

# WESTERN MONMOUTH UTILITIES AUTHORITY

103 Pension Road, Manalapan, NJ 07726

## EXHIBIT B— SEWER SERVICE CONNECTION APPLICATION (All applicants to complete this page. Please fill in quadruplicate)

1. Name of Applicant \_\_\_\_\_  
Address of Applicant \_\_\_\_\_  
Email Address \_\_\_\_\_
2. Name of Present Owner (If other than #1) \_\_\_\_\_  
Address of Owner \_\_\_\_\_  
Interest of Applicant If not Owner \_\_\_\_\_
3. Premises to be connected: Block No. \_\_\_\_ Lot No. \_\_\_\_ on Tax Map  
Township of \_\_\_\_\_
4. State what premises are used for (please circle): (Single Family) (Apartment)  
(Industrial) (Commercial)(Other)  
If other, please explain \_\_\_\_\_
5. Type of connection (circle one): (Single Lot Connection) (All Other Connections)

If Single Lot Connection, please also complete Pages 2-3 and provide a sketch or plan with this application.

For all other connections, please also complete Pages 4-7.

---

### NOTICE TO APPLICANTS

- A. Before filing for sewer service with the WMUA, the Applicant shall initiate communication with the WMUA and discuss the project in general with the WMUA to determine fees, feasibility, any constraints and the overall application approval process.
- B. The Western Monmouth Utilities Authority (WMUA) will not assume any responsibility for back-up or flooding of any fixture that is lower than eight (8) inches above the rim of the nearest manhole in the street.
- C. The Applicant and/or Owner (collectively, the "Applicant") shall be liable to the WMUA for any loss or damage to the WMUA's facilities that may directly or indirectly be occasioned by the installation or use of the house connection or any other cause.
- D. The Applicant grants permission to the WMUA, its agents and employees, to enter upon the above described premises to inspect or test any present or future facilities which are connected to the WMUA system.
- E. This Application for Sewer Service is valid for two (2) years from the approval date thereof, at which time, it will expire. The Applicant shall pay to the WMUA the required fees.

The undersigned hereby makes application to the Western Monmouth Utilities Authority (WMUA) for sewer service at the premises described above. In making this application, the undersigned agrees to abide by the WMUA Rules and Regulations, a copy of which can be found at <https://www.wmuanj.org/rulesregulations> and be held responsible for attorney fees and costs in the event the WMUA has to partake in any lawsuit relating to the Application.

Date \_\_\_\_\_ Signature of Applicant \_\_\_\_\_

# WESTERN MONMOUTH UTILITIES AUTHORITY

103 Pension Road, Manalapan, NJ 07726

## SINGLE LOT CONNECTION APPLICATION

(Please fill in all information below)

- 1. Date of Requested Connection \_\_\_\_\_
- 2. Name of Property Owner \_\_\_\_\_
- 3. Address of Property Owner \_\_\_\_\_
- 4. Phone Number of Property Owner \_\_\_\_\_
- 5. Address of Property (If different than #3) \_\_\_\_\_  
 Block No. \_\_\_\_\_ Lot No. \_\_\_\_\_ on Tax Map, Township of \_\_\_\_\_

The undersigned hereby makes application to the Western Monmouth Utilities Authority (WMUA) for sewer service at the premises described above beginning on the above date. In making this application, the undersigned agrees to abide by the WMUA Rules and Regulations, a copy of which can be found at <https://www.wmuaj.org/rulesregulations> and be held responsible for attorney fees and costs in the event the WMUA has to partake in any lawsuit relating to the Application.

The Applicant acknowledges that upon its request of release of any performance guarantees and/or cash sureties, if there are any application deficiencies and/or bills not paid, the WMUA is authorized by the Applicant to apply any balance remaining in the cash sureties for those items. Any balance remaining thereafter, including interest, shall be refunded to the Applicant. However, if the cash surety and/or escrow is not enough to cover outstanding professional fees, the Applicant shall submit the required funds to the WMUA by certified check.

Upon application approval by the Authority Commissioners, construction on the project shall start with two (2) years of the date of the resolution by the Commissioners granting approval. If construction does not start within two (2) years of the date of such resolution, the approval will automatically expire.

The granting by the WMUA of any application approval shall in no way operate as a guarantee by the WMUA of capacity to accept the flow of an Applicant. Only at such time as application approval is granted by the WMUA, all applicable fees are paid to the WMUA, and all application conditions as set forth in the WMUA Rules and Regulations and the Application Approval Resolution adopted by the Commissioners have been satisfied to the approval of the Commissioners shall the WMUA guarantee capacity to accept the flow of an applicant. Any connection fees paid shall be non-refundable.

It is acknowledged that the discharge of surface or ground water from sump pumps, cellar drains, gutters or area drains is not permissible. The undersigned further agrees to give the WMUA ten (10) days written notice of its intention to sell the above property, furnishing the WMUA with the full name of the new owner, that they will settle with the new owner any adjustment on prepaid sewer charges.

