

WESTERN MONMOUTH UTILITIES AUTHORITY

WORKSHOP & PUBLIC MEETING

November 17th, 2014

Chairman Rosen called the Western Monmouth Utilities Authority's Public meeting to order at 9:15AM. It was announced that pursuant to the Open Public Meeting Act and N.J.S.A. 10:4-6 et seq., adequate notice of this meeting has been sent to the Asbury Park Press, The Home News and Tribune, Clerks of Manalapan and Marlboro Townships, and is posted in the lobby of the Western Monmouth Utilities Authority ("W.M.U.A.")

Upon roll call:

Present:	Messrs. McEnery, Mendez and Rosen
Absent:	Commissioner Pernice
Also in Attendance:	B. Valentino, Executive Director
	I. Chou, Wisniewski & Associates
	M. Dziubeck, CME Associates
	K.Henderson, T&M Associates
	J. Carr, T&M Associates
	G. Stankiewicz, Auditor
	D. Martindell, Facilities Manager
	R. Smith, Plant Superintendent
	G. Kasternakis, Maintenance Supervisor
	G. White, Collections Superintendent
	M. McCann, Assistant Collections Superintendent
	R. Fillimon, Lab Supervisor, Safety Coordinator
	M. Seidenberg, Director of Finance
	L. Warshauer, Supervising Accountant
	K. Leatherman, General Manager
	A. Finnerty, Authority Clerk
	M. Musich, Manalapan Liaison

All present cited the Pledge of Allegiance.

Chairman Rosen opened the meeting. Chairman Rosen and the Commissioners welcomed Brian J. Valentino, to the Authority as the new Executive Director. Chairman Rosen stated that the Authority has an awesome facility and great loyal employees. Commissioner Mendez agreed and added the Authority has a great team of people that are always willing to help and that we run like a well-oiled machine. Chairman Rosen asked for a motion for Resolution 14-140, Appointing Brian J. Valentino as Executive Director; Commissioner Mendez moved, seconded by Commissioner McEnery. All present voted aye.

Chairman Rosen proceeded with the meeting.

- Chairman Rosen stated that we will be unable to approve the minutes of October 2nd, 2014 and October 16th, 2014 and requested that they be placed on the next meeting which is December 4th, 2014.
- Chairman Rosen asked for any comment regarding the Authorization of the Pay to Play, Fair and Open Resolutions for Authority Professionals. Ms. Leatherman stated that this is the notice we place in the paper each year.
- Chairman Rosen asked for any comment regarding the Release of Performance Bond and Escrow for Triangle Business Park, Project #415. Mike Dziubeck of CME Associates stated that the project has been complete for quite some time.
- Chairman Rosen asked for any comment regarding the Change Order #1 for the Digester Conduit Relocation. Keith Henderson stated that this change in the project is for an additional \$6,800.00.00. This recommendation is from the Authority staff as per Mr. Henderson.
- Chairman Rosen asked for any comment regarding the Introduction to the Authority Budget for 2015 – 2016. Ms. Seidenberg stated that the budget as it stands has no rate increase.
- Chairman Rosen asked for any comment regarding the Memorialization for T&M to provide Engineering Services in regard to the Air Permit Project. Keith Henderson stated that this is a result of the DEP making a change in the generator standards.
- Chairman Rosen asked for any comment regarding the Water Quality Management Plan Amendment for Marlboro Township. Ms. Leatherman stated that this is a request from Marlboro Township to amend the Water Quality Management Plan for the Harbor Road Treatment Plant. Mr. Henderson stated that this amendment will allow them to connect.
- Chairman Rosen asked for comment regarding the Release of Performance Guarantees and Escrow for A+ Products Warehousing LLC, Project #441. Mike Dziubeck stated this project was completed for quite some time and CME requests that the funds be released.
- Chairman Rosen asked for comment regarding the Developers Agreement for 352 Monmouth Road, LLC, Project #516. John Wisniewski requested that the Authority sign the Developers Agreement.
- Chairman Rosen asked for comment regarding the Customer Request. Ms. Leatherman stated that this a request for a payment plan re-instatement. The customer did not keep current with her payments. Ms. Seidenberg stated that she waits 2 full months before she removes a customer from a payment plan for not paying. This request by the customer was due to an illness. The Commissioners agreed to re-instate the plan. Ms. Leatherman stated she will write the customer a letter explaining that the plan has been re-instated.
- Chairman Rosen asked for comment regarding the Proposed Meeting Schedule for 2015 – 2016. Ms. Leatherman stated that the meeting schedule is planned for the first and third Thursday of each month. The Commissioners will check their schedules for any conflicts.

