

WESTERN MONMOUTH UTILITIES AUTHORITY

WORKSHOP & PUBLIC MEETING

May 14<sup>th</sup>, 2014

Chairman Rosen called the Western Monmouth Utilities Authority's Public meeting to order at 7:30PM. It was announced that pursuant to the Open Public Meeting Act and N.J.S.A. 10:4-6 et seq., adequate notice of this meeting has been sent to the Asbury Park Press, The Home News and Tribune, Clerks of Manalapan and Marlboro Townships, and is posted in the lobby of the Western Monmouth Utilities Authority ("W.M.U.A.")

Upon roll call:

Present:	Messrs. McEnery, Mendez, Pernice and Rosen
Absent:	None
Also in Attendance:	I. Chou, Wisniewski & Associates T. Gillen, CME Associates R. Santos, T&M, Engineer G. Stankiewicz, Auditor D. Martindell, Facilities Manager M. Seidenberg, Director of Finance K. Leatherman, General Manager A. Finnerty, Authority Clerk M. Musich, Manalapan Liaison

All present cited the Pledge of Allegiance.

Chairman Rosen asked if there was any public comment.

John Ploskonka of Concept Engineering addressed the meeting regarding the Olde Silver Tavern, Project #520. He wanted to thank the Commissioners for addressing the Olde Silver Tavern in such a timely fashion. Chairman Rosen stated that the paperwork arrived late and the meeting was moved to Wednesday. Tim Gillen stated the application consists of constructing 3000 feet of sewer line to service the Olde Silver Tavern by gravity sewer. Easements will be involved in the construction. There will be seven laterals created for customers to connect. John Ploskonka stated that a brand new building will be constructed. The Commissioners confirmed that this project can move forward and an additional resolution 14-80 will be added this evening for approval.

Chairman Rosen greeted Maryann Musich.

Chairman Rosen proceeded with the meeting.

- Chairman Rosen asked for any comment regarding the Connection Fee Hearing. Mr. Stankiewicz stated this is an annual event which usually happens

- after the audit and we need to advertise at least 20 days before the hearing. He will verify the calculation that Marilyn Seidenberg worked on.
- Chairman Rosen asked for any comment regarding the budget transfer. Marilyn Seidenberg stated that this is the final transfer for the year ending January 31<sup>st</sup>, 2014.
  - Chairman Rosen asked for any comment regarding the customer request for a reduced connection fee. Ms. Leatherman stated that the Authority has never given any customers on Hawkins Road free connections. Commissioner McEnery asked if we have any records indicating that the connection fee was free at any time. Ms. Leatherman stated that we have never offered anybody free connections and we have no records offering free connection fees. The Commissioners agreed to offer a connection fee payment plan. Ms. Leatherman she will advise the customer to enter into a payment plan agreement as soon as possible before the connection fee goes up.
  - Chairman Rosen asked for any comment on the Capital Budget. Commissioner Pernice stated that the April 3<sup>rd</sup> meeting, they discussed meeting again to discuss the capital budget. May 6<sup>th</sup>, they met with the managers and Gerry Stankiewicz. Cash and financing will be used. Some years the expenditures will be higher. The Nolan Road Pump Station needs to be assessed. John Sawicki stated that we should try and bypass the pump station. Some financing will be moved over to assess Rodeo Drive. The staff is unable to get into the pipes to clean these pipes due to the severe angles. We need to move forward with the reed beds. Dane Martindell stated that we still have contamination but the readings are lower. Rose Santos stated they reached out to Pennsauken and received the standard rate. They are also going to reach out to other facilities to try and get a lower rate. Chairman Pernice stated we must start budgeting for the reed bed removal. Commissioner Mendez asked about the cost to remove the reed bed material. Mr. Martindell stated the last time we bid, the cost was over \$300,000.00 because we can only remove a certain amount and it was very time consuming. Mr. Martindell stated the current issue is with the DEP and they need to present a plan in order not to violate any permits. Mr. Stankiewicz stated that we have to figure out what we want to pay cash for and what we want to bond for. Revenues will start going down and we must be cautious in planning the budget.
  - Chairman Rosen requested that a policy be in place stating that all four Commissioners should be present in order to make any significant policy changes. The Commissioners agreed and stated they will discuss this in executive session.
  - Chairman Rosen asked for any comments regarding the FMB building renovations. Rose Santos stated that they are moving forward with the design and have reached out to equipment vendors and they are sizing the equipment to minimize the structural component of the project. At the end of May they will have a meeting with Mr. Martindell to review the concept of how they want to move forward. They probably will bid out the project in the fall of 2014 and begin construction in the spring of 2015. Commissioner Pernice wanted to confirm that we had an additional office. Dane Martindell stated that there is additional office space. The carpet needs to be replaced and we need some furniture. Commissioner Mendez stated he will plan a site visit.

