

WESTERN MONMOUTH UTILITIES AUTHORITY

WORKSHOP & PUBLIC MEETING

AUGUST 15TH, 2013

Chairman Pernice called the Western Monmouth Utilities Authority's Public meeting to order at 7:32 PM. It was announced that pursuant to the Open Public Meeting Act and N.J.S.A. 10:4-6 et seq., adequate notice of this meeting has been sent to the Asbury Park Press, The Star Ledger, Clerks of Manalapan and Marlboro Townships, and is posted in the lobby of the Western Monmouth Utilities Authority ("W.M.U.A.")

Upon roll call:

Present:	Messrs. McEnery, Musich, Pernice and Rosen
Absent:	None
Also in Attendance:	J. Wisniewski, Wisniewski & Associates T. Gillen, CME Associates R. Santos, T&M, Engineer G. Stankiewicz, Auditor D. Martindell, Facilities Manager R. Smith, Plant Superintendent J. Sawicki, Assistant Collections Superintendent M. Seidenberg, Director of Finance K. Leatherman, General Manager A. Finnerty, Authority Clerk

All present cited the Pledge of Allegiance.

Chairman Pernice asked if there was any public comment, there were none.

Chairman Pernice proceeded with discussion.

- Chairman Pernice asked for comment on the minutes of July 18th, 2013. There was none.
- Chairman Pernice asked for comment on the Bonfish Grill at the Manalapan Epicentre, project #497. Tim Gillen stated that the plans were reviewed and as a result of the review, they revised their plans to address the comments regarding the grease trap and monitoring manhole. John Wisniewski asked if they required a Hold Harmless Agreement. Mr. Gillen stated that it is private and on their own property. The construction only consists of adding the grease trap.
- Chairman Pernice asked for comment on appointing John Sawicki to the acting Collections Superintendent. There was none.

- Chairman Pernice asked for comment on the Natural Gas Auction. Ms. Leatherman stated EMEX did very well on the Electric Auction and stated that they are now allowed to do Natural Gas Auctions so we are proceeding with a gas auction. The Authority did well on the electric auction. It will be done the same way the electrical auction was done.
- Chairman Pernice asked for comment on the approval for M. Holden, project #537. Rose Santos stated that this is a standard connection.
- Chairman Pernice asked for comment on the Magnesium Hydroxide trial for the plant. Dane Martindell stated that it is a little too early to make any judgments on the current trial. The agreement with DEP was forwarded to the Attorney General and the DEP and he is awaiting comment. After 6 months we have to forward an interim report with the data collected to the DEP. WE want to have the trial for a year to factor in seasonal changes. Mr. Martindell stated we are no longer using lime, so that will factor into the cost of chemicals.
- Chairman Pernice asked for comments regarding the plant operation and collection building use analysis. Rose Santos stated that we will have to split the HVAC system up in order to heat and cool all the rooms in the plant operation building. The system currently heats the building as well as the digesters and the boilers and it is not balanced. There is enough office space to accommodate the staff. All that is needed is basic cleanup which the authority staff can handle. In the near future the heating and cooling situation will have to be addressed. Everybody will be moved to the FMB so the supervisors can be in one building.
- Chairman Pernice asked for comment regarding R.C. Associates. Tim Gillen stated that they are on Tennent Road and are in the Bayshore Service Area. Technically they are supposed to go to the Greenwood Pumping Station. They make a gravity connection on Texas Road; they would have to fill in the road about 4 feet. They were advised to try and have an easement with a neighbor. They cannot obtain an easement because the property may be deeded to the Monmouth County Park System. There are 3 options: amend the Wastewater Management Plan, individual sewerage pumps with a forcemain which would become an issue for the Authority and the next choice is a septic system. They have chosen to amend the Wastewater Management Plan. The Commissioners are aware of the amount of time this will take, however the preference of the Authority would be for them to attempt to amend the plan. We service that area of Marlboro but we send the sewerage to Bayshore. Mr. Gillen stated that they are willing to put in septic systems, the lots are relatively large. The Commissioners advised them to attempt to amend the plan.
- Chairman Pernice asked for comments regarding the Primary Digester Mixing Improvements. The Commissioners agreed to move forward.
- Chairman Pernice asked for comments regarding the Underground Storage Tank Removal. This was in the capital plan for the Authority and we are moving forward with this.

- Chairman Pernice asked for comments regarding the MTMUA Tennent Road Agreement. Tim Gillen stated that T&M was in agreement with this. The application will be resubmitted.
- Chairman Pernice asked for comments regarding the meeting dates. The Commissioners have agreed to change the workshop meeting from September 5th, 2013 to September 10th, 2013 and the Public meeting for October 17th, 2013 will be changed to October 24th, 2013.
- Chairman asked for comment regarding the cashing of employees checks at Investors Bank. Marilyn Seidenberg received an email from the bank stating that some employees were cashing checks at the Marlboro bank. The bank has requested that the Authority sign an agreement stating that the Authority will take responsibility for any fraud that occurs. Ms. Seidenberg stated that the union got involved and we must provide a place for our employees to cash their checks until it is mandatory for them to have direct deposit as mandated by the state starting in July of 2014. The Commissioners stated that they will not sign this agreement.

Chairman Pernice asked if there were any other questions and asked for a motion on Resolutions #13-107 thru 13-115.

