

**AMENDING RESOLUTION APPOINTING ENVIRONMENTAL ENGINEER FOR
NJPDES PERMIT CONSULTING SERVICES**

WHEREAS, there exists a need for an Environmental Engineering Firm on behalf of the Western Monmouth Utilities Authority in regard to the NJPDES Discharge to Service Water and Discharge to Groundwater Permits; and

WHEREAS, under the provisions of N.J.S.A. 40:14B-18, the Western Monmouth Utilities Authority may appoint Professionals; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40:F:11-5(1)(a)(i) permits the Western Monmouth Utilities Authority to award a contract for Consultants without public advertising for bids and bidding; and

WHEREAS, funds are or will be available for this purpose; and

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Western Monmouth Utilities Authority that Kleinfelder, be and is hereby appointed as Environmental Consultant to the Western Monmouth Utilities Authority for the year ending January 31st, 2022 under a non-fair and open contract, in accordance with N.J.S.A. 19:44A-20.5. The contract was initially to study the effects of a proposed Phosphorous limit and is being amended to include the effect of a proposed Nitrates limit in the WMUA discharge permit. The amount is hereby amended to include the effort to evaluate and provide professional services for the proposed nitrate limit not to exceed \$50,000.00.

BE IT FURTHER RESOLVED that the Chairman be and the same is hereby authorized to execute a contract with Kleinfelder, upon approval of same by the Commissioners; and

BE IT FURTHER RESOLVED that the firm of Kleinfelder is required to comply with the requirements of P.L. 1975 c.127. (*N.J.A.C. 17:27*); and

BE IT FURTHER RESOLVED that the firm of Kleinfelder shall certify that they have made no contribution that would bar the award of this contract pursuant to P.L. 2004, c.19 and shall not contribute reportable under P.L. 1973, c.83 to any municipal or county candidate or political party committee during the term of the contract and shall file a Business Entity Disclosure Certification with the Western Monmouth Utilities Authority; and

BE IT FURTHER RESOLVED that a copy of this Resolution be published in an official newspaper designated by the Authority as required by law within ten (10) days from the date of adoption:

BE IT FURTHER RESOLVED that the Secretary is authorized to forward copies of the within Resolution, certified to be a true copy to:

1. Kleinfelder
2. Frank Borin of Decotiis, Attorney

DATE: MARCH 9, 2021

<u>Commissioner</u>	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
MUSICH			X			
PERNICE	X		X			
ROSEN		X	X			
MENDEZ			X			

RESOLUTION APPROVING MINUTES

BE IT RESOLVED by the Commissioners of the Western Monmouth Utilities Authority that the regular minutes of the meeting and the closed session minutes of January 26, 2021 be and the same are hereby accepted for filing by the Authority.

DATE: MARCH 9, 2021

<u>Commissioner</u>	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
MUSICH					X	
PERNICE		X	X			
ROSEN	X		X			
MENDEZ			X			

AUTHORIZING THE CHIEF ADMINISTRATIVE OFFICER TO PREPARE PLANS AND SPECIFICAITONS, ADVERTISE AND RECEIVE RFP/RFQ'S FOR IT SUPPORT

WHEREAS, the Western Monmouth Utilities Authority is subject to certain requirements of the Local Public Contracts Law, N.J.S.A.40A:11-5 et seq. and the local Pay to Play Law (N.J.S.A. 19:44A-20.4, 20.5 et seq.); and

WHEREAS, the Chief Administrative Officer of the Western Monmouth Utilities Authority has deemed it necessary and appropriate to award contracts over \$17,500.00 for services in 2021 for IT Support in accordance with the “Fair and Open” contract provisions of the Local Pay to Play Law.

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Western Monmouth Utilities Authority as follows:

1. The Chief Administrative Officer of the Western Monmouth Utilities Authority shall hereby advertise the enclosed legal notice in the *Asbury Park Press* and/or The Home News Tribune and shall make available to interested vendors and professionals the enclosed Western Monmouth Utilities Authority Criteria for Submission of Qualifications and Proposals for IT Support.
2. The Clerk is hereby authorized to forward copies of this Resolution, certified to be a true copy to:
 - A) Katherine Leatherman, Chief Administrative Officer
 - B) Stephen Bagadinski, Engineering Services Director
 - C) Coleen Weber, Office Manager

DATE: MARCH 9, 2021

<u>Commissioner</u>	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
MUSICH		X	X			
PERNICE			X			
ROSEN	X		X			
MENDEZ			X			

LEGAL NOTICE

REQUEST FOR QUALIFICATIONS/PROPOSALS FOR IT SUPPORT IN THE WESTERN MONMOUTH UTILITIES AUTHORITY

NOTICE IS HEREBY GIVEN, that pursuant to N.J.S.A. 19:44A-20.4, 20.5 et seq. that the Western Monmouth Utilities Authority shall pursue a “Fair and Open Process” in awarding contracts for services set forth more fully below, and hereby solicit qualifications and proposals in the form more fully described in the specifications of the Western Monmouth Utilities Authority, which shall be submitted to Katherine Leatherman, Chief Administrative Officer, Western Monmouth Utilities Authority, 103 Pension Road, Manalapan, New Jersey documentation showing qualifications and compliance with criteria set forth by the Western Monmouth Utilities Authority and State Statute. All qualifications and proposals shall be submitted in a sealed envelope to the Chief Administrative Officer to be received by no later than 2:00 p.m., Thursday, April 15, 2021. Proposals should be emailed as well to kleatherman@wmua.manalapan.nj.us and afinnerty@wmua.manalapan.nj.us. Professional services for the following are hereby requested:

IT SUPPORT

Katherine Leatherman, Chief Administrative Officer
Western Monmouth Utilities Authority

**AUTHORIZING THE COMMISSIONERS TO GO INTO CLOSED
SESSION FOR THE PURPOSE OF DISCUSSING MATTERS
PURSUANT TO N.J.S.A. 10:4-12(b)**

WHEREAS, in order to exclude the public from a discussion of a matter as provided in **N.J.S.A. 10:4-12(b)**, the Commissioners must first adopt a resolution stating the general nature of the subject or subjects to be discussed and the time and circumstance when such discussion can be disclosed to the public. **N.J.S.A. 10:4-13**

WHEREAS, the Commissioners find it necessary to adjourn to closed session and will not return to public session, and

WHEREAS, the Commissioners went into Closed Session to discuss Protecting Public Security, and

NOW THEREFORE BE IT RESOLVED, the Commissioners have adjourned the public portion of the meeting, and are beginning the closed session meeting, and will not return to open session.

DATE: MARCH 9, 2021

<u>Commissioner</u>	<u>Motion</u>		<u>Recorded Vote</u>			
	<u>1st</u>	<u>2nd</u>	<u>Aye</u>	<u>Nay</u>	<u>Abstain</u>	<u>Absent</u>
MUSICH	X		X			
PERNICE			X			
ROSEN		X	X			
MENDEZ			X			