

WESTERN MONMOUTH UTILITIES AUTHORITY

WORKSHOP MEETING

June 6th, 2013

Chairman Pernice called the Western Monmouth Utilities Authority's Public meeting to order at 7:33 PM. It was announced that pursuant to the Open Public Meeting Act and N.J.S.A. 10:4-6 et seq., adequate notice of this meeting has been sent to the Asbury Park Press, The Star Ledger, Clerks of Manalapan and Marlboro Townships, and is posted in the lobby of the Western Monmouth Utilities Authority ("W.M.U.A.").

Upon roll call:

Present:	Messrs. McEnery, Musich, Pernice and Rosen
Absent:	None
Also in Attendance:	J. Wisniewski, Attorney, Wisniewski & Associates K. Henderson, Engineer, T&M Associates G. Stankiewicz, Auditor D. Martindell, Facility Manager G. Kasternakis, Maintenance Supervisor R. Noel, Collections Superintendent M. Seidenberg, Director of Finance K. Leatherman, General Manager A. Finnerty, Authority Clerk

All present cited the Pledge of Allegiance.

Chairman Pernice asked if there was any public comment.

John Ploskonka of Concept Engineering addressed the meeting representing Ann Yures of Ann Yures Properties. Mr. Ploskonka sent a letter requesting the release of the Performance Bond for the Route 33 Sewer Connections, Project #426. All connections were made, except 2. All fees were paid. Keith Henderson stated that a Resolution was passed in February regarding the release of these fees. Mr. Ploskonka requested that the requirement for a maintenance bond be waived. Keith Henderson stated that the Commissioners have to make this decision. John Wisniewski stated that in order to meet the maintenance bond requirements, Ms. Yures would need to post an additional \$13,000.00. Chairman Pernice stated that the commissioners will have to address to situation and cannot make a decision this evening. Mr. Henderson then stated the only situation holding up the release of the performance bond is the 2 connections that have not been made and maybe we should consider taking them out of the project. Mr. Ploskonka asked about another issue regarding on small sewer extension on Pease Road. He will address this at the next meeting.

Chairman Pernice closed the public portion of the meeting

Chairman Pernice proceeded with discussion.

- Chairman Pernice asked for comment on the minutes of May 2nd, 2013 and May 16th, 2013. There were none.
- Gerry Stankiewicz commented on the Audit Report for the year ending January 31st, 2013. The records as presented by the finance director are

in excellent shape. All tests done during the audit were successful. Internal control is in good shape. Basically everything is properly documented. Gerry also stated that the transition for the payroll is working very well. He thanked the staff for all their cooperation. June 20th, 2013 a Resolution will be passed stating that the commissioners have read the audit report.

- Mr. Stankiewicz addressed the connection fee calculation. He stated it is a compilation as a result of multiple years of statutes and legal challenges. It is a very simple algebraic equation. The new connection fee will be \$3,965.00. The public hearing is scheduled for June 20th, 2013.
- Chairman Pernice addressed the WMUA website. We would like to make our website more user friendly for the residents. Ms. Leatherman stated that there are many requirements for the website now. There is a statute advising us what we are required to post. We would like to make the website easy to use for the public. Chairman Pernice asked everybody should look at other websites and post any suggestions for improving our website.
- Chairman Pernice asked for comment on the Sanitary Sewer Excavation, Maintenance and Repair Contract. Ms. Leatherman stated that this is a contract for scheduled maintenance. We have a contract for emergencies. George Kasternakis stated that the supervisors created this contract so that we do not have to utilize the emergency repair contract and pay premium prices.
- Keith Henderson commented on the Change Order for the UV Disinfection Conversion. He stated that this final change order is just to close out the contract.
- Chairman Pernice asked for comment on Southpointe #413. Keith Henderson stated that this project was completed 6 years ago and is recommended for bond release.
- Keith Henderson stated that T&M recommends the release of escrow and cash surety for Ryan Road, project #374.
- Keith Henderson stated that T&M recommends release of the performance bond for Meadow Creek @ Manalapan, project #372.
- Chairman Pernice asked Dane Martindell about the Magnesium Hydroxide results. Mr. Martindell stated he would like to wait till after the fall before he makes any comment. They will need several data points to satisfy the DEP.
- Rob Noel stated that they are proceeding with maintenance and O&M work which is going well. They are working on beginning the 90 day trial period of the Battleground Pump Station; they have a few items they need to take care of before we will begin.
- Marilyn Seidenberg stated that the credit cards and the echecks are moving along slowly but the public is not completely aware that this is available. Chairman Pernice stated that once we update our website, perhaps more of the public will pay on line.
- Chairman Pernice asked for comment from Mr. Henderson regarding our capital plan. Mr. Henderson stated that on May 15th, 2013 the state issued a call for projects with federal revolving funds and FEMA reimbursement. The criteria that our staff came up with for WMUA is for flood proofing,

flood remediation and I&I reduction, and other projects that added up to about 5 million dollars. They added 2 interceptors, etc. The state has about two hundred million dollars available. The state is asking for a project list in by June 30th, 2013. We will have plans and specifications ready by March 2014. Mr. Henderson said they constantly monitor funding for the Authority. Commissioner Rosen asked if there is a list of projects available. Mr. Henderson said it was a one page computer generated form of what the projects are and the dollar amount. Chairman Pernice stated we should now review our capital plan. He requested that some of the commissioners and professionals attend the management meeting at the Authority on June 11th, 2013.