Notwithstanding any agreement between the owner of the subject premises and the occupant of the subject premises, the service charges are the responsibility of the owner of the property. Failure to pay same when due will subject the property to a lien and/or foreclosure and sale as in any case with any taxes due on realty. The applicant will be responsible for any and all attorney’s fees and costs of recovering unpaid service and/or connection fees.

TERMS OF PAYMENT: The annual rate for service shall be payable quarterly in advance on the first day of your quarterly billing. Initial bills for new connections shall be pro-rated. Bills are due and payable in full,

without discount, within the month of the date of the bill. Interest of 1.5% per month will be charged on the unpaid balances by the 25<sup>th</sup> day of each month. Interest will not be paid to customers for overpayments.

**If the WMUA determines this is a complex single lot application per Rules and Regulations Section D, the following will apply:**

The Applicant shall pay to the WMUA \$1,000 per EDCU and shall be a minimum of \$1,000, whichever is greater. Such amount shall be placed in an Escrow Account, with interest as required by law, from which expenses will be paid by voucher. The Escrow Account will cover all engineer review fees and legal review fees. Such fee shall be by cash, certified check or acceptable other draft at the opinion of the WMUA. If so required by the WMUA, additional deposits into the Applicant’s Escrow Account shall be made by the Applicant to meet expenses within fifteen (15) days of the date of the request by the WMUA. The application process will not continue until such requirement is met. The Applicant shall pay all costs incurred by the WMUA on its project. See the WMUA Rules and Regulations for more information.

Upon receipt of an Application, the WMUA shall assign the Application a project number. Such project number shall be referenced in all future correspondence between the Applicant and the WMUA.

The Applicant shall indemnify the WMUA, its agents and employees, and hold it harmless from and against all liabilities, losses or damages incurred with respect to any action the WMUA may take with respect to the Escrow Account with the exception of liabilities, losses or damages solely caused by negligent acts, omissions, errors or willful misconduct by the WMUA.

Date: \_\_\_\_\_ Property Owner’s Signature \_\_\_\_\_

---

**END OF SINGLE CONNECTION APPLICATION**

**(WMUA TO COMPLETE)** The present annual rate for sewer service computed on the basis of the classification is \$\_\_\_\_\_ per Equivalent Domestic Consumer Unit (EDCU). The annual rate is subject to change.

Accepted the day and year written above by the Western Monmouth Utilities Authority.  
By: \_\_\_\_\_

Amount of deposit placed in Escrow Account: \$\_\_\_\_\_

# WESTERN MONMOUTH UTILITIES AUTHORITY

103 Pension Road, Manalapan, NJ 07726  
**ALL OTHER APPLICATIONS FOR SEWER SERVICE**  
(Please fill in all information below)

**APPLICATION FOR REVIEW OF PLANS FOR SUBDIVISIONS, MULTIPLE LOTS OR OTHER LARGE DEVELOPMENTS IN THE WMUA SERVICE AREA, COUNTY OF MONMOUTH, STATE OF NEW JERSEY.**

Application is hereby made for Review of Plans for development.

Date \_\_\_\_\_

- 1. Applicant's Name: \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_
- 2. Name and Address of present owner (If other than #1 above):  
Applicant's Name \_\_\_\_\_  
Address: \_\_\_\_\_ Phone: \_\_\_\_\_
- 3. Interest of applicant if other than owner: \_\_\_\_\_  
\_\_\_\_\_
- 4. Submitted for site-plan approval and/or subdivision approval by Planning Board of Township of \_\_\_\_\_ on \_\_\_\_\_.

(Proof of approval by Planning and/or Zoning Board of Adjustment is required prior to Application Approval by the WMUA).

- 5. Location of subdivision \_\_\_\_\_  
(Neighborhood or section name)  
\_\_\_\_\_  
(Street) (Tax Map Block) (Lot #)

- 6. Number of proposed lots to be sewered: \_\_\_\_\_
- 7. Area of entire tract: \_\_\_\_\_ and portion being sewered: \_\_\_\_\_
- 8. Development Plans:  
Sell lots only (Yes or No) \_\_\_\_\_  
Construction of houses for sale (Yes or No) \_\_\_\_\_  
Other \_\_\_\_\_
- 9. Name of Professional Engineer designing plan on behalf of Applicant:  
Name: \_\_\_\_\_ c/o \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_

**CONTINUATION OF ALL OTHER APPLICATIONS FOR SEWER SERVICE**

**10. As a condition to Application Approval, the Applicant hereby agrees to convey by deed or grant to the WMUA easements to all areas on Plans showing sanitary sewer and all rights to sewer systems, in addition to enter into any required Deed Restrictions and/or Hold Harmless and indemnification Agreement with the WMUA.**

**11. Describe your proposal for sewage disposal (If there is not enough room, you may enclose a separate sheet).**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**12. As a condition to Application Approval, Applicant will post Performance and Maintenance Guarantees as required by the WMUA.**

**13. List all plans and other materials accompanying this Application and number of each as required by the WMUA Rules and Regulations Section 3(E)(3).  
(enclose a separate sheet if required)**

Item	Number
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**CONTINUATION OF ALL OTHER APPLICATIONS FOR SEWER SERVICE**

14. Applicant's Engineer's estimate of entire cost of construction, including right-of-way, inspection and as-built plans \$ \_\_\_\_\_

(If estimate is unavailable at the time, Applicant's Engineer shall provide an estimate to the WMUA Engineer as soon as it is ascertainable).