Chairman Rosen asked if there was any public comment.

Myra Becker, a Supervising Planner for the Middlesex County Office of Planning requested to speak. Ms. Becker stated that her office is working on updating the 2000 sewer service map for Middlesex County. This must be done as required by the EPA. The environmental issues are different now and they must update pursuant to regulations. Any developed land that was sewerred needs to be accurately reflected on the county wide map. The environmentally sensitive land (land that is deemed as wetlands and/or endangered species or habitats) is already in septic areas and is not as dense. Ms. Becker stated that a small area, a portion of Old Bridge sends its wastewater to our treatment plant, approximately 148 people impact our facility. They have projected that the nonresidential, commercial, and or industrial flow would create a micro-increase. Ms. Leatherman asked if they needed a resolution and what it needs to say. Ms. Becker stated that the resolution would need to say the Authority supports the adoption of the Middlesex County Map. Chairman Rosen stated that we just received the Resolution and they would need to adopt this at the next meeting in December. Ms. Becker said this would be fine. She thanked the Commissioners.

Chairman Rosen closed the Public meeting.

Chairman Rosen asked if there were any other questions and asked for a motion on Resolutions #14-130 through #14-140.

- 14-130 Accepting Minutes of October 2nd, 2014 TABLED
- 14-131 Accepting Minutes of October 16th, 2014 TABLED
- 14-132 Authorizing Pay to Play, Fair and Open Resolutions: Authority Professionals
- 14-133 Authorizing the Release of Performance Bond and Escrow to Triangle Business Park, Project #415
- 14-134 Authorizing Change Order #1 for the Digester Conduit Relocation
- 14-135 Introducing Authority Budget for Fiscal Year 2015 - 2016
- 14-136 Memorializing Authorization for T&M Associates to provide Engineering Services in regard to the Air Permit Project
- 14-137 Consenting to the Proposed Water Quality Management (WQM) Plan Amendment Entitled Marlboro Township Harbor Road Water Treatment Plan
- 14-138 Authorizing Release of Performance Guarantee and Escrow to A+ Products Warehousing LLC, Project #441
- 14-139 Authorizing Developers Agreement for 352 Monmouth Road, LLC, Project #516
- 14-140 Appointing Brian J. Valentino, Executive Director

Chairman Rosen stated that Resolution 14-130 and 14-131 would have to be tabled. He requested to move Resolution 14-135, Introducing the Authority Budget, Fiscal Year 2015 - 2016 separately and asked for a motion. Commissioner Mendez moved, seconded by Commissioner McEnergy. The vote was as follows:

- AYES: Messrs.' McEnergy, Mendez and Rosen
- NAYS: None
- ABSENT: Commissioner Pernice

ABSTENTIONS: None

Chairman Rosen asked for a motion for Resolutions 14-132 through 14-134 and 14-136 through 14-139. Commissioner Mendez moved, seconded by Commissioner McEnergy. The vote was as follows:

AYES: Messrs.' McEnergy, Mendez and Rosen
NAYS: None
ABSENT: Commissioner Pernice
ABSTENTIONS: None

Chairman Rosen asked if there were any comments on the bill list. Commissioner Mendez stated he was very happy to see that the Reed Bed Project was almost complete and on the bill list. Chairman Rosen asked if we can use the reed beds again. Dane Martindell stated we cannot use the Reed Beds again because everything was removed Commissioner Mendez moved the bill list, seconded by Commissioner McEnergy. All present voted aye.

Chairman Rosen asked if there was other Authority business.

At 9:35 am Chairman Rosen asked for a motion to close the meeting. Commissioner Mendez moved, seconded by Commissioner McEnergy. All present voted aye. The meeting was adjourned.

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