

WESTERN MONMOUTH UTILITIES AUTHORITY

PUBLIC MEETING

December 18th, 2014

Chairman Rosen called the Western Monmouth Utilities Authority's Public meeting to order at 11:03am. It was announced that pursuant to the Open Public Meeting Act and N.J.S.A. 10:4-6 et seq., adequate notice of this meeting has been sent to the Asbury Park Press, The Home News and Tribune, Clerks of Manalapan and Marlboro Townships, and is posted in the lobby of the Western Monmouth Utilities Authority ("W.M.U.A.")

Upon roll call:

Present:	Messrs. McEnery, Mendez, Pernice and Rosen
Absent:	None
Also in Attendance:	I. Chou, Wisniewski & Associates T. Gillen, CME Associates M. Dziubeck, CME Associates J. Carr, T&M Associates R. Santos, T&M Associates G. Stankiewicz, Auditor B. Valentino, Executive Director D. Martindell, Facilities Manager R. Smith, Plant Superintendent G. Kasternakis, Maintenance Supervisor G. White, Collections Superintendent M. McCann, Assistant Collections Superintendent M. Seidenberg, Director of Finance L. Warshauer, Supervising Accountant C. Weber, Office Manager K. Leatherman, General Manager A. Finnerty, Authority Clerk

All present cited the Pledge of Allegiance.

Chairman Rosen asked if there was any public comment. There was none.

Chairman Rosen asked for comment regarding the Executive Director Report.

Brian Valentino stated that T&M was contacted regarding an issue with a vent cover. The original vendor will be contacted and it appears that this is still under warranty. The Operators position is still open. It has been posted here for our union employees. Mr. Valentino would like to know what the Authority's policy is on advertising the position. Chairman Rosen asked Robbie Smith if there are any specific qualifications. Mr. Smith stated operator experience would be very helpful. Mr. Valentino stated he has discussion for closed session.

Chairman Rosen proceeded with the meeting.

- Chairman Rosen asked for any comment regarding the Minutes of November 17th, 2014. There was none.
- Chairman Rosen asked for any comment regarding the Easement Maintenance. Brian Valentino stated we have been researching some technology to try to access all the easements. Mr. Valentino stated that Commissioner Mendez requested this item be placed on the Agenda. Commissioner Mendez stated that he wanted to make sure this was addressed. George White stated he will have a company come in to demonstrate a new camera. Mr. White stated the cost of the pole camera is \$17,000.00. It will come with a one year warrantee. Mr. Valentino stated we will keep this item on the Agenda till we reach a decision.
- Chairman Rosen asked for any comment regarding the Acceptance of Trucked Material. Rose Santos stated they reached out to the DEP regarding environmental concerns. The DEP stated that the material is acceptable, nothing that they would govern; we just need to have a plan in place. An email was sent out lining the conditions regarding the trucked material. Brian Valentino stated that he has asked the Management to come up with a plan both operational and the cost, they are still working on it. Commissioner Mendez would like to see a specifically detailed traffic plan as well. Marilyn Seidenberg stated she has a preliminary work up on the charge using the information Mr. Valentino has provided, but she needs to verify the amount of time required here, the number of truck loads per week, etc. Mr. Valentino stated he would like to examine this spread sheet.
- Chairman Rosen asked for any comment regarding the Request for Release of the Performance Guarantee and Cash Surety for Four Seasons, Phase VII, Project #367G. Rose Santos stated that all the work has been completed and everything has been submitted therefore they are recommending release of the Performance Guarantee.
- Chairman Rosen asked for any comment regarding the Request for Release of the Performance Guarantee and Cash Surety for Four Seasons, Phase IV, Project #367D. Rose Santos stated the same as Project 367G, the work has been completed.
- Chairman Rosen asked for any comment regarding the Request for Release of Performance Guarantee and Cash Surety for The Grande at Battleground, Phases 1, 2, & 4, Project #201. Rose Santos stated that all the work has been completed.
- Chairman Rosen asked for any comment regarding the Approval of the Developers Agreement for Michael Holden, Project #537. Rose Santos stated that a developer's agreement has been received.
- Chairman Rosen asked for any comment regarding the Meeting Schedule for 2015 – 2016. Brian Valentino stated that he has contacted the professionals as well as the staff regarding the modifications to the meeting schedule. Mr. Valentino stated that he left it open for consideration for a second meeting every month if we need it. He would like to know if we should advertise the second meeting or keep the second meeting and cancel if necessary. Chairman Rosen asked how much time is needed to advertise in case of cancellation. Ms. Leatherman stated the statute for the website requires that you post your meeting schedule. You need to give notice for 10 days but 48 hours is acceptable for cancellation. Commissioner Pernice stated on certain months 2 meeting are needed. Commissioner Pernice stated that we should