15. Upon Application Approval by the Authority Commissioners, construction on the project shall start within two (2) years of the date of the resolution by the Commissioners granting approval. If construction does not start within two (2) years of the date of such resolution, the approval will automatically expire.
16. The granting by the WMUA of any Application Approval shall in no way operate as a guarantee by the WMUA of capacity to accept the flow of an Applicant. Only at such time as Application Approval is granted by the WMUA, all applicable fees are paid to the WMUA and all application conditions as set forth in the WMUA Rules and Regulations and the Application Approval Resolution adopted by the Commissioners have been satisfied to the approval of the Commissioners shall the WMUA guarantee capacity to accept the flow of an Applicant. As such, any payments shall be non-refundable.
17. The Applicant shall pay to the WMUA \$1,000 per EDCU and shall be a minimum of \$10,000, whichever is greater. Such amount shall be placed in an Escrow Account, from which expenses will be paid by voucher. The Escrow Account will cover all engineer review fees and legal review fees. Such escrow amount shall be by cash or other draft acceptable at the discretion of the WMUA. If so required by the WMUA, additional deposits into the Applicant's Escrow Account shall be made by the Applicant to meet expenses within fifteen (15) days of the date of the request by the WMUA. The Application process shall not continue until such requirement is met. The Applicant shall pay all costs incurred by the WMUA on the Applicant's project. See the WMUA Rules and Regulations for more information.
18. The Applicant shall indemnify the WMUA, its agents and employees, and hold it harmless from and against all liabilities, losses or damages incurred with respect to any action the WMUA may take with respect to the Escrow Account with the exception of liabilities, losses or damages solely caused by negligent acts, omissions, errors or willful misconduct by the WMUA.
19. The Applicant acknowledges that upon its request of reduction and/or release of any performance guarantees and/or cash sureties, if there are any application deficiencies and/or bill not paid, the WMUA is authorized by the Applicant to apply any balance remaining in the cash sureties for those items. Any balance remaining thereafter, including interest, shall be refunded to the Applicant. However, if the cash surety and/or escrow is not enough to cover outstanding professional fees, the Applicant shall submit the required funds to the WMUA by certified check.
20. Failure to pay connection fees when due will subject the property to a lien and/or foreclosure and sale as in any case with any taxes due on realty. The Applicant will be responsible for any and all attorney's fees and costs of recovering unpaid service and/or connection fees.
21. Upon receipt of an Application, the WMUA shall assign the Application a project number. **Such project number shall be referenced in all future correspondence between the Applicant and the WMUA.**

**CONTINUATION OF ALL OTHER APPLICATIONS FOR SEWER SERVICE**

The undersigned hereby makes application to the Western Monmouth Utilities Authority (WMUA) for sewer service at the premises described above beginning the above date. In making this application, the undersigned agrees to abide by the WMUA Rules and Regulations, a copy of which is kept at the WMUA's office and is available for examination upon request during normal business hours and be held responsible for attorney fees and costs in the event the WMUA has to partake in any lawsuit relating to the Application.

It is acknowledged that the discharge of surface or ground water from sump pumps, cellar drains, gutters or area drains is not permissible. The undersigned further agrees to give the WMUA ten (10) days written notice of its intention to sell the above property, furnishing the WMUA with the full name of the new owner, that he will settle with the new owner and adjustment on prepaid sewer charges.

Notwithstanding any agreement between the owner of the subject premises and the occupant of the subject premises, the service charges are the responsibility of the owner of the property. Failure to pay same when due will subject the property to a lien and/or foreclosure and sale as in any case with any taxes due on realty. The applicant will be responsible for any and all attorney's fees and costs of recovering unpaid service and/or connection fees.

**MAKE ALL CHECKS PAYABLE TO THE WMUA.**

Date \_\_\_\_\_ Signature of Applicant \_\_\_\_\_

**(BELOW FOR WMUA USE ONLY)**

**Date received and fee collected by WMUA**

By: \_\_\_\_\_ Date: \_\_\_\_\_

**Amount of deposit placed in Escrow Account:** \_\_\_\_\_

**Recommendations of the WMUA Engineer**

Approve \_\_\_\_\_

Disapprove \_\_\_\_\_

\_\_\_\_\_  
(Date of Engineer's Report)

**Engineer's Estimated Cost** \_\_\_\_\_

**Action of the WMUA**

Date \_\_\_\_\_ Approved \_\_\_\_\_

Date \_\_\_\_\_ Disapproved \_\_\_\_\_

**Reason** \_\_\_\_\_

**Date Submitted to the NJDEP:** \_\_\_\_\_