

WESTERN MONMOUTH UTILITIES AUTHORITY

RE-ORGANIZATION MEETING

February 9, 2021

Chairman Pernice opened the meeting via zoom. Brian Valentino was in the Western Monmouth Utilities Authority's Public meeting room and began at 7:00PM. It was announced that pursuant to the Open Public Meeting Act and N.J.S.A. 10:4-6 et seq., adequate notice of this meeting has been sent to the Asbury Park Press and Clerks of Manalapan and Marlboro Townships, and is posted in the lobby of the Western Monmouth Utilities Authority ("W.M.U.A.").

Upon roll call:

Present:	Messrs. Mendez, Musich, Pernice, and Rosen
Absent:	None
Also in Attendance:	F. Borin, DeCotiis, Fitzpatrick & Cole LLP G. Stankiewicz, Accountant B. Valentino, CEO/Executive Director J. Carr, Chief Operating Officer M. Musich, Manalapan Township Committeewoman K. Leatherman, Chief Administrative Officer

All present cited the Pledge of Allegiance.

Maryann Musich was sworn in as a Commissioner. Frank Borin, Authority Attorney read the Oath.

At 7:05PM Chairman Pernice asked for a motion for Resolution 21-01 Authorizing the Commissioners to go into Closed Session and they will return to Public Session. Commissioner Rosen moved, seconded by Commissioner Mendez, all present voted aye. Approximately 7:01pm, the Commissioners entered into Closed Session.

Approximately 7:13pm, Chairman Pernice opened the public meeting and asked for a motion for Resolution #21-02, Appointing Chairman; Commissioner Mendez moved, seconded by Commissioner Rosen. All present voted as follows:

AYES:	Messrs. Mendez, Musich, Pernice and Rosen
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

Commissioner Mendez was then sworn in as the Chairman and given the Oath of Office by Frank Borin, the Authority Attorney.

Chairman Mendez proceeded to the Re-Organization Resolutions.

21-03 Appointing Vice-Chairman – Jeffrey Rosen

- 21-04 Appointing Secretary – Joseph Pernice
- 21-05 Appointing Treasurer – Maryann Musich
- 21-06 Appointing Assistant Secretary – Maryann Musich
- 21-07 Appointing Assistant Treasurer – Joseph Pernice

Chairman Mendez asked for a motion for Resolution 21-03; Commissioner Musich moved, seconded by Commissioner Pernice. All present voted as follows:

AYES:	Messrs. Mendez, Musich, Pernice and Rosen
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

Chairman Mendez asked for a motion for Resolution 21-04; Commissioner Musich moved, seconded by Commissioner Rosen. All present voted as follows:

AYES:	Messrs. Mendez, Musich, Pernice and Rosen
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

Chairman Mendez asked for a motion for Resolution 21-05; Commissioner Pernice moved, seconded by Commissioner Rosen. All present voted as follows:

AYES:	Messrs. Mendez, Musich, Pernice and Rosen
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

Chairman Mendez asked for a motion for Resolution 21-06; Commissioner Musich moved, seconded by Commissioner Rosen. All present voted as follows:

AYES:	Messrs. Mendez, Musich, Pernice and Rosen
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

Chairman Mendez asked for a motion for Resolution 21-07; Commissioner Musich moved, seconded by Commissioner Rosen. All present voted as follows:

AYES:	Messrs. Mendez, Musich, Pernice and Rosen
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

Chairman Mendez asked for a motion for Resolutions 21-08 and 21-37. Commissioner Musich moved, seconded by Commissioner Rosen. All present voted as follows:

AYES:	Messrs. Mendez, Musich, Pernice and Rosen
NAYS:	None
ABSTENTIONS:	None
ABSENT:	None