- Chairman Pernice stated that John Wisniewski addressed the revision of our rules and regulations regarding grease traps. Mr. Wisniewski stated that John Miller will prepare a resolution amending the rules and regulations.
- Ms. Leatherman wanted everybody to see the posters the children did from the Marlboro Middle School's about our facility.

Chairman Pernice asked if there were any other questions and asked for a motion on Resolution 13-77 through 13-84.

13-77	Connection Fee Payment Plan Pear Tree Plaza #469
13-78	Change Order #3 UV Disinfection
13-79	Awarding Sanitary Sewer Excavation, Maintenance & Repair Contract
13-80	REMOVED
13-81	Authorizing Return of Engineering Inspection Fees for Southpointe#413
13-82	Authorizing Release of Escrow and Cash Surety WE2Ryan Road #374
13-83	Authorizing Reduction in Performance Bond and Cash Surety Premier Collection @ Manalapan II #344
13-84	Authorizing Release of Performance Guarantees for Meadow Creek @ Manalapan – Phase I #372

Chairman Pernice asked for any comment on Resolution 13-77. Chairman Pernice confirmed that the Resolution will be signed by the developer, which we confirmed. Commissioner Rosen moved, seconded by Commissioner McEnergy. Upon roll call the vote was as follows:

AYES:	Messrs.' McEnergy, Musich, Pernice and Rosen
NAYS:	None
ABSENT:	None
ABSTENTIONS:	None

Chairman Pernice asked for any comment on Resolution 13-78. Commissioner Musich moved, seconded by Commissioner Rosen. Upon roll call the vote was as follows:

AYES:	Messrs.' McEnergy, Musich, Pernice and Rosen
NAYS:	None
ABSENT:	None
ABSTENTIONS:	None

Chairman Pernice asked for any comment on Resolution 13-79. Commissioner Rosen moved, seconded by Commissioner Musich. Upon roll call the vote was as follows:

AYES: Messrs.' McEnery, Musich, Pernice and Rosen
NAYS: None
ABSENT: None
ABSTENTIONS: None

Chairman Pernice asked for any comment on Resolution 13-81. Commissioner Rosen moved, seconded by Commissioner McEnery. Upon roll call the vote was as follows:

AYES: Messrs.' McEnery, Musich, Pernice and Rosen
NAYS: None
ABSENT: None
ABSTENTIONS: None

Chairman Pernice asked for any comment on Resolution 13-82. Commissioner McEnery moved, seconded by Commissioner Musich. Upon roll call the vote was as follows:

AYES: Messrs.' McEnery, Musich, Pernice and Rosen
NAYS: None
ABSENT: None
ABSTENTIONS: None

Chairman Pernice asked for any comment on Resolution 13-83. Commissioner Rosen moved, seconded by Commissioner McEnery. Upon roll call the vote was as follows:

AYES: Messrs.' McEnery, Musich, Pernice and Rosen
NAYS: None
ABSENT: None
ABSTENTIONS: None

Chairman Pernice asked for any comment on Resolution 13-84. Commissioner Rosen moved, seconded by Commissioner McEnery. Upon roll call the vote was as follows:

AYES: Messrs.' McEnery, Musich, Pernice and Rosen
NAYS: None
ABSENT: None
ABSTENTIONS: None

Chairman Pernice asked if there were any questions on the Bill List. Chairman Pernice inquired about the American Pipe Cleaning charge. Rob Noel stated that the vacuum truck has been out of service for 5 weeks due to a transmission and they needed to call in a contractor. Rob Noel stated that they will need to call American Pipe Cleaning again and there will be more charges. A new vacuum truck is in the capital budget plan. Chairman Pernice inquired about a charge from a lock company. Rob Noel stated that the lock on the pump station was broken and this is a special security lock that is under state contract.

Commissioner Musich moved the bill list, seconded by Commissioner Rosen. Upon roll call, the vote was as follows:

AYES: Messrs. McEnergy, Musich, Pernice and Rosen
NAYS: None
ABSENT: None
ABSTENTIONS: None

Chairman Pernice closed the meeting and asked for a motion for closed session.

1. Personnel & Litigation

At 8:33 PM, Resolution 13-85, Authorizing the Commissioners to go into Closed Session for the purpose of discussing Litigation and/or Personnel, and they will not return to Public Session was moved by Commissioner McEnergy and seconded by Commissioner Musich. All present voted aye.

#####