

WESTERN MONMOUTH UTILITIES AUTHORITY

WORKSHOP MEETING

OCTOBER 3<sup>RD</sup>, 2013

Chairman Pernice called the Western Monmouth Utilities Authority's Public meeting to order at 7:30 PM. It was announced that pursuant to the Open Public Meeting Act and N.J.S.A. 10:4-6 et seq., adequate notice of this meeting has been sent to the Asbury Park Press, The Star Ledger, Clerks of Manalapan and Marlboro Townships, and is posted in the lobby of the Western Monmouth Utilities Authority ("W.M.U.A.")

Upon roll call:

Present:	Messrs. Musich, Pernice and Rosen
Absent:	Commissioner McEnery
Also in Attendance:	J. Miller, Wisniewski & Associates
	T. Gillen, CME Associates
	D. Beesley, CME Associates
	K. Henderson, T&M, Engineer
	G. Stankiewicz, Auditor
	R. Smith, Plant Superintendent
	G. Kasternakis, Maintenance Supervisor
	J. Sawicki, Assistant Collections Superintendent
	G. White, Collections In-Charge
	M. Seidenberg, Director of Finance
	K. Leatherman, General Manager
	A. Finnerty, Authority Clerk

All present cited the Pledge of Allegiance.

Chairman Pernice asked if there was any public comment, there were none.

Chairman Pernice proceeded with discussion.

- Chairman Pernice asked for comment on the minutes of September 10<sup>th</sup>, 2013 and September 19<sup>th</sup>, 2013. There was none.
- Chairman Pernice if there were any comments of the use of State Contract #A77948, Jammer Doors for the replacement of garage doors in the collections garage. John Sawicki confirmed that these are for the replacement of 7 garage doors.
- Chairman Pernice asked for comment regarding the General Manager receiving bids for various contracts. Chairman Pernice asked about the IT Support service contract. Ms. Leatherman stated that Marilyn Seidenberg administrates this contract. Ms. Seidenberg stated we are in the final year of the extension of this contract. Chairman Pernice asked if this contract assists

in the support of the website. Ms. Seidenberg stated this is to take care of the peripherals and installation of the computers, firewalls, etc.

- Chairman Pernice asked for comment on the primary digester mixing rehabilitation award to Coppola Services, Inc. Keith Henderson stated that 4 bids were received and the low bidder had a fatal error in their bid.

Chairman Pernice asked if there were any other questions and asked for a motion on Resolutions #13-131 thru 13-135.

- 13-131 Accepting Minutes of September 10<sup>th</sup>, 2013
- 13-132 Accepting Minutes of September 19<sup>th</sup>, 2013
- 13-133 Authorizing Use of State Contract #A77948, Jammer Doors
- 13-134 Authorizing the General Manager to Prepare Plans and Specifications, Advertise and Receive Bids for Various Service Contracts Due to Expire 1/31/14
- 13-135 Awarding Contract for Primary Digester Mixing Rehabilitation to Coppola Services, Inc.

Chairman Pernice asked for any comment on Resolution 13-131, there were none. Commissioner Musich moved, seconded by Commissioner Rosen. Upon roll call the vote was as follows:

AYES: Messrs.' Musich, Pernice and Rosen  
NAYS: None  
ABSENT: Commissioner McEnery  
ABSTENTIONS: None

Chairman Pernice asked for any comment on Resolutions 13-132, there were none. Commissioner Musich moved, seconded by Chairman Pernice. Upon roll call the vote was as follows:

AYES: Messrs.' Musich and Pernice  
NAYS: None  
ABSENT: Commissioner McEnery  
ABSTENTIONS: Commissioner Rosen

Chairman Pernice asked for any comment on Resolution 13-133 thru 13-135, there were none. Commissioner Musich moved, seconded by Commissioner Rosen. Upon roll call the vote was as follows:

AYES: Messrs.' Musich, Pernice and Rosen  
NAYS: None  
ABSENT: Commissioner McEnery  
ABSTENTIONS: None

Chairman Pernice asked if there were any comments on the bill list. There were none. Commissioner Musich moved the bill list, seconded by Commissioner Rosen. All present voted aye.

Chairman Pernice asked for any comment regarding any other Authority Business.

Keith Henderson stated that the state is pushing on-site generated electricity. The Authority has always been talking about a co-generation project and money may be available next year to move forward with this. We may be able to add this to our capital plan.

Tim Gillen stated that the DEP approved the environmental assessment for the pump station project today. They are just putting together the TWA package together.

Chairman Pernice stated that he and Commissioner Rosen will be attending the Marlboro Council Meeting on October 10<sup>th</sup>. 2013. They are going to present an overview of the Authority and the NJEIT. They will be meeting at Greenbriar.

Chairman Pernice commented on the website and stated it looks very great.

Robby Smith stated that we had an annual inspection from the DEP today and everything went very well. They only give you about 2 days to prepare.

At 7:46 p.m. Chairman Pernice asked for a motion to go into Closed Session. Resolution 13-136, Authorizing the Commissioners to go into Closed Session for the purpose of Discussing Personnel and they will not return to Public Session was moved by Commissioner Rosen and seconded by Commissioner Musich. All present voted aye.

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