

WESTERN MONMOUTH UTILITIES AUTHORITY

WORKSHOP MEETING

JANUARY 14, 2020

Chairman Mendez called the Western Monmouth Utilities Authority's Public meeting to order at 7:00pm. It was announced that pursuant to the Open Public Meeting Act and N.J.S.A. 10:4-6 et seq., adequate notice of this meeting has been sent to the Asbury Park Press, The Home News and Tribune, Clerks of Manalapan and Marlboro Townships, and is posted in the lobby of the Western Monmouth Utilities Authority ("W.M.U.A.")

Upon roll call:

Present:	Messrs. McEnery and Mendez
On The Phone:	Commissioner Rosen (7:04pm)
Absent:	Commissioner Pernice
Also in Attendance:	Brian Valentino, CEO of WMUA F. Borin, DeCotiis, Fitzpatrick & Cole, LLP G. Stankiewicz, Accountant J. Carr, Chief Operating Officer K. Leatherman, Chief Administrative Officer A. Finnerty, Authority Clerk M. Musich, Manalapan Township Committeewoman

Chairman Mendez called Commissioner Rosen at 7:04pm.

All present cited the Pledge of Allegiance.

Chairman Mendez asked for any public comment. There was none.

Chairman Mendez asked for any comment regarding the Chief Executive Officers Report.

Brian Valentino stated the blue collar unit of our union employees selected a new shop steward last week. Anthony Dimino will be the new shop steward assisted by Bruce Matano. Copies of the revised personnel manual which we adopt every year at the Re-Organization Meeting will be distributed electronically to the Commissioners. He will give the Commissioners a briefing of what the changes are. The manual has already been reviewed by the labor council.

Mr. Valentino stated that he has a list of budget transfers which he has discussed with the budget committee. These will be on the Agenda next week. No action will be necessary this evening. James Carr will review the current projects next.

Mr. Carr stated that the Route 79 pump station is being started up tomorrow January 15, 2020. If everything goes well, the pump station will be taken off of bypass; as soon as the town issues the CO which will be a few days after the start up. The concrete equalization tank; the walls are up

and the contractor poured the foundation for the new building. They ran into cold weather which prohibits concrete work. They are doing what they can till the weather warms up again. The Raw Sewage Pump Station has not had many things happen since the last update. The contractor had a personnel change. The project manager that we were familiar with has left the company and we are familiar with the new project manager so we do not have any concerns. On the screen there are pictures cycling. The secondary digester was recently emptied and cleaned. Mr. Carr went inside with Steve Bagadinski and George Kasternakis and did a preliminary assessment and took a bunch of photos. This digester is scheduled to be upgraded as part of our next big capital improvement project. We identified some structural issues that need further evaluation by a structural engineer which we do not have on staff. We requested proposals from PS&S, to have their structural engineer to further evaluate what we are not qualified to evaluate and give recommendations for what needs to be done. We asked them for a proposal for all upgrades as part of that project. The last update is on the GIS Asset Management Project which Maser is handling. The GIS mapping is almost complete. Maser will need to send it to us; they have about 100 sites that they need our input on. Mr. Carr is also going to set up a presentation for the Commissioners in conjunction with the strategic planning meeting.

Chairman Mendez continued with the Discussion Items.

- Chairman Mendez asked for any comment regarding Reducing the Performance Bond and Cash Surety for Monarch Pointe LLC, Project #534. Mr. Carr stated that this is just a standard bond reduction. The project is not complete but they are eligible for a bond reduction. This project is located in Marlboro off of Texas Road near Falson Lane.
- Chairman Mendez asked for any comment regarding the Resolution for Member Participation in a Cooperative Pricing System. Mr. Borin, the Authority Attorney stated that the WMUA is interested in participating in a large national cooperative for the purchase of a jetvac truck. It is several hundred thousand dollars and the price is very favorable through the cooperative. There is an additional 3% discount through the cooperative. This meeting is just authoring us to join the cooperative. There will be a resolution on the next meeting for the actual purchase of the vehicle. Chairman Mendez asked exactly what we are a member of. Mr. Valentino stated that the state law has a provision in it that you can go out to bid for these items, you can use the state authorized contract that the state puts out or you can use one of the state preapproved cooperative purchasing systems. By using this it's as if you are buying off of state contract because someone has already gone through the vetting of the specifications of the contract compliance on our behalf. This makes it cheaper and easier for everyone to buy equipment. Chairman Mendez asked the Commissioners if this is acceptable, they all agreed. Mr. Valentino stated that most of the vehicles we buy are from state contract.

RESOLUTIONS:

- 19-149 Authorizing the Reduction in Performance Bond and Cash Surety for Monarch Pointe LLC, Project #534
- 19-150 Resolution for Member Participation in a Cooperative Pricing System for the Purchase of a Jet Truck

Chairman Mendez asked for a motion for Resolutions 19-149. Commissioner Rosen moved, seconded by Commissioner McEnery, the vote was as follows:

AYES: Messrs. McEnery, Mendez and Rosen
NAYS: None
ABSTENTIONS: None
ABSENT: Commissioner Pernice

Chairman Mendez asked for a motion for Resolutions 19-150. Commissioner McEnery moved, seconded by Commissioner Rosen, the vote was as follows:

AYES: Messrs. McEnery, Mendez and Rosen
NAYS: None
ABSTENTIONS: None
ABSENT: Commissioner Pernice

Chairman Mendez read the Consent Agenda criteria: All matters listed below under 'Consent Agenda' are considered routine by the Authority Commissioners and will be enacted by one (1) Motion in the form listed below. There will be no separate discussion on these items. If discussion is desired on any item, that item will be considered separately.

Chairman Mendez asked for a motion on the Consent Agenda.

- 19-151 Approving Minutes of December 17, 2019
- 19-152 Authorizing the Meeting Schedule of 2020 – 2021
- 19-153 Authorizing the Issuance of Notice for Striping and Lettering of the Western Monmouth Utilities Authority Motor Vehicles

Chairman Mendez asked for a motion for Resolutions 19-151 through 19-153. Commissioner McEnery moved, seconded by Commissioner Rosen, the vote was as follows:

AYES: Messrs. McEnery, Mendez and Rosen
NAYS: None
ABSTENTIONS: None
ABSENT: Commissioner Pernice

Chairman Mendez proceeded with the meeting and asked if there was other Authority Business. There was none.

Chairman Mendez asked if there were any comments on the bill list. There was none. Commissioner McEnery moved, seconded by Commissioner Rosen. All present voted aye.

At 7:14PM, Chairman Mendez asked for a motion for Resolution 19-154 Authorizing the Commissioners to go into Closed Session for the Purpose of Discussing Litigation and Personnel and they will not return to Public Session. Commissioner Rosen moved, seconded by Chairman Mendez all present voted aye.

#####