

RESOLUTION APPROVING MINUTES

BE IT RESOLVED by the Commissioners of the Western Monmouth Utilities Authority that the regular minutes of the meeting and the closed session minutes of October 13th, 2015 be and the same are hereby accepted for filing by the Authority.

DATE: NOVEMBER 10, 2015

<u>Commissioner</u>	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
McENERY		X	X			
MENDEZ	X		X			
PERNICE						X
ROSEN			X			

RESOLUTION APPROVING MINUTES

BE IT RESOLVED by the Commissioners of the Western Monmouth Utilities Authority that the regular minutes of the meeting and the closed session minutes of October 27th, 2015 be and the same are hereby accepted for filing by the Authority.

DATE: NOVEMBER 10, 2015

<u>Commissioner</u>	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
McENERY		X	X			
MENDEZ	X		X			
PERNICE						X
ROSEN			X			

RESOLUTION AUTHORIZING THE ISSUANCE OF NOTICES AND CRITERIA FOR CONTRACT AWARDS FOR VARIOUS PROFESSIONAL AND OTHER CONTRACTS FOR FISCAL YEAR 2016

WHEREAS, the Western Monmouth Utilities Authority is subject to certain requirements of the Local Public Contracts Law and the local Pay to Play Law (N.J.S.A. 19:44-20.4, 20.5 et seq.) ; and

WHEREAS, the General Manager of the Western Monmouth Utilities Authority has deemed it necessary and appropriate to award contracts over \$17,500.00 for services in 2016 for the various professionals (i.e., the various positions of Auditor, Attorney, Bond Counsel, Engineers, Financial Advisor) in accordance with the “Fair and Open” contract provisions of the Local Pay to Play Law.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Western Monmouth Utilities Authority as follows:

1. The General Manager of the Western Monmouth Utilities Authority shall hereby advertise the enclosed legal notice in the *Asbury Park Press* and shall make available to interested vendors and professionals the enclosed Western Monmouth Utilities Authority Criteria for Submission of Qualifications for Professional and Other Contracts under the Fair and Open Process.
2. The Clerk is hereby authorized to forward copies of this Resolution, certified to be a true copy to:
 - a) Katherine Leatherman, General Manager

DATE: NOVEMBER 10TH, 2015

<u>Commissioner</u>	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
McENERY		X	X			
MENDEZ	X		X			
PERNICE						X
ROSEN			X			

LEGAL NOTICE

**REQUEST FOR QUALIFICATIONS FOR PROFESSIONAL CONTRACT POSITIONS IN
THE WESTERN MONMOUTH UTILITIES AUTHORITY**

NOTICE IS HEREBY GIVEN, that pursuant to N.J.S.A. 19:44A-20.4, 20.5 et seq. that the Western Monmouth Utilities Authority shall pursue a “Fair and Open Process” in awarding contracts for positions set forth more fully below, and hereby solicit exactly five (5) copies of qualifications in the form of resumes and letter applications for the below stated positions of the Western Monmouth Utilities Authority, which shall be submitted to Brian J. Valentino, Executive Director, Western Monmouth Utilities Authority, 103 Pension Road, Manalapan, New Jersey 07726 documentation showing qualifications and compliance with criteria set forth by the Western Monmouth Utilities Authority and State Statute. All qualifications shall be submitted in a sealed envelope to the Executive Director to be received by no later than January 7th, 2016 at 12:00PM. Interested parties may view the criteria for these services on the Authority’s website: www.wmuanj.org

Professional services for the following positions are hereby requested:

**Authority Attorneys
Authority Auditor
Authority Bond Counsel
Authority Engineers
Authority Financial Advisor
Authority Labor, Regulatory and Conflict Counsel
Authority Risk Management Consultant**

Western Monmouth Utilities Authority

2016 AUTHORITY BUDGET RESOLUTION

Western Monmouth Utilities Authority

FISCAL YEAR: FROM February 1, 2016 TO January 31, 2017

WHEREAS, the Annual Budget and Capital Budget for the Western Monmouth Utilities Authority, for the fiscal year beginning February 1, 2016 and ending January 31, 2017, has been presented before the governing body of the Western Monmouth Utilities Authority at its open public meeting of November 10, 2015; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$14,785,499.00 , Total Appropriations, including any Accumulated Deficit if any, of \$12,096,372.00 and Total Unrestricted Net Position utilized of \$0.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$7,855,265.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$5,166,138.00; and

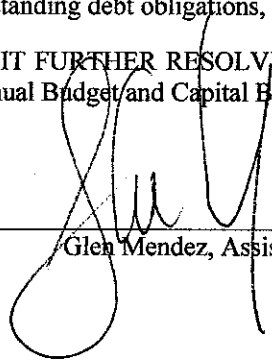
WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Western Monmouth Utilities Authority, at an open public meeting held on November 10, 2015 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Western Monmouth Utilities Authority, for the fiscal year beginning February 1, 2016 and ending January 31, 2017, is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Western Monmouth Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on January 26, 2016.