- 21-08 Authorizing Chief Administrative Officer and/or Chief Operating Officer to Adopt Emergency Procedures
- 21-09 Naming Official Newspapers – The Asbury Park Press or The Home News Tribune
- 21-10 Amending Cash Management Plan for the Year Ending January 31st, 2022 as prepared by the Chief Financial Officer
- 21-11 Authorizing Purchases under the bid threshold
- 21-12 Authorizing the Chief Administrative Officer and/or the Chief Financial Officer to Remove Interest on Customer Accounts
- 21-13 Appointing Signatories for Authority Bank Accounts
- 21-14 Authorizing Tax Sale Threshold
- 21-15 Authorizing Non-Refundable Fee for the Purchase of Bid Specifications
- 21-16 Appointing Katherine Leatherman as Purchasing Agent
- 21-17 Appointing Attorney
- 21-18 Appointing Auditor
- 21-19 Appointing Bond Counsel
- 21-20 Appointing Engineers
- 21-21 Appointing Financial Advisor
- 21-22 Appointing Labor, Regulatory and Conflict Counsel
- 21-23 Appointing Risk Management Consultant
- 21-24 Authorizing the Chief Financial Officer and/or the Chief Administrative Officer to Grant Customer Payment Plans
- 21-25 Appointing the JIF Fund Commissioner - Brian J. Valentino
- 21-26 Authorizing Refunds of Customer Overpayments
- 21-27 Authorizing the Chief Administrative Officer and/or the Chief Operating Officer to Sign TWA Applications
- 21-28 Appointing Chief Executive Officer to Act as the Authorized Representative in all Matters Requiring an Official Signature
- 21-29 Authorizing Various Financial Reserves of the Authority
- 21-30 Authorizing the Payments of Bills from “Eligible Vendors” on the 2nd and 4th Tuesday Each Month
- 21-31 Authorizing the Chief Executive Officer to Allow the Cleaning of Septic Tanks in the WMUA Service Area of all, “Not for Profit Agencies” that provide a Service to the WMUA
- 21-32 Authorizing Adjustment of Manager of Engineering Services Billing Rate
- 21-33 Authorizing the Use of State Contract Vendors
- 21-34 Authorizing Petty Cash
- 21-35 Appointing Jennifer Rivera Certifying Officer of the WMUA
- 21-36 Authorizing the Sale, Recycling or Proper Disposal of Various Surplus Equipment
- 21-37 Authorizing the Execution of a Shared Service Agreement Between the Western Monmouth Utilities Authority and The Township of Marlboro

Chairman Mendez opened the Workshop Meeting and asked for any Public Comment. There was none.

Chairman Mendez referred to Brian J. Valentino for the Executive Directors Report.

Brian J. Valentino said he would like congratulate the Commissioners in their new roles. He thanked Joseph Pernice for his Chairmanship, his guidance and his help and for all the hours he worked. Commissioner Pernice thanked Mr. Valentino and said we had a difficult year, but we survived and there are better things to come.

Mr. Valentino told the Commissioners that the audit had been sent to them electronically and the Personnel Manual was sent as well. The Personnel Manual is customarily approved at the Re-Organization meeting yearly, but last year the JIF asked for additional time to review some of the changes. The JIF just recently sent us those changes in conjunction with our Labor Attorney. The manual has been updated. If anyone has any questions or comments Briand asked them to reach out.

Commissioner Rosen said there was an attempted attack on a water treatment plant where a hacker attempted to poison the water. He said we should make sure our security is addressed.

Mr. Valentino said that Public Safety is for Executive Session and at the next meeting it will be addressed. First thing this morning the AEA called a meeting in regard to this water hack. Specific things are being done and will be presented to you next week, cyber security, our work with the FBI, etc.

Chairman Mendez asked that Jim Carr and Steve Bagadinski present a 5-minute power point or slide show of what is going on in the plant at the meetings. Mr. Carr said that would not be a problem.

Chairman Mendez also said we are going to partner with Manalapan and ask our residents to use less water by way of better toilets and appliances. He said we will be partnering with some Vendors to try to offer residents some deals on upgrading.

Chairman Mendez asked if there were any questions on the bill list, there were none. He asked for a motion on the bill list. Commissioner Rosen moved, seconded by Commissioner Pernice. The vote was as follows:

AYES:	Messrs. Mendez, Pernice and Rosen
NAYS:	None
ABSTENTIONS:	Commissioner Musich
ABSENT:	None

Commissioner Rosen said he will not be able to attend the meeting on February 23rd. He said if the opportunity presents it self he will try to dial in but he is not sure he will be able to do that.

At 7:31pm Chairman Mendez asked Mr. Borin if there was anything for Closed Session. Mr. Borin replied there was not. Chairman Mendez asked for a motion to adjourn the meeting. Commissioner Rosen moved, seconded by Commissioner Pernice, all present voted aye.

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