

WESTERN MONMOUTH UTILITIES AUTHORITY

WORKSHOP MEETING

DECEMBER 4TH, 2014

Chairman Rosen called the Western Monmouth Utilities Authority's Public meeting to order at 7:30PM. It was announced that pursuant to the Open Public Meeting Act and N.J.S.A. 10:4-6 et seq., adequate notice of this meeting has been sent to the Asbury Park Press, The Home News and Tribune, Clerks of Manalapan and Marlboro Townships, and is posted in the lobby of the Western Monmouth Utilities Authority ("W.M.U.A.")

Upon roll call:

Present:	Messrs. McEnery, Mendez, Pernice and Rosen
Absent:	None
Also in Attendance:	J. Wisniewski, Wisniewski & Associates I. Chou, Wisniewski & Associates M. Dziubeck, CME Associates K. Henderson, T&M Associates G. Stankiewicz, Auditor B. Valentino, Executive Director D. Martindell, Facilities Manager R. Smith, Plant Superintendent G. White, Collections Superintendent K. Leatherman, General Manager

All present cited the Pledge of Allegiance.

Chairman Rosen welcomed Brian Valentino to his first official meeting as the Executive Director. Mr. Valentino thanked everybody for welcoming him to the Authority.

Chairman Rosen asked if there was any public comment. There was no comment.

Chairman Rosen proceeded with the meeting.

- Chairman Rosen asked for any comment regarding the Minutes of September 18th, 2014, October 2nd, 2014 and October 16th, 2014. There was no comment.
- Chairman Rosen asked for any comment regarding the Release of the Maintenance Bond for Wood Avenue Apartments, Project #481. Keith Henderson stated that they recommend the Release of the Bond, the project is complete.
- Chairman Rosen asked for any comment regarding the Release of the Performance Guarantee and Escrow for the Heller Group (Rite Aid Pharmacy Route 79), Project #448. Mike Dziubeck stated this project was completed a few years ago. Commissioner Pernice stated that there is no dollar amount on

the Resolution. Ms. Leatherman stated that the correspondence we received from CME did not have any amounts. Mr. Valentino stated that he consulted with the engineers prior to the meeting to confirm any dollar amounts and perhaps we should wait for the next meeting to approve this. Ms. Leatherman stated that she will be able to confirm the correct dollar amount from the computer because the accounts are reconciled monthly. John Wisniewski stated that we can make a note that Ms. Leatherman will place the correct amount on the Resolution.

- Chairman Rosen asked for any comment regarding the 2015 Meeting Schedule. Mr. Valentino stated that he will have to make some changes for a variety of reasons. He has consulted with the professionals and will be prepared with a draft schedule for the next meeting. Chairman Rosen stated that they are open to new times and also stated that Commissioner McEney requested that we consider having one meeting a month. Commissioner Pernice stated he is not available the week of February 5th, 2015. Mr. Valentino stated that he will have a draft schedule ready this week. John Wisniewski stated that we passed a Resolution stating that all four commissioners should be present for any major decisions needed by the Authority.
- Chairman Rosen asked for any comment regarding the Water for the Jet Vac. Dane Martindell provided the Commissioners a report. Mr. Martindell stated that the Commissioners should address the points highlighted in blue. The previous permit did not address all the categories now listed. The new permit says we are approved for sewer jetting and wash down in the plant. Upon examining the permit further, when the Authority switched to UV disinfection, we didn't disinfect the service water anymore because the chlorine was injected upstream of where we draw the service water from. However, further in the permit it states it doesn't apply to sewer jetting. The technical manual for reuse for industrial systems states it must meet permit levels which is concerning regarding bacterial levels. This creates a conflict. Commissioner McEney stated that using water from our water company is a cost to us. Mr. Martindell stated historically we use to be able to pull water from a hydrant from Gordons Corner Water and a hydrant in Marlboro that we weren't charged for, this was stopped. Then we did this disinfection. Mr. Martindell is attempting to contact to person who wrote the permit and the DEP for clarification. We may have to put an inline UV system on the service water which is small compared to what we have and it is better that the employees are exposed to this. Commissioner Pernice stated instead of using fresh water from Gordons Corner Water, we will use our treated water for jetting before it is released into the stream. Commissioner Mendez stated we just have to install a UV system. Commissioner McEney asked about the cost of the water from Gordons Corner Water. Chairman Rosen asked how often we have to fill up the trucks. George White stated we fill the trucks about 4 times a day, 1500 gallons each time. Mr. Martindell stated the permit allows us to use the UV disinfection but he wants to confirm with the DEP. Mr. Martindell worries if the water leaves the plant, it could come in contact with the public. Mr. Martindell stated that it is already in our permit. Mr. Martindell asked if the Commissioners can ask T&M to do a quick calculation on what it would cost for an inline UV disinfection system. Ms. Leatherman stated that our water

budget is going up, last year we had \$17,000.00 in our budget, this year we have \$35,000.00. Part of the cost is for the trucks and part of the cost if for the additional pump stations that the Authority has taken over.

Chairman Rosen asked if there were any other questions and asked for a motion on Resolutions #14-142 and 14-147.

- 14-142 Accepting Minutes of September 18th, 2014
- 14-143 Accepting Minutes of October 2nd, 2014
- 14-144 Accepting Minutes of October 16th, 2014
- 14-145 Authorizing Return of the Maintenance Bond, Escrow and Cash Surety to Wood Avenue Apartments, Project #481
- 14-146 Authorizing the Release of the Performance Guarantee and Escrow for The Heller Group (Rite Aid Pharmacy Route 79), Project #448
- 14-147 Consenting to Proposed Water Quality Management Plan Amendment Entitled "Future Wastewater Service Area (FWSA) May for Middlesex County, New Jersey"

Chairman Rosen asked for any comments on Resolution 14-142. There were none. Commissioner Mendez moved, seconded by Commissioner Pernice. The vote was as follows:

- AYES: Messrs.' Mendez, Pernice and Rosen
- NAYS: None
- ABSENT: None
- ABSTENTIONS: Commissioner McEnergy

Commissioner Pernice asked for any comments on Resolutions 14-143. Commissioner Pernice moved, seconded by Commissioner Mendez. Upon roll call the vote was as follows:

- AYES: Messrs.' McEnergy, Mendez, and Pernice
- NAYS: None
- ABSENT: None
- ABSTENTIONS: Chairman Rosen

Chairman Rosen asked for any comments on Resolution 14-144. There were none. Commissioner McEnergy moved, seconded by Commissioner Pernice. Upon roll call the vote was as follows:

- AYES: Messrs.' McEnergy, Pernice and Rosen
- NAYS: None
- ABSENT: None
- ABSTENTIONS: Commissioner Mendez

Chairman Rosen asked for any comments on Resolution 14-145. There were none. Commissioner Mendez moved, seconded by Commissioner McEnergy. Upon roll call the vote was as follows:

AYES: Messrs.' McEnergy, Mendez, Pernice and Rosen
NAYS: None
ABSENT: None
ABSTENTIONS: None

Chairman Rosen asked for the account balance regarding Resolution #14-146, Authorizing the Release of the Performance Guarantee and Escrow for The Heller Group (Rite Air Pharmacy Route 79) Project #448. Ms. Leatherman stated the balance is \$1,879.05. Chairman Rosen asked for any additional comments. Commissioner McEnergy moved, seconded by Commissioner Mendez. The vote was as follows:

AYES: Messrs.' McEnergy, Mendez, Pernice and Rosen
NAYS: None
ABSENT: None
ABSTENTIONS: None

Chairman Rosen asked for any comments on Resolution 14-147. There were none. Commissioner Mendez moved, seconded by Commissioner Pernice. Upon roll call the vote was as follows:

AYES: Messrs.' McEnergy, Mendez, Pernice and Rosen
NAYS: None
ABSENT: None
ABSTENTIONS: None

Chairman Rosen asked George White if he had any additional information regarding the camera that was discussed at the last meeting. Mr. White stated he is still waiting for information. Commissioner Mendez asked about the Traffic Safety truck or some sort of attachment. George White stated that this has been added to the bid spec for any work done.

Commissioner Mendez asked about the Authority email situation. Mr. Valentino stated that the email situation will be addressed in 2 parts. The email is now working on his cell phone. As soon as it is working without any issues for a full week, then he will have the email forwarded to the Supervisors phones. Mr. Valentino stated that many IT issues need to be addressed as a group. As part of the IT issues, email accounts for the Commissioners will be created. Mr. Valentino stated that policy regarding the email accounts should be discussed. Mr. Wisniewski stated that any form of communication utilized to transact public business becomes a public record and can be OPRA'd.

Keith Henderson stated that they have a potential solution to contract negotiations regarding the treasury dept. John Wisniewski wanted to confirm on the record that the correct reason is stated.

Brian Valentino stated that he received a letter dated December 3rd, 2014. The engineers are requesting authorization to proceed with bids. Keith Henderson stated that the cost will be about \$15,000.00. Upon installing the mixer on the digester and removing the piping they discovered that the piping was plugged with a chemical product called vivianite. This

is caused by a chemical precipitation caused from sludge. The remedy for this is an acid wash. A specialist can come in and do this acid wash. Robbie Smith stated the piping is 40 years old. Commissioner Pernice asked if this acid wash was safe for piping. Chairman Rosen asked what the projected price would be. Keith Henderson stated the cost may be \$200,000.00. Commissioner Mendez asked if this could be located anywhere else in the system. Keith Henderson stated that this spec would encompass any pipe that carries sludge. Dane Martindell stated the sludge pumps were running longer. The numbers started to go up, and this indicated that something was not correct in the piping. They thought it may be a clog or a restriction. The acid was would be a very good thing to do.

Brian Valentino stated that he has personnel items for closed session.

Chairman Rosen stated that he and Commissioner Pernice will be speaking in front of Marlboro Township for the stated of the WMUA. They have requested that Gerry Stankiewicz attend with them.

Chairman Rosen asked if there were any comments on the bill list. Commissioner Pernice asked about the \$47,971.00 charge on the bill list for emergency sanitary sewer service. Dane Martindell stated that this was for 2 repairs to a 12 inch forcemain in Marlboro. Commissioner Pernice stated that he thinks it is important to discuss GIS and our infrastructure. Commissioner Mendez moved the bill list, seconded by Commissioner Pernice. All present voted aye.

At 8:25 p.m. Chairman Rosen as for a motion to go into Closed Session; Resolution 14-148, Authorizing the Commissioners to go into Closed Session for the purpose of Discussing Personnel and Contract Negotiation and they will not return to Public Session was moved by Commissioner McEnery and seconded by Commissioner Mendez. All present voted aye.

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