

WESTERN MONMOUTH UTILITIES AUTHORITY

WORKSHOP & PUBLIC MEETING

JULY 18th, 2013

Chairman Pernice called the Western Monmouth Utilities Authority's Public meeting to order at 7:31 PM. It was announced that pursuant to the Open Public Meeting Act and N.J.S.A. 10:4-6 et seq., adequate notice of this meeting has been sent to the Asbury Park Press, The Star Ledger, Clerks of Manalapan and Marlboro Townships, and is posted in the lobby of the Western Monmouth Utilities Authority ("W.M.U.A.")

Upon roll call:

Present: Messrs. McEnery, Musich, Pernice and Rosen

Absent: None

Also in Attendance: J. Miller, Wisniewski & Associates
B. Nelson, Attorney, Archer & Greiner
T. Gillen, CME Associates
D. Beesley, CME Associates
K. Henderson, T&M, Engineer
G. Stankiewicz, Auditor
D. Martindell, Facilities Manager
R. Smith, Plant Superintendent
G. Kasternakis, Maintenance Supervisor
M. Seidenberg, Director of Finance
K. Leatherman, General Manager
A. Finnerty, Authority Clerk

All present cited the Pledge of Allegiance.

Chairman Pernice asked if there was any public comment, there were none.

At 7:32 p.m. Chairman Pernice asked for a motion to go into Closed Session. Resolution 13-105, Authorizing the Commissioners to go into Closed Session for the purpose of Discussing Contract Negotiations and they will return to Public Session was moved by Commissioner Rosen and seconded by Commissioner Musich. All presented voted aye.

At 7:49 p.m., the Commissioners returned to open session.

Chairman Pernice proceeded with discussion.

- Chairman Pernice asked for comment on the minutes of June 6th, 2013 and June 20th, 2013. There was none.
- Chairman Pernice asked for comment on the fence purchase for the Pinebrook Treatment Plant. George Kasternakis stated that this fence will surround and secure the entire plant.

- Chairman Pernice asked for comment on the Compact Diesel Tractor. There was none.
- Chairman Pernice asked for comment on the Change Order #1 and the Final Payment for the Trickling Filter Improvements. Keith Henderson stated that this is for the close out documentation on the project.
- Chairman Pernice asked for comment on the return of escrow inspection fees for Diamond Builders #396. Kathy Leatherman stated that there are no outstanding professional bills.
- Chairman Pernice asked for comment on the MTMUA Service Agreement. Tim Gillen stated that CME is representing the Township of Marlboro in the construction of the Tennent Road water treatment plant. They are assuming that the former agreement is still in effect. Keith Henderson stated that if the construction did not occur within two years of the agreement then the agreement will have to be re-ratified. A purchase order will be approved at their meeting tonight for \$16,000.00 for additional escrow. They are requesting that the Authority will extend the agreement in order to move forward with the project. Keith Henderson stated that a Resolution will have to be added to extend the approval of the agreement with the current rates. Mr. Henderson stated that they will have to examine the project before a resolution will be passed regarding the flow.
- Chairman Pernice asked for comment regarding a homeowner's request for reduced rates. The Commissioners agreed that we cannot reduce the rates.
- Chairman Pernice commented on the Marlboro Middle School letter the Authority received. The Commissioners extended their appreciation to Rosemary Fillimon for conducting the contest and the beautiful posters that were submitted by the students.
- Chairman Pernice asked for comments regarding the Boom Truck. There were none.
- Chairman Pernice asked for comments regarding changing the meeting for September 5th, 2013 for the observance of the Jewish holiday. The Commissioners agreed to change the workshop meeting to September 10th, 2013. The Commissioners also need to change the date of the October 17th, 2013 meeting to October 16th, 2013.

Chairman Pernice asked if there were any other questions and asked for a motion on Resolutions #13-96 thru 13-104.

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| 13-96 | Accepting Minutes of June 2 nd , 2013 |
| 13-97 | Accepting Minutes of June 20 th , 2013 |
| 13-98 | Authorizing the Use of State Contract #A74881 for a Chain Link & Barbed Wire Fence at the Treatment Plant |
| 13-99 | Awarding Compact Diesel Tractor Contract To Rodio Tractor Sales Inc. |
| 13-100 | Change Order #1 and Final Payment for the Trickling Filter Improvements |
| 13-101 | Authorizing Return of Escrow Inspection Fees to Diamond Builders #396 |
| 13-102 | Authorizing the General Manager to Prepare Plans and Specifications, Advertise and Receive Bids for a Boom Truck |
| 13-103 | Authorizing Execution of Memorandum of Agreement Amending Terms of Agreement with Teamsters Local 701 – Plant |

Chairman Pernice asked for any comment on Resolution 13-96, there were none. Commissioner Rosen moved, seconded by Commissioner Musich. Upon roll call the vote was as follows:

AYES: Messrs. McEnergy, Musich, Pernice and Rosen
NAYS: None
ABSENT: None
ABSTENTIONS: None

