

WESTERN MONMOUTH UTILITIES AUTHORITY

PUBLIC MEETING

May 19, 2020

Chairman Pernice requested that Brian J. Valentino open the meeting. Mr. Valentino called the Western Monmouth Utilities Authority's Public meeting to order at 7:02PM. It was announced that pursuant to the Open Public Meeting Act and N.J.S.A. 10:4-6 et seq., adequate notice of this meeting has been sent to the Asbury Park Press, The Home News and Tribune, Clerks of Manalapan and Marlboro Townships, and is posted in the lobby of the Western Monmouth Utilities Authority ("W.M.U.A.")

All present cited the Pledge of Allegiance.

Upon roll call:

Present (on the phone): Messrs. McEnery, Mendez, Pernice, and Rosen

Absent: None

Also in Attendance (on the phone): F. Borin, DeCotiis, Fitzpatrick & Cole LLP
G. Stankiewicz, Accountant
B. Valentino, CEO/Executive Director
J. Carr, Chief Operating Officer
K. Leatherman, Chief Administrative Officer

Please note that this meeting was done via video conference. Each attendee announced themselves as per Chairman Pernice's request. Mr. Valentino stated that he is the only one in the office and has opened the doors for the public. Chairman Pernice stated that we are conducting this meeting remotely because of the severe nature of the pandemic. Chairman Pernice requested that Frank Borin, the Authority Attorney state that we are in full compliance with the law because we are conducting this meeting remotely. Frank Borin stated that we are in full compliance with the open public meetings act. The Department of community affairs issued some guidance that we conduct these meetings via teleconference.

Mr. Valentino opened the meeting to the public and stated he is in the Administration Building and no public is present or on line. Chairman Pernice stated that we will now close the meeting to the public.

Chairman Pernice asked for a moment of silence to honor those who have passed away from this horrific pandemic and those who are currently ill, for them to have a full recovery and anybody in our WMUA family that have been impacted.

Chairman Pernice stated that we are going to move right to the discussion item.

Chairman Pernice continued with Discussion.

- Chairman Pernice asked if there was any comment regarding the Change Order regarding the Raw Sewage Pump Station Project. Jim Carr stated that

we are wrapping things up now. Tomorrow, May 20, there is a final walk through inspection. If all goes well the job will be complete and they will just have to submit some final paper work. As part of the close out process we have to zero out the contract. Throughout the contract there have been some additions and some subtractions from the project. All of this adds up to an additional \$48,062.56 which is a total increase of 1.1% of the total contract. We have been tracking all the costs in anticipation of processing one final payment which is on the agenda for tonight. Mr. Valentino asked if there were any questions. Chairman Pernice stated that there were unforeseen issues that occurred with this project. He stated that he believes that the Authority was very satisfied with the work Coppola has done. Mr. Valentino stated that we have done work with them both as an emergency contractor as well as other projects. They worked up to their usual high standards. Chairman Pernice asked for a motion.

- Chairman Pernice asked for any comment regarding the contract to award the Curb, Sidewalk and Paving Project at the Pinebrook Treatment Plant. Jim Carr stated that we had a bid opening last week in the parking lot which was unusual which had a huge turnout. It was very successful. The low bidder is NAVA Construction out of North Brunswick. There was a base bid and an alternate bid as part of this project. The base bid plus the alternate bid is \$54,825.00. We have money budgeted for this and we recommend awarding this tonight. This is for replacing the handicapped ramps at the administration building that are currently not ADA compliant. This also includes several areas throughout the plant where curbs and sidewalks are cracked which are tripping hazards. Chairman Pernice asked if there were additional questions. There were none. Chairman Pernice asked for a motion.

Resolution:

20-66 Authorizing Change Order #2 for the Raw Sewage Pump Station Project

20-67 Awarding Contract for Curb, Sidewalk and Paving Project at the Pinebrook Treatment Plant

Chairman Pernice asked for a motion for Resolution 20-66. Commissioner Rosen moved, seconded by Commissioner McEnergy, all present voted aye.

AYES:	Messrs. McEnergy, Mendez, Pernice and Rosen
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

Chairman Pernice asked for a motion for Resolution 20-67. Commissioner Mendez moved, seconded by Commissioner Rosen, all present voted aye.

AYES:	Messrs. McEnergy, Mendez, Pernice and Rosen
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NAYS: None
ABSTENTIONS: None
ABSENT: None

Chairman Pernice asked Mr. Valentino to confirm the Resolutions on the Consent Agenda; Resolutions 20-68 through 20-71.

