

WESTERN MONMOUTH UTILITIES AUTHORITY

WORKSHOP MEETING

May 2<sup>nd</sup>, 2013

Chairman Pernice called the Western Monmouth Utilities Authority's Public meeting to order at 7:30 PM. It was announced that pursuant to the Open Public Meeting Act and N.J.S.A. 10:4-6 et seq., adequate notice of this meeting has been sent to the Asbury Park Press, The Star Ledger, Clerks of Manalapan and Marlboro Townships, and is posted in the lobby of the Western Monmouth Utilities Authority ("W.M.U.A.").

Upon roll call:

Present:	Messrs. McEnery, Musich, Pernice and Rosen
Absent:	None
Also in Attendance:	J. Wisniewski, Attorney, Wisniewski & Associates K. Henderson, Engineer, T&M Associates T. Gillen, Engineer, CME Associates D. Beesley, Engineer, CME Associates G. Stankiewicz, Auditor D. Martindell, Facility Manager R. Smith, Plant Superintendent G. Kasternakis, Maintenance Supervisor J. Sawicki, Assistant Collections Superintendent M. Seidenberg, Director of Finance K. Leatherman, General Manager A. Finnerty, Authority Clerk

All present cited the Pledge of Allegiance.

Chairman Pernice asked if there was any public comment. There was none.

Chairman Pernice closed the public portion of the meeting

Chairman Pernice proceeded with discussion.

- Chairman Pernice asked for comment on the minutes of April 4<sup>th</sup>, 2013 and April 18<sup>th</sup>, 2013. There was none.
- Chairman Pernice asked for any comments regarding the Budget Transfer #2. Marilyn Seidenberg stated that these figures presented for this meeting are subject to change.
- Dee Den Homes, #530 will be discussed in closed session.
- Chairman Pernice asked for any comment regarding Wawa, Inc. #439. Keith Henderson stated that this property was inspected and there are a few deficiencies and recommended the bonds be reduced to 80%. Commissioner Rosen asked if these deficiencies were significant. Mr. Henderson stated that they are asking for a reduction in bonds. They must take care of the deficiencies. And replenish the escrow accounts.
- Chairman Pernice asked for comment regarding American Plaza, LLC, Project #532. Tim Gillen stated that this project is in the mini plaza across from Costco. They are adding an extension to the buildings. For the new

store there is an additional EDCU count. A total of 2 new connections will result as of this project. This is all contributory to their private pump station.

Chairman Pernice asked if there were any other questions and asked for a motion on Resolution 13-66.

13-66 Authorizing Pay to Play, Fair and Open Resolution, Conflict Attorney

Chairman Pernice asked for any comment on Resolution 13-66. John Wisniewski stated that he previously had a conflict regarding K. Hovnanian matters which no longer exists. Chairman Pernice stated that Mr. James Gorman, our previous conflict counsel has resigned so we are advertising an RFP for a new conflict attorney. Commissioner McEnergy moved, seconded by Commissioner Rosen. Upon roll call the vote was as follows:

AYES: Messrs.' McEnergy, Musich, Pernice and Rosen  
NAYS: None  
ABSENT: None  
ABSTENTIONS: None

Chairman Pernice asked if there were any questions on the Bill List. Commissioner Rosen asked about a \$2.00 bill from Mr. Wisniewski. He stated he will look into this. Chairman Pernice asked about the B&W bill for emergency repairs in February. John Sawicki stated he will look into it. Chairman Pernice asked about the annual fire alarm inspections. Robbie Smith stated that the lowest price quote gets the job, CSS was here. Dane Martindell stated that they were here testing the heads on the fire sprinklers and to test the actual alarm system. Commissioner Rosen moved the bill list, seconded by Commissioner McEnergy. Upon roll call, the vote was as follows:

AYES: Messrs. McEnergy, Musich, Pernice and Rosen  
NAYS: None  
ABSENT: None  
ABSTENTIONS: None

Chairman Pernice asked if there were any other Authority Business.

Robbie Smith stated that the magnesium hydroxide tank will be delivered tomorrow for the trial in the plant. Dane Martindell stated that it should take about 2 months to ascertain whether or not the trial will be beneficial to the Pinebrook Treatment Plant.

George Kasternakis stated that the maintenance department serviced Dane Martindells truck and serviced the outside crew's truck as well. Global Electric gave the Authority a \$13,000.00 electrical upgrade bid but George's crew took the job on themselves and saved the Authority money.

Marilyn Seidenberg stated that we have completed our first month with the echecks and the credit card payments. They feel they have worked out all the kinks. Mrs. Seidenberg is also working on the NJEIT UV disinfection project and is closing it out.

John Sawicki stated that they are in the middle of spring clean ups at the pump stations.

Dane Martindell stated we may have the vacancy filled in the maintenance department. Several managers have interviewed him and his background check is almost complete. George Kasternakis stated that he is a licensed electrician and will be able to do a lot more hard wiring by code and up to OSHA standards.

Gerry Stankiewicz stated that they are working on the annual audit for the fiscal year ending January 2013. He will present it to the Commissioners during the June Meeting. Chairman Pernice stated they are still waiting to go before the council for a meeting regarding loans.

Commissioner Rosen is very concerned about the security of the Authority. He believes that we should really do an evaluation of our facility. Robbie Smith stated that the entire plant is fenced in and does have barbed wire at the top. Robbie Smith stated we should add additional surveillance cameras. Commissioner Rosen asked if there is maybe grant money to ascertain the security of the Authority. Kathy Leatherman stated that fencing is on state contract so that will be easy to purchase and replace. Dane Martindell stated that we have added additional cameras. Commissioner Rosen wants us to be stay vigilant for security grants from homeland security. Keith Henderson stated that they did a complete vulnerability assessment in 2004. Dane Martindell stated they will look into it, maybe NJ offers some homeland security advice.

Chairman Pernice stated that Tim Gillen of CME did create a packet regarding the pump station reports. Chairman Pernice would like to discuss this at our next meeting and discuss the financial aspects of the reports. Tim Gillen stated that they plotted the individual stations, the capacity and their operations. The DEP stated that when you create a station you must plan it for 10 years, create a design for more capacity, and consider the area that is contributory. There will have to be a formula that must be worked out. Mr. Stankiewicz stated that there will have to be an escrow account set up. All things must be considered, the legal aspects as well.

Kathy Leatherman stated that there will be an energy auction on May 16<sup>th</sup>, 2013. The auction will take about 10 minutes and will include all the pump stations. We will award the auction at the meeting of the 16<sup>th</sup>. Ms. Leatherman stated she also attended a meeting in Monmouth County and they were inquiring about cost sharing.

Chairman Pernice closed the meeting and asked for a motion for closed session.

#### 1. Personnel & Litigation

At 8:07 PM, Resolution 13-67, Authorizing the Commissioners to go into Closed Session for the purpose of discussing Litigation and/or Personnel, and they will not return to Public Session was moved by Commissioner Rosen and seconded by Commissioner McEnery. All present voted aye.

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