 Glen Mendez, Assistant Secretary

November 10, 2015

DATE: NOVEMBER 10 2015

<u>Commissioner</u>	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
McENERY	X		X			
MENDEZ		X	X			
PERNICE						X
ROSEN			X			

**AUTHORIZING THE RETURN OF CASH SURETY AND INSPECTION FEES TO
JOHN & ELIZABETH SZABOCSIK, PROJECT #457**

WHEREAS, John & Elizabeth Szabocsik, Project #457 has abandoned the project and requested the release of its Cash Surety and Inspection Fees, and

WHEREAS, the Consulting Engineer of the Western Monmouth Utilities Authority recommends that any remaining balances (plus all accrued interest) be returned to the developer subject to the payment of any outstanding engineering, legal and Authority administrative fees;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Western Monmouth Utilities Authority as follows:

1. The remaining escrow money shall be released to John & Elizabeth Szabocsik, Project #457 subject to
 - a) Payment of all outstanding engineering, legal and Authority administrative fees; and
2. The Clerk is hereby authorized to forward copies of this resolution, certified to be true to
 - a) Kathy Leatherman, General Manager
 - b) T&M Associates
 - c) John & Elizabeth Szabocsik, Project #457

DATE: NOVEMBER 10, 2015

<u>Commissioner</u>	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
McENERY	X		X			
MENDEZ		X	X			
PERNICE						X
ROSEN			X			

**AUTHORIZING THE RETURN OF CASH SURETY AND INSPECTION FEES TO
PREMIER COLLECTION @ MANALAPAN, II, PROJECT #344**

WHEREAS, Premier Collection @ Manalapan, II, Project #344 has requested the release of its Cash Surety and Inspection Fees, and

WHEREAS, the Consulting Engineer of the Western Monmouth Utilities Authority recommends that any remaining balances (plus all accrued interest) be returned to the developer subject to the payment of any outstanding engineering, legal and Authority administrative fees;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Western Monmouth Utilities Authority as follows:

1. The remaining escrow money shall be released to Premier Collection @ Manalapan, II Project #344 subject to:
 - a) Payment of all outstanding engineering, legal and Authority administrative fees; and
2. The Clerk is hereby authorized to forward copies of this resolution, certified to be true to
 - a) Kathy Leatherman, General Manager
 - b) T&M Associates
 - c) Premier Collection @ Manalapan, II, Project #344

DATE: NOVEMBER 10, 2015

<u>Commissioner</u>	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
McENERY	X		X			
MENDEZ		X	X			
PERNICE						X
ROSEN			X			

AUTHORIZING AN INCREASE TO BASE SALARIES

WHEREAS, it is the desire of the Commissioners of the Western Monmouth Utilities Authority to increase the base salaries of the following three employees:

1. Dane Martindell
2. Robert J. Smith
3. George Kasternakis

WHEREAS, the Commissioners of the Western Monmouth Utilities Authority have determined that it is appropriate to give so named employees a one-time adjustment of \$2,500.00 to be added to their base salaries in December 2015 and

WHEREAS, it is the intent that the \$2,500.00 increase to the employees base salary be given retroactively from May 27th, 2015 and that said employees immediately relinquish any further claims to Authority vehicles.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the WMUA that Dane Martindell, Robert J. Smith and George Kasternakis be and are hereby given a one-time adjustment of \$2,500.00 to be added to their base salary effective May 27th, 2015, and said employees immediately relinquish any further claims to Authority vehicles and,

BE IT FURTHER RESOLVED, that the Clerk is authorized to forward copies of this resolution, certified to be a true copy, to:

1. Dane Martindell
2. Robert J. Smith
3. George Kasternakis
4. Marilyn Seidenberg, Director of Finance

DATE: November 10, 2015

<u>Commissioner</u>	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
McENERY		X	X			
MENDEZ	X		X			
PERNICE						X
ROSEN			X			

**RESOLUTION AUTHORIZING PUBLIC HEARING
TO FIX NEW SEWER SERVICE CHARGES**

WHEREAS, pursuant to N.J.S.A. 40:14B-23, the Western Monmouth Utilities Authority (“Authority”) shall, from time to time when necessary, revise its schedule of sewer service charges; and

WHEREAS, pursuant to N.J.S.A. 40:14B-23, the Authority can fix the revised sewer service charges after it holds a public hearing on the rate adjustment; and

WHEREAS, said public hearing shall be held at least twenty (20) days after notice of the proposed rate adjustment is mailed to the clerk of each municipality serviced by the Authority and publication of notice of the proposed rate adjustment and time and place of the public hearing in at least two (2) newspapers of general circulation in the Authority’s service area; and

WHEREAS, the Authority proposes to conduct a public hearing on December 22, 2015 at 7:00 p.m., at the Authority’s offices located at 103 Pension Road, Manalapan, New Jersey, for the purpose of fixing the new sewer service charges, until such time as new service charges are computed; and

WHEREAS, notice of the proposed rate adjustment and public hearing will be provided to the Clerks of each municipality serviced by the Authority at least twenty (20) days prior to the hearing date; and

WHEREAS, notice of the proposed rate adjustment and public hearing will be published in the Asbury Park Press and the Home News Tribune, at least twenty (20) days prior to the hearing date;

NOW, THEREFORE, BE IT RESOLVED by the Commissioners of the Western Monmouth Utilities Authority as follows:

1. A Public Hearing shall be conducted on December 22, 2015 at 7:00 p.m., at the offices of the Authority, for the purpose of fixing the new sewer service charges.
2. Certified true copies of the Resolution shall be forwarded for publication and to:
 - a) Clerks of each municipality serviced by the Authority.
 - b) Marilyn Seidenberg, Director of Finance.

DATE: NOVEMBER 10, 2015

<u>Commissioner</u>	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
McENERY	X		X			
MENDEZ		X	X			
PERNICE						X
ROSEN			X			