

WESTERN MONMOUTH UTILITIES AUTHORITY

PUBLIC MEETING

February 20th, 2014

Chairman Rosen called the Western Monmouth Utilities Authority's Public meeting to order at 7:30PM. It was announced that pursuant to the Open Public Meeting Act and N.J.S.A. 10:4-6 et seq., adequate notice of this meeting has been sent to the Asbury Park Press, The Home News and Tribune, Clerks of Manalapan and Marlboro Townships, and is posted in the lobby of the Western Monmouth Utilities Authority ("W.M.U.A.")

Upon roll call:

Present:	Messrs. McEnery, Pernice and Rosen
Absent:	None
Also in Attendance:	G. Mendez, New Commissioner J. Wisniewski, Wisniewski & Associates I. Chou, Wisniewski & Associates T. Gillen, CME Associates K. Henderson, T&M, Engineer B. Nelson, Archer & Greiner G. Stankiewicz, Auditor D. Martindell, Facilities Manager R. Smith, Plant Superintendent R. Fillimon, Lab Supervisor G. Kasternakis, Maintenance Supervisor J. Sawicki, Collections Superintendent G. White, Asst. Collections Superintendent K. Leatherman, General Manager C. Weber, Office Manager M. Seidenberg, Director of Finance L. Warshauer, Supervising Accountant A. Finnerty, Authority Clerk M. McCann, Collections Personnel J. Strong, Collections Personnel K. Teta, Collections Personnel M. Musich, Manalapan Liaison

All present cited the Pledge of Allegiance.

Chairman Rosen introduced our new Commissioner Glen Mendez and requested that the Authority Attorney swear him in. John Wisniewski administered the Oath swearing Mr. Mendez in as our new Commissioner.

Chairman Rosen asked if there was any public comment.

Maryann Musich congratulated Glen Mendez on his appointment and stated that she is the new Manalapan Liaison and will be attending the Authority meetings regularly. Everybody in attendance applauded.

Chairman Rosen asked for a motion to move Resolutions 14-52 and 14-53.

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| 14-52 | Appointing Secretary - Glen Mendez |
| 14-53 | Appointing Assistant Treasurer - Glen Mendez |

Resolution 14-52, Appointing Glen Mendez as Secretary was moved by Commissioner Pernice and seconded by Commissioner McEnery. All presented voted aye.

Resolution 14-53, Appointing Glen Mendez as Assistant Treasurer was moved by Commissioner McEnery and seconded by Commissioner Pernice, all present voted aye.

At 7:34PM Chairman Rosen asked for a motion to move Resolution 14-54; Authorizing the Commissioners to go into Closed Session for the purpose of Discussing Personnel and they will return to Public Session. Commissioner Pernice moved, seconded by Commissioner McEnery. All present voted aye.

At 8:20PM, the Commissioners returned to public session. Chairman Rosen proceeded with the meeting.

- Chairman Rosen asked for any comment regarding the Release of Escrow for the U-Haul/Eastgate Corporation, Project #542. Keith Henderson stated that T&M reviewed the project and our staff did the inspection. The project has been completed.
- Chairman Rosen asked for any comment regarding the Red Bed Disposal. Keith Henderson stated that the Reed Bed material is not easy to dispose of. Pennsauken agreed to take it before we did some lab testing. Upon testing we discovered that it contains 4 heavy metals that exceed their permit. They then agreed to take it and blend it with other materials to get the metals below the limit and use it as daily cover. Keith Henderson called Pennsauken to confirm that they will take it but they tripled the price. The price of testing the reed beds is \$2000.00 per test. Mr. Henderson stated that we should take a composite sample of all the beds and look for a place that will take the materials. Commissioner Pernice stated that we have 7 reed beds that need to be disposed of. Dane Martindell stated that the DEP contacted him. Originally we had an individual permit. Individual permits have been done away with and now they issue statewide permits. Mr. Martindell stated that the DEP contacted him again and are beginning to reissue individual permits. The DEP stated that technically we are in violation of storing residuals over 6 months. They will not push the issue, they are just asking for a plan. Ultimately we need a place to dump the reed bed material. Commissioner Pernice asked if we can haul the residuals ourselves. Keith Henderson stated we would have to purchase a few containers and purchase or lease a loader. The Commissioners agreed to do a composite test and assess the data and move forward based the data.