Chairman Pernice asked if there was any discussion regarding the Consent Agenda. There was none. Chairman Pernice asked for a motion on the Consent Agenda for Resolutions 20-68 through 20-71. Commissioner Rosen moved, seconded by Commissioner Mendez, all present voted aye.

AYES: Messrs. McEney, Mendez, Pernice and Rosen
NAYS: None
ABSTENTIONS: None
ABSENT: None

Resolutions:

- 20-68 Approving Minutes of May 5, 2020
- 20-69 Authorizing Amended Deed of Easement from Buckdale, LLC, Project #683 to Allow the Western Monmouth Utilities Authority and Gordons Corner Water Company to Co-Occupy Easement
- 20-70 Authorizing the Chief Administrative Officer to Prepare Plans and Specifications, Advertise and Receive Bids for Magnesium Hydroxide
- 20-71 Resolution for Member Participation in a Cooperative Pricing System

Chairman Pernice asked if there were any questions on the bill list. There were no comments. Commissioner Mendez moved the bill list, seconded by Commissioner Rosen, all present voted aye.

Chairman Pernice confirmed that all the Resolutions were moved, the Consent Agenda and the Bill List. He stated he will turn the meeting over to Mr. Valentino for the the Chief Executive Officers report as well as Other Authority Business.

Mr. Valentino stated that we are still continuing under our emergency standard operating guide line. He stated that we had one close call this week. His confidential assistant, Jennifer Rivera, her mother tested positive for the virus. Jen and her family had been staying with her mother and they were exposed. Everybody exposed tested negatively. Nobody at the Authority has been infected. Jen was not in the building during the period of incubation. Even if she had been exposed and gotten sick she wasn't here at a time that she could have passed it. All the protocols that are in place are holding. He said he and the section chiefs are putting together a detailed return; a five step return to normal based on the federal and state governments guidelines. Today he issued a two page directive to the section chiefs with a bunch of questions that need to be answered and the standards by which we are going to operate as the state goes from stage 0 to 1 then to stage 2 and 3 and back to normal at 4. It will be very slow very gradual process. As the

Commissioners are aware of, we have been operating well within our parameters and there is no reason for us to rush. All of the recommendations from the federal and state governments about stage 1 are things we've already been doing. We have been bringing in extra people in for special projects and sending them home again. The Authority is ahead of the curve. Stage 2 we will start to see a change in our operations. In the next couple of days we will put that into one cohesive document. He will be sharing information with the Commissioners electronically between now and the next meeting scheduled for June 9th. Depending upon what they come up with he may to ask for a special meeting of the board to endorse any of that. He will make those decisions as we go along. Other than that we are getting stuff done. We are doing projects, we are taking bids; it is very likely that the paving will be done before we come back for the next meeting. We are doing the best we can with what we have got. He is very proud of the team. Commissioner Mendez stated that everybody is doing a great job under very unique circumstances. He asked Jim Carr if he has anything to add regarding engineering. Jim Carr stated he has an update on the EQ Project. The tank is just about done; they are starting to fill it up with recycled plant water for a leakage test. It will take until Thursday to fill up and let it sit for a couple of days. If the water levels don't drop then it passed the test. Commissioner Mendez asked how many gallons a minutes is pumped in. Mr. Carr stated that they pump about 1600 gallons a minute but it fluctuates because it's our service water system. When we are using the water that 1600 gallons per minute drops down and we are using the service water all the time. We are hoping that there are no leaks. Chairman Pernice asked if the Route 79 project is done. Mr. Carr stated that we are about 95 to 98% done. They made some of the repairs on the defects we found when the pipe was video inspected. There is still one defect that we have to discuss with them further but we are close to completion. Chairman Pernice asked if there was any other discussion. Chairman Pernice asked the Authority Attorney, Mr. Frank Borin if he had anything he needed to discuss. He stated we will need to go into Closed Session to discuss regarding pending litigation.

Chairman Pernice stated that we will have to make a motion to go into Closed Session.

Chairman Pernice asked if there were any other questions or comments, there were none.

Resolution 20-72 Authorizing the Commissioners to go into Closed Session to Discuss Pending Litigation and Will Not Return to Open Session. At 7:34PM Chairman Pernice asked for a motion. Commissioner Rosen moved, seconded by Commissioner McEnery. All present voted aye.

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