Chairman Pernice asked for any comment on Resolution 13-97, there were none. Commissioner Rosen moved, seconded by Chairman Musich. Upon roll call the vote was as follows:

AYES: Messrs.' Musich, Pernice and Rosen
NAYS: None
ABSENT: None
ABSTENTIONS: Commissioner McEnergy

Chairman Pernice asked for any comment on Resolution 13-98 & 13-99, there were none. Commissioner Rosen moved, seconded by Commissioner Musich. Upon roll call the vote was as follows:

AYES: Messrs.' McEnergy, Musich, Pernice and Rosen
NAYS: None
ABSENT: None
ABSTENTIONS: None

Chairman Pernice asked for any comment on Resolution 13-100, there were none. Commissioner Musich moved, seconded by Commissioner McEnergy. Upon roll call the vote was as follows:

AYES: Messrs.' McEnergy, Musich, Pernice and Rosen
NAYS: None
ABSENT: None
ABSTENTIONS: None

Chairman Pernice asked for any comment on Resolution 13-101, there were none. Commissioner Musich moved, seconded by Commissioner McEnergy. Upon roll call the vote was as follows:

AYES: Messrs.' McEnergy, Musich, Pernice and Rosen
NAYS: None
ABSENT: None
ABSTENTIONS: None

Chairman Pernice asked for any comment on Resolution 13-102, there were none. Commissioner Musich moved, seconded by Commissioner Rosen. Upon roll call the vote was as follows:

AYES: Messrs.' McEnergy, Musich, Pernice and Rosen
NAYS: None
ABSENT: None
ABSTENTIONS: None

Chairman Pernice asked for any comment on Resolution 13-103. There was none. Commissioner McEnergy moved, seconded by Commissioner Musich. Upon roll call the vote was as follows:

AYES: Messrs.' McEnergy, Musich, Pernice and Rosen
NAYS: None
ABSENT: None
ABSTENTIONS: None

Chairman Pernice asked for any comment on Resolution 13-104. There were none. Commissioner Musich moved, seconded by Commissioner Rosen. Upon roll call the vote was as follows:

AYES: Messrs.' McEnergy, Musich, Pernice and Rosen
NAYS: None
ABSENT: None
ABSTENTIONS: None

Chairman Pernice asked if there were any comments on the bill list. Commissioner Rosen asked about the Instrumentation charge on the bill list. Robbie Smith stated that is for the SCADA system. Commissioner Rosen asked about the Monmouth County Vocational School charge. Marilyn Seidenberg stated that Bridget Fiorino and Vita Mazzola will be taking an excel class that is very useful for their positions. Commissioner Rosen asked about a publishing bill. Ms. Leatherman stated that is a safety bulletin that accompanies the paychecks. Chairman Pernice asked about the boiler repair bill. Keith Henderson stated that he is meeting with the Authority staff regarding the boilers. George Kasternakis stated that this bill involves the yearly inspection of the boilers. Commissioner McEnergy moved the bill list, seconded by Commissioner Musich. All present voted aye.

Chairman Pernice asked if there was other Authority business.

Chairman Pernice stated that the entire Authority would like to extend their deepest sympathies to Russell Corbett's family. He was an employee of this facility for 35 years and he will be sorely missed. Ms. Seidenberg stated we lost another retiree of the Authority who was the General Manager here for twenty years; Lee Konrad. The Commissioners extended their sympathy to the Konrad family.

Ms. Leatherman stated that they met with the Morris of City Connections regarding the website. The Authority did solicit other quotes. The meeting was about an hour and they examined the Township of Union, NJ website and they felt that we would emulate this design.

The Commissioners state that they would like to move forward as soon as possible with the website.

Marilyn Seidenberg stated that she contacted a third party company regarding customer payments. Ms. Seidenberg stated that this company will handle the payments electronically. The charge will be \$0.02 per transaction. This company will front the money for the customers and in turn will collect the money later. The payments are currently entered manually. Commissioner Rosen confirmed that this company will send the Authority a report regarding the payments. The Commissioners requested more information regarding this company in order to make any decisions.

George Kasternakis stated that the electrical concerns have been addressed. Mr. Kasternakis stated that the retro fit on the truck has been designed to access all the easements inside and outside of the plant. The new tractor can be loaded on a trailer and will also be able to access all the easements at the pump stations.

Tim Gillen stated that he has a meeting set up with Rob Noel to assess the pump stations. Chairman Pernice asked about the NJEIT. Tim Gillen stated we are on the list and we are number 186. Mr. Gillen stated that the Authority seems to be in a fundable range for our projects.

At 8:26 p.m. Chairman Pernice asked for a motion to go into Closed Session. Resolution 13-106, Authorizing the Commissioners to go into Closed Session for the purpose of Discussing Litigation and OPRA requests and will not return to Public Session was moved by Commissioner McEnery, and seconded by Commissioner Musich. All present voted aye.

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