- Chairman Rosen asked for any comment regarding the Administration Building Renovations. Chairman Pernice asked the supervisors where they think the best location for the supervisors and plant staff should be. George Kasternakis stated that the best place is the FMB where all the supervisors are currently in. Everybody has an office right now and there is an additional office available. The rest room facilities are larger. He had a contractor evaluate the heating system and the HVAC system in the older Administration building and the entire system is obsolete and cannot be repaired. The FMB's system has been upgraded and just needs some additional work. If they change buildings the supervisors will be isolated from the staff. The staff's locker rooms and kitchen are located in the FMB. The old Administration building is great for storage and centrally located in the plant. MR. Kasternakis is coming to assess the FMB further regarding the heating and air conditioning units we have. Chairman Rosen asked the time frame that the FMB's systems can be repaired. Commissioner Pernice asked about the boilers in the FMB. Keith Henderson stated that there are two boilers that have two different functions. They want to replace the boilers, one for building use and one to heat the digesters. Robbie Smith stated that the electrical system has to be addressed soon. Chairman Rosen asked the supervisors to prioritize and come up with a plan.
- Chairman Rosen asked for any comment regarding the release of the remaining escrow to Woodland Greens- Ivanhoe #005. Ms. Leatherman stated that this is a very old subdivision from 1978 and they have just located the developer to return the money to.
- Chairman Rosen asked for any comment regarding the use of the State Contracts. Ms. Leatherman stated that these are the state contracts that are utilized throughout the year.
- Chairman Rosen asked for any comment regarding the 90 day extension to Premier for IT support. Ms. Seidenberg stated that we have a virus on the network server. The server has to be rebuilt. The IT Company will come in and make an image of the server and give us a loaner server. There are many hours involved with this problem. Commissioner Pernice asked if this is our IT Company and why do not have current measures to prevent this situation. Ms. Seidenberg stated that we have antivirus software on our computer but this does not prevent viruses 100%. Chairman Rosen asked how this could possible happen. Ms. Seidenberg stated that we cannot back up to the 'Cloud' because we do not have fiber optics available to us. We have back-ups that are being done which were set up by our current IT Company. Chairman Rosen stated that he would like to speak with them and express our dissatisfaction. Chairman Rosen and the Commissioners will approve this 90 Day emergency Resolution; however they feel that our computers should have been monitored much more frequently and this could have been prevented. Ms. Seidenberg stated that the specifications for a new RFP have included much more computer monitoring. She will contact Manalapan Township to see who they use for IT support.

Chairman Rosen asked if there were any other questions and asked for a motion on Resolutions #14-38 thru 14-51. The vote was as follows:

- 14-38 Accepting Minutes of January 15th, 2014
- 14-39 Authorizing the Reduction of Performance Bond, Chelsea Commons #404
- 14-40 Authorizing the Release of Performance Bond, Grande at Battleground #201, Phase 5
- 14-41 Authorizing the Release of Performance Bond, Grande at Battleground #201, Phase 6
- 14-42 Authorizing the 90 Day Trial Period of Grande at Battleground Pump Station #2, #201PS2
- 14-43 Authorizing the Release of Remaining Escrow to LKLN LLC #419
- 14-44 Authorizing the Release of Escrow, U-Haul, Eastgate Corporation, #542
- 14-46 Authorizing the Release of Remaining Escrow to Woodland Greens – Ivanhoe #005
- 14-47 Authorizing Use of State Contracts
- 14-48 Appointing Attorney
- 14-50 Authorizing 90 – Day Temporary Contract Extension to Premier Technology for IT Support
- 14-51 Authorizing the Execution of an Interlocal Agreement Between the WMUA and the Passaic Valley Sewerage Commission

Chairman Rosen asked for any comment on Resolution 14-38, there were no comments. Commissioner Pernice moved, seconded by Commissioner Mendez. Upon roll call the vote was as follows:

AYES: Messrs.' McEnery, Pernice and Rosen
 NAYS: None
 ABSENT: None
 ABSTENTIONS: Commissioner Mendez

Chairman Rosen asked for any comment on Resolutions 14-39 through 14-47, and 14-51, there were not comments. Commissioner Pernice moved, seconded by Commissioner Mendez. Upon roll call the vote was as follows:

AYES: Messrs.' McEnery, Mendez, Pernice and Rosen
 NAYS: None
 ABSENT: None
 ABSTENTIONS: None

Chairman Rosen asked for any comment Resolution 14-48, there were no comments. Commissioner Pernice moved, seconded by Chairman Rosen. Upon roll call the vote was as follows:

AYES: Messrs.' Pernice and Rosen
 NAYS: Messrs.' McEnery and Mendez
 ABSENT: None
 ABSTENTIONS: None

Chairman Rosen asked for any comment on Resolution 14-50, there were no comments. Commissioner Mendez moved, seconded by Commissioner McEnergy. Upon roll call the vote was as follows:

AYES: Messrs.' McEnergy, Mendez, Pernice and Rosen
NAYS: None
ABSENT: None
ABSTENTIONS: None

Chairman Rosen asked if there were any comments on the bill list. Commissioner Pernice stated that the petty cash line item that refers to miscellaneous for \$210.79 should be categorized differently. Ms. Seidenberg stated that this is not for one item; it is an accumulation over a long period of time. It is the name of a general ledger account. Ms. Leatherman asked if we should change the name of this line item. Commissioner McEnergy stated that there are bills attached to the voucher for everybody to look up. Chairman Rosen asked for a motion to move the bill list. Commissioner Mendez moved the bill list, seconded by Commissioner McEnergy. All present voted aye.

Chairman Rosen asked if there was other Authority business. There was none.

At 8:53 pm Chairman Rosen asked for a motion to close the meeting.

14-55 Authorizing the Commissioner to go into Closed Session for the purpose of Discussing Litigation, and/or and they will not return to public session. Commissioner Pernice moved, seconded by Commissioner McEnergy. All present voted aye. The meeting was adjourned.

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