

WESTERN MONMOUTH UTILITIES AUTHORITY

PUBLIC MEETING

June 19th, 2014

Chairman Rosen called the Western Monmouth Utilities Authority's Public meeting to order at 7:31PM. It was announced that pursuant to the Open Public Meeting Act and N.J.S.A. 10:4-6 et seq., adequate notice of this meeting has been sent to the Asbury Park Press, The Star Ledger, Clerks of Manalapan and Marlboro Townships, and is posted in the lobby of the Western Monmouth Utilities Authority ("W.M.U.A.")

Upon roll call:

Present: Messrs. McEnery, Mendez, Pernice and Rosen

Absent: None

Also in Attendance: J. Wisniewski, Wisniewski & Associates

I. Chou, Wisniewski & Associates

T. Gillen, CME Associates

M. Dziubeck, CME Associates

K. Henderson, T&M, Engineer

G. Stankiewicz, Auditor

D. Martindell, Facilities Manager

K. Leatherman, General Manager

A. Finnerty, Authority Clerk

M. Musich, Manalapan Liaison

All present cited the Pledge of Allegiance.

Chairman Rosen stated that our Auditor, Gerry Stankiewicz will be arriving shortly and we will begin the Connection Fee Hearing upon his arrival.

Chairman Rosen asked if there was any public comment, there were none.

Chairman Rosen proceeded with the meeting.

- Chairman Rosen asked for comment regarding the Direct Deposit Policy. Ms. Leatherman stated that this was negotiated into the union contract. Governor Christie signed this into law, July 1st, 2014. The Authority's employees will be provided computer access to view their paychecks.
- Chairman Rosen asked for any comment regarding certifying that the Commissioners have review the audit report. John Wisniewski confirmed that the Commissioners signed the certification.
- Chairman Rosen asked for comment regarding the Minutes of May 14th, 2014. There were none.
- Chairman Rosen asked for comment regarding the customer interest removal. Ms. Leatherman stated that she is only authorized to remove up to \$100.00 of interest from a customer account. This customer request to remove \$125.95 in

interest is because the customer was unaware of this bill and she was mailing the bill to the previous owner as it had his name on it. She finally received a statement from the Authority and realized that it was hers. Chairman Rosen requested the entire statement to assess the request. Ann Finnerty went to print up the customer statement

- Chairman Rosen asked for comment regarding the customer payment plan request. This customer is requesting a payment plan for \$36.00 per month. The commissioners all agreed.
- Chairman Rosen asked for comment regarding the K. Hovnanian settlement. John Wisniewski stated that some issues have cropped up that have impeded our ability of giving the Authority a final Resolution of this settlement.
- Chairman Rosen asked for comment regarding the FMB Renovation Status. Chairman Rosen asked if there was an additional office ready. Keith Henderson stated that they met with Dane and the staff last week, regarding the long term improvements to the building. The schedule is by the end of July, drawings will be available for Dane to review. They will try to award in September for boiler replacement and other equipment to be installed in the spring of 2015. This will allow plenty of time for equipment to be delivered. Dane Martindell stated he will move to a different office in the facility.
- Chairman Rosen continued the discussion regarding the customer interest removal upon receipt of the entire statement. Chairman Rosen asked why she was not on tax sale. Ms. Leatherman stated that a tax sale letter was sent but returned but upon further investigation through the NJA website, we discovered that Janet Golub was the customer, a statement was mailed and Ms. Golub called. The Commissioners agreed to remove the customer interest.

Chairman Rosen asked if there were any other questions and asked for a motion on Resolutions #14-88 thru 14-94.

14-88	Approving New Connection Fee
14-89	Accepting Minutes of May 14 th , 2014
14-90	Certifying that the Commissioners have reviewed the Audit Report
14-91	Adopting Direct Deposit Policy
14-92	Budget Amendment #1 for Fiscal Year ending 2014-2015
14-93	Removing Customer Interest
14-94	Authorizing K. Hovnanian Settlement TABLED

Chairman Rosen asked for any comment on Resolutions 14-89 through 14-93, there were none. Commissioner Mendez moved, seconded by Commissioner Mendez. Upon roll call the vote was as follows:

AYES:	Messrs.' McEnery, Mendez, Pernice and Rosen
NAYS:	None
ABSENT:	None
ABSTENTIONS:	None

Chairman Rosen TABLED Resolution #14-94, Authorizing the K. Hovnanian Settlement.

Gerry Stankiewicz arrived at 7:42PM; the meeting was turned over the John Wisniewski for the Connection Fee Hearing.

At 7:44PM John Wisniewski of Wisniewski & Associates opened the Hearing authorizing the Connection Fee for 2014/2015. Please refer to the Transcript for the details of the Hearing.

The Connection Fee Hearing ended at 7:53 p.m.

Chairman Rosen asked for a motion to move Resolution #14-88, Approving the New Connection Fee. Commissioner Pernice moved, seconded by Commissioner Mendez. Upon roll call the vote was as follows:

AYES:	Messrs. McEnergy, Mendez, Pernice and Rosen
NAYS:	None
ABSENT:	None
ABSTENTIONS:	None

Chairman Rosen asked if there were any comments on the bill list. Commissioner Pernice inquired about a \$6,000.00 charge. Dane Martindell stated that a valve in the digester building that they were unable to close. It prevented us from shutting down the primary digester to remove sludge. The only way to remove and replace the valve was to freeze the material in the lines. Commissioner Pernice asked if this was related to the excessive water bill. Mr. Martindell stated that this has nothing to do with the water bill. Chairman Rosen stated that this was an unusual amount. Mr. Martindell stated that this was the quote they gave us and this company provides a highly specialized service. Commissioner Pernice asked about the Mission Communication bill. Mr. Martindell stated that this is for the alarms at all the pump stations. Mr. Martindell stated that this is a very good system. Commissioner Mendez moved the bill list, seconded by Commissioner McEnergy. All present voted aye.

Chairman Rosen asked if there was other Authority business.

Ms. Leatherman just wanted to remind everybody that the capital budget meeting will be on July 8th, 2014 at 10AM and the Pump Station bids will be taken at 11:00AM.

Chairman Pernice stated that our next meeting has been rescheduled for July 21st, 2014 at 7:00PM.

Commissioner Pernice stated that the budget to actual has been sent by Marilyn. Mr. Pernice wanted to confirm that we budgeted enough for water. Commissioner Pernice stated that in the past we used to use townships water to fill our jet trucks. Dane Martindell stated that we can no longer use townships water to refill our trucks. He asked if we needed additional water because of the Magnesium Hydroxide. Mr. Martindell stated we are back to using bioxide at the pump stations so we do not need additional water.

Chairman Rosen requested that all communication be forwarded to him first to eliminate an unnecessary flow of emails.

At 7:58PM Chairman Rosen asked for a motion to close the meeting.

14-95 Authorizing the Commissioners to go into Closed Session for the purpose of Discussing Litigation and they will not return to public session. Commissioner McEnery moved, seconded by Commissioner Mendez. All present voted aye. The meeting was adjourned.

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