Valentino passed around to the commissioners. The overall trend is downward. Some of the overtime is due to a vacancy in operations. Once the new employee began working on April 1<sup>st</sup>, 2015, the overtime dropped significantly. Fiscal year 2012 and 2013 overtime was largely due to Hurricane Irene and Hurricane Sandy. Commissioner Mendez asked if Mr. Stankiewicz is employed by other Authorities because he was interested in their overtime issues. Mr. Stankiewicz stated that our overtime is not off the charts. Natural overtime is caused by sick call ins and vacation coverage. Every entity is a very different but there is always natural overtime. Chairman Rosen asked how can we understand the cause of the overtime, the natural causes are very explicable, i.e. hurricanes.

Chairman Rosen proceeded with the meeting.

- Chairman Rosen asked for any comment regarding the Minutes of April 28, 2015. Chairman Rosen stated everybody was present and there were no

- Chairman Rosen asked for any comment regarding the Budget Transfer. Gerry Stankiewicz stated the budget transfer is a retroactive transfer as authorized by the commissioners at the last public meeting before January 31st.
- Chairman Rosen asked for any comment regarding the Reduction of the Performance Bond and Cash Surety for Four Seasons Phase VI, Project #367F. Keith Henderson stated that they are recommending release of the Performance Bond, not reduction and the resolution should be amended accordingly. Commissioner Pernice asked if this was the last phase. Keith Henderson stated that they have one phase left and were given items by T&M to assess before the project is considered complete.

Chairman Rosen asked if there were any other questions, there were none.

Chairman Rosen asked for a motion for Resolutions 15-74 through 15-79, amending Resolution 15-78.

15-74	Accepting Minutes of April 28 <sup>th</sup> , 2015
15-75	Authorizing Budget Transfers Year Ending January 31 <sup>st</sup> , 2015
15-76	Authorizing Public Hearing to Set New Connection Fee 2015 - 2016
15-77	Authorizing the Release of Performance Bond to American Burma Buddhist Association, Project #01-38
15-78	Authorizing the Release of the Performance Bond and the Cash Surety for Four Seasons Phase VI, Project #367F
15-79	Authorizing the Purchase of Electric and Natural Gas Supply Services for Public Use on an Online Auction Website

Commissioner Mendez moved Resolution 15-74 through 15-79, seconded by Commissioner McEnergy. The vote was as follows:

AYES:	Messrs.' McEnergy, Mendez, Pernice and Rosen
NAYS:	None
ABSENT:	None
ABSTENTIONS:	None

Chairman Rosen asked if there were any comments on the bill list. Commissioner McEnergy asked about the boiler upgrade construction charge and asked how are we prepared to budget. Keith Henderson stated that this is the contractor's payment. The project is on budget, the Authority cannot go over budget without authorizing a change order. Commissioner McEnergy asked about the T&M charge. Keith Henderson stated that they are slightly under budget. The contractor is doing a good job and is anxious to complete the job. Chairman Rosen asked for a motion to move the bill list. Commissioner Mendez moved, seconded by Commissioner Pernice. All present voted aye.

Chairman Rosen asked if there was Authority Business.

Chairman Rosen asked about the Marlboro State Project. Tim Gillen stated they met with the state treasury office to review the scope of the project. The Monmouth County Parks system has requested that the hospital site be retained within the sewer service area. They want to construct sanitary sewer facilities on the site; we are limiting their participation and

size of the facility based on available capacity at the Conover Road Pump Station. In addition there is discussion about the expansion of the Mattie House from 8 acres up to 20. The County is preparing the advertisement for the modification of the Wastewater Management Plan as far as the description of the properties. After being published they will ask the Authority for a Resolution to endorse the facilities being placed within the wastewater management plan.

Chairman Rosen reopened the public comment for a member of the public that arrived late.

Tom Garriton, owner of Eco-Clean from Manalapan stated he has opened an ecofriendly business, cleaning trash recyclables. Mr. Garriton is looking for a facility to safely discharge his recaptured water. He cleans with high heat, 210 degrees, recaptures the water and filters the water and would like to discharge here. Commissioner Mendez stated that the chemicals are not the issue. Keith Henderson stated that we do not have any provisions to receive outside waste. The Authority would have to establish of fee for that. We would then have to have a chemical analysis of the water. Mr. Garriton stated that he does not use any chemicals. Mr. Valentino stated he is aware that Mr. Garriton had met with the Mayor of Manalapan. Mr. Valentino stated that we would be happy to help providing it is legal for us to treat it. There is a process for that, an application would have to be made and the professionals would have to review it. Mr. Valentino stated that we cannot make any decisions without information. Mr. Garriton asked what he has to do next. Chairman Rosen stated that he should come to the office tomorrow and submit an application. Tim Gillen stated that one of the concerns he has is the high temperature to clean these receptacles, as a result of that, grease and oils associated with these things are broken down and are in a suspension. Mr. Garriton stated that he has an additional filtration system that breaks it down into fine sand. Commissioner Pernice asked what his future projections may be and what will he be disposing off on a weekly basis. Commissioner Pernice confirmed what Brian Valentino stated; fill out the application and we can move forward. Keith Henderson stated that the rules and regulations have a list of permitted discharge parameters. Commissioner Pernice stated that at this time this is something that we don't facilitate but Mr. Garriton should bring in his plans for the engineers to examine. Mr. Henderson asked how often he would need to discharge in our facility. Mr. Garriton stated that he would need to come once a week and hopefully if the business does well, it may be more often. Mr. Valentino stated that this may not require formal action by the Commissioners. He advised him to follow the procedures and we can help him move forward. Mr. Gillen stated as part of his application submission he should bring in the performance standards of the truck which will help us make a decision. Mr. Garriton stated that he meets the California performance standards as well as other states. The Commissioners thanked him for his presentation.

At 7:37pm Chairman Rosen asked for a motion to go into Closed Session. Commissioner Mendez moved Resolution 15-80, Authorizing the Commissioners to go into Closed Session for the purpose of Discussing Personnel and Negotiations they will not return to Public Session. Commissioner Pernice seconded, all present voted ayes.

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