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| 13-107 | Accepting Minutes of July 18 th , 2013 |
| 13-108 | Granting Approval to Bonefish Grill at Manalapan Epicentre #497 |
| 13-109 | Appointing John Sawicki as Acting Collections Superintendent |
| 13-110 | Authorizing EMEX to do Reverse Auction for Natural Gas |
| 13-111 | Authorizing Approval for M. Holden #537 |
| 13-112 | Authorizing Execution of TWA for M. Holden #537 |
| 13-113 | Authorizing T&M Associates to Prepare Plans and Specifications, Advertise and Receive Bids for the Primary Digester Mixing Improvements |
| 13-114 | Authorizing Award of Underground Storage Tank Removal/Replacement to Aurora Environmental |
| 13-115 | Authorizing Extension of the Service Agreement between the WMUA and the MTMUA #394 |

Chairman Pernice asked for any comment on Resolution 13-107, there were none. Commissioner McEnergy moved, seconded by Commissioner Musich. Upon roll call the vote was as follows:

AYES:	Messrs. McEnergy, Musich, Pernice and Rosen
NAYS:	None
ABSENT:	None
ABSTENTIONS:	None

Chairman Pernice asked for any comment on Resolution 13-108, there were none. Commissioner McEnergy moved, seconded by Commissioner Rosen. Upon roll call the vote was as follows:

AYES: Messrs.' McEnergy, Musich, Pernice and Rosen
NAYS: None
ABSENT: None
ABSTENTIONS: None

Chairman Pernice asked for any comment on Resolution 13-109, there were none. Commissioner Rosen moved, seconded by Commissioner Musich. Upon roll call the vote was as follows:

AYES: Messrs.' McEnergy, Musich, Pernice and Rosen
NAYS: None
ABSENT: None
ABSTENTIONS: None

Chairman Pernice asked for any comment on Resolution 13-110, there were none. Commissioner Rosen moved, seconded by Commissioner McEnergy. Upon roll call the vote was as follows:

AYES: Messrs.' McEnergy, Musich, Pernice and Rosen
NAYS: None
ABSENT: None
ABSTENTIONS: None

Chairman Pernice asked for any comment on Resolution 13-111 & 13-112, there were none. Commissioner Musich moved, seconded by Commissioner McEnergy. Upon roll call the vote was as follows:

AYES: Messrs.' McEnergy, Musich, Pernice and Rosen
NAYS: None
ABSENT: None
ABSTENTIONS: None

Chairman Pernice asked for any comment on Resolution 13-113, there were none. Commissioner Rosen moved, seconded by Commissioner Musich. Upon roll call the vote was as follows:

AYES: Messrs.' McEnergy, Musich, Pernice and Rosen
NAYS: None
ABSENT: None
ABSTENTIONS: None

Chairman Pernice asked for any comment on Resolution 13-114. There was none. Commissioner Rosen moved, seconded by Commissioner Musich. Upon roll call the vote was as follows:

AYES: Messrs.' McEnergy, Musich, Pernice and Rosen
NAYS: None
ABSENT: None
ABSTENTIONS: None

Chairman Pernice asked for any comment on Resolution 13-115. There were none. Commissioner Rosen moved, seconded by Commissioner Musich. Upon roll call the vote was as follows:

AYES: Messrs.' McEnergy, Musich, Pernice and Rosen
NAYS: None
ABSENT: None
ABSTENTIONS: None

Chairman Pernice asked if there were any comments on the bill list. There was none. Commissioner Musich moved the bill list, seconded by Commissioner Rosen. All present voted aye.

Chairman Pernice asked if there was other Authority business.

Ms. Leatherman stated that they received a letter from a customer requesting that her interest be removed from the beginning in excess of \$1000.00 because of an address issue. This customer is on tax sale every year; there are subsequent lien payments on the account. Her family is supposed to be taking care of the bills and the home is rented. The Commissioners stated that they will not remove the interest.

Commissioner McEnergy stated that he receives a letter periodically from an employee of the Authority anonymously which casts dispersions on other employees. Mr. McEnergy stated he is willing to speak to any employee willingly but he will not act upon this at all. Commissioner Rosen stated that he finds receiving letters addressed to his home very disturbing. Ms. Musich stated that she has not received any letters. The Commissioners stated that they would all be happy to come in and discuss anything with the employees. Robbie Smith and John Sawicki stated that they will address the employees with the Commissioners request that these letters be stopped. The Commissioners extend an invitation to all employees to attend a meeting and discuss their concerns.

Chairman Pernice asked about the NJEIT loans and if we were still number 186 on the list. Tim Gillen stated that CME is still working on the TWA applications right and once these are finished they will be submitted to the state. The State will probably go ahead with the projects upon receipt of the TWA's.

Ms. Leatherman stated that she sent a memo out for the budget meetings. They will set the dates for the budget meetings at the management meeting.

Chairman Pernice asked about the progress of the website. Ms. Leatherman stated that the website address has been established. He is waiting for some pictures and will forward us the website once the pictures have been posted for approval.

Commissioner Rosen asked about the C-4 license regarding the Authority. He wanted to confirm that the DEP is aware that Dane Martindell is currently the only person in the Authority with this license. Mr. Martindell confirmed that the paperwork has been filed with the DEP. John Sawicki stated that he needs to put time in, in order to obtain a C-4 license.

Gerry Stankiewicz wanted to inform the Commissioners that Marilyn Seidenberg has a plan in place regarding employee salaries if we should have any extreme weather issues.

At 8:22 p.m. Chairman Pernice asked for a motion to go into Closed Session. Resolution 13-116, Authorizing the Commissioners to go into Closed Session for the purpose of Discussing Litigation and Personnel will not return to Public Session was moved by Commissioner McEnery, and seconded by Commissioner Musich. All present voted aye.

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