Chairman Rosen asked if there were any other questions and asked for a motion on Resolutions #14-75 thru 14-80. The vote was as follows:

- 14-75            Accepting Minutes of April 3<sup>rd</sup>, 2014
- 14-76            Accepting Minutes of April 24<sup>th</sup>, 2014
- 14-77            Awarding Contract for Magnesium Hydroxide Trial to Premier Magnesia LLC at the Pinebrook Treatment Plant
- 14-78            Budget Transfers Year Ending January 31<sup>st</sup>, 2014
- 14-79            Authorizing Connection Fee Public Hearing 2014-2015
- 14-80            Granting Approval to the Olde Silver Tavern, Project #520

Chairman Rosen asked for any comment on Resolution 14-75. There were no comments. Commissioner McEnergy moved, seconded by Commissioner Pernice. Upon roll call the vote was as follows:

- AYES:            Messrs.' McEnergy, Pernice and Rosen
- NAYS:            None
- ABSENT:        None
- ABSTENTIONS: Commissioner Mendez

Chairman Rosen asked for any comment on Resolution 14-76. There were no comments. Commissioner Mendez moved, seconded by Commissioner McEnergy. Upon roll call the vote was as follows:

- AYES:            Messrs.' McEnergy, Mendez and Rosen
- NAYS:            None
- ABSENT:        None
- ABSTENTIONS: Commissioner Pernice

Chairman Rosen asked for any comment on Resolution 14-77. There were no comments. Commissioner Mendez moved, seconded by Commissioner McEnergy. Upon roll call the vote was as follows:

- AYES:            Messrs.' McEnergy, Mendez, Pernice and Rosen
- NAYS:            None
- ABSENT:        None
- ABSTENTIONS: None

Chairman Rosen asked for any comment on Resolution 14-78. Commissioner Pernice asked the amount of money that is being moved for this budget transfer. Mr. Stankiewicz stated that this transfer has no financial impact; we are just shifting a line item. Commissioner Mendez moved, seconded by Commissioner McEnergy. Upon roll call the vote was as follows:

- AYES:            Messrs.' McEnergy, Mendez, Pernice and Rosen
- NAYS:            None
- ABSENT:        None
- ABSTENTIONS: None

Chairman Rosen asked for any comment on Resolution 14-79. There were no comments. Commissioner Mendez moved, seconded by Commissioner Pernice. Upon roll call the vote was as follows:

AYES: Messrs.' McEnergy, Mendez, Pernice and Rosen  
NAYS: None  
ABSENT: None  
ABSTENTIONS: None

Chairman Rosen asked for any comment on Resolution 14-80. There were no comments. Commissioner Mendez moved, seconded by Commissioner McEnergy. Upon roll call the vote was as follows:

AYES: Messrs.' McEnergy, Mendez, Pernice and Rosen  
NAYS: None  
ABSENT: None  
ABSTENTIONS: None

Chairman Rosen asked if there were any comments on the bill list. Commissioner Mendez inquired about a bill from NY State for a certification. Marilyn Seidenberg stated that this is for Leslie Warshauer License for her CPA in New York. Commissioner Mendez moved the bill list, seconded by Commissioner Pernice. All present voted aye.

Chairman Rosen asked if there was other Authority business.

Commissioner Mendez stated he wanted to discuss the surge from the current storms regarding the use of sump pumps. Ms. Leatherman stated they have no jurisdiction to make people to disconnect there sump pumps. The ordinance has been changed going forward. Ms. Leatherman stated this will cost the customers a substantial amount of money. Commissioner Mendez inquired why we cannot force the customers to disconnect there sump pumps. Ms. Leatherman stated that an ordinance would have to be passed in order to force the homeowners to disconnect their sump pumps. The Authority is responsible and fined by the DEP for any overage discharged into the system. Ms. Leatherman stated that you can respectively address your townships. Maryann Musich stated that the problem is if you force the customers to disconnect the sump pump but once you leave the home, it can be reconnected. Commissioner Mendez stated the fine from the DEP could be in the millions of dollars. Commissioner Pernice stated that they also tried to go before the townships regarding the grease traps. Manalapan was very cooperative in adding an ordinance, Marlboro had a small issue. Mr. Sawicki requested that the Authority should try and collect an escrow from developers of restaurants and eateries to use this money for continuous inspection of the grease traps. Commissioner Pernice stated that the Authority is unable to do that. Ms. Leatherman stated that they met with some eateries and they did not object to a small escrow. But moving forward if there are any blockages from grease, the respective owners will be charged for the clean-up. Chairman Pernice inquired about the restaurant Osteria in Marlboro. Mr. Wisniewski's office stated that a letter has been sent regarding the grease trap issue.

At 8:10 pm Chairman Rosen asked for a motion to close the meeting.

14-81 Authorizing the Commissioner to go into Closed Session for the purpose of Discussing Litigation, and Personnel and they will not return to public session. Commissioner Pernice moved, seconded by Commissioner Mendez. All present voted aye. The meeting was adjourned.

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