really assess the schedule and try to remove the unnecessary meetings. Mr. Stankiewicz stated that January and February, 2 meetings are critical, we need time in the fall for 2 meetings in case of any budget crisis. The Commissioners went through each meeting and agreed to remove certain meetings. Commissioner McEnery stated that this schedule sounds very good and the new time start at 7pm. Ms. Leatherman asked about the bill list. Gerry Stankiewicz stated the most time the vendors will wait will be 30 to 32 days. We can address this on an individual basis. We will table the current meeting Resolution.

- Chairman Rosen asked for any comment regarding setting the Public Hearing to set the New Budget for Fiscal Year 2015 – 2016. Ms. Leatherman stated that this is a routine Public Hearing.
- Commissioner McEnery asked Mr. Valentino if he can create a project for offsetting costs regarding the proposed GIS system. Mr. Valentino stated he is examining costs before making any purchases

Chairman Rosen asked if there were any other questions, there were none.

Chairman Rosen asked for a motion for Resolutions 14-149 through 14-155

14-149	Accepting Minutes of November 17 th , 2014
14-150	Authorizing the Release of Performance Guarantee and Cash Surety for Four Seasons, Phase VII, Project 367G
14-151	Authorizing the Release of Performance Guarantee and Cash Surety for Four Seasons, Project 367D
14-152	Authorizing the Release of Performance Guarantee and Cash Surety for The Grande at Battleground, Phases 1, 2, & 4, Project #201
14-153	Authorizing Developers Agreement for Michael Holden, Project #537
14-154	Authorizing Meeting Schedule 2015 – 2016
14-155	Authorizing Public Hearing to set the New Budget for Fiscal Year 2015 - 2016

Commissioner Mendez moved Resolution 14-149 seconded by Commissioner McEnery. The vote was as follows:

AYES:	Messrs.' McEnery, Mendez and Rosen
NAYS:	None
ABSENT:	None
ABSTENTIONS:	Commissioner Pernice

Chairman Rosen asked for a motion on Resolution 14-150 through 14-153. Commissioner Mendez moved, seconded by Commissioner McEnery. The vote was as follows:

AYES:	Messrs.' McEnery, Mendez, Pernice and Rosen
NAYS:	None
ABSENT:	None
ABSTENTIONS:	None

Chairman Rosen stated that Resolution 14-154, Authorizing the Meeting Schedule 2015 – 2016 will be tabled.

Chairman Rosen asked for a motion on Resolution 14-155. Commissioner Pernice moved, seconded by Commissioner Mendez. The vote was as follows:

AYES: Messrs.' McEnery, Mendez, Pernice and Rosen
NAYS: None
ABSENT: None
ABSTENTIONS: None

Chairman Rosen asked if there were any comments on the bill list. There was none. Chairman Rosen asked for a motion to move the bill list. Commissioner Mendez moved, seconded by Commissioner McEnery. All present voted aye.

Chairman Rosen asked if there was Authority Business. There was none.

At 11:24 am Chairman Rosen asked for a motion to go into Closed Session. Commissioner Mendez moved Resolution 14-156, Authorizing the Commissioners to go into Closed Session for the purpose of Discussing Litigation and they will not return to Public Session. Commissioner Pernice seconded all present voted